

**MINUTES**  
**CATE Board of Directors Meeting**  
**May 6-7, 2017**

**Town & Country Resort • 500 Hotel Circle North, San Diego, CA 92108**

To Do/Actions to Take  
Before the  
Next Board Meeting:

**SATURDAY, MAY 6, 2017**

Present: Greg Johnson, Mary Adler, Gale Caswell, Gina Vattuone, Jeannine Ugalde, Richard Hockensmith, Gina Cole, Annie Gervais, Carol Surabian, Bill Younglove, Jill Hamilton-Bunch, Denise Mikkonen, Liz McAninch, Janina Schulz, Jennifer Collison (Silver), Joan Williams, Michelle Berry, Angus Dunstan, Carole LeCren, Kathy Nichols, Carmen Carrillo, Patrick Keough, Jennifer Howerter, Robb Polski, Kim Flachmann, Marina Santos.

**I. Call to Order**

The meeting was called to order at 8:30 AM.

**II. Consent Docket**

The following item of business may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which case, each item so noted will be withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket:

- A. Approval of February 2017 Minutes
- B. Adoption of May 2017 Agenda

**III. Board Reports**

**A. President: Denise Mikkonen**

1. Success of CATE 2017. Denise congratulated the board and will postpone details until later in the meeting.
2. Minutes/agendas have been updated in CATEweb. It so happens that Cindy Conlin has been laid up with back problems and has not had time to update the webpage.
3. Elections Ratification. Liz announced the results of the election (see her report below).
4. Introductions:  
Gale Caswell, Liaison CETA (California Educational Theatre Association). She will be a liaison and resource between CATE and CETA. She feels CETA has a lot to offer teachers of English.  
Gina Vattuone, Co-President of GSDCTE. She works in Sweetwater Union HS District as a teacher on special assignment, and will be the co-president of the council in San Diego, as Jeannine Ugalde will be co-chairing the upcoming convention.  
ACTION ITEM: To renew Michelle Berry's contract as convention coordinator. Moved by Williams, seconded by McAninch. Passed.  
ACTION ITEM: To add the CETA liaison to the board, funded similarly to other liaisons on the board. Moved by Surabian, seconded by Ugalde. Passed.

**B. Vice President: Jill Hamilton-Bunch**

1. Meeting Dates:  
Fall Meeting: September 16-17, 2017 @ Santa Clara Marriott (fly into San Jose)  
Winter Meeting: December 2-3, 2017 @ Santa Ana Doubletree (fly into John Wayne)  
CATE 2018 Convention Board Meeting: Thursday, March 8, 2018 @ Town & Country

San Diego

Spring Meeting: TENTATIVE May 5-6, 2018, somewhere in Burlingame/San Francisco

2. Thanks to the board for getting back to Jill in a timely manner about rooming/RSVP.

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### **C. Past President: Liz McAninch**

1. Election Results –

Secretary-Carole LeCren

Membership Chair-Joan Williams

MAL Unspecified-Sommer Iamele

MAL Middle-Carol Battle

and the local council reps as listed except

one change: GSDCTE has co-presidents: Jeannine Ugalde and Gina Vattuone

ACTION ITEM: Moved by McAninch, seconded by Ugalde to ratify the election.

Passed.

2. NCTE Convention The First Chapter will be November 16-19, 2017 in St. Louis

3. CATE 2018 in San Diego

a. Awards for Classroom Excellence, council responsibilities to find an awardee:

College – Southland, TUCATE, Upper

Secondary - Capitol, Redwood

Middle - FACET, San Diego

Elementary - Central, Kern

b. Awards of Merit, Recognition of Administrators, Distinguished Service Award

Award of Merit from GSDCTE was suggested to be John Pearson.

Recognition of Administrators (new award): will be from the area (north vs. south).

Joan Williams suggested an administrator from Murrieta (she has her business card) as the first awardee. Denise said it would be good to discuss in the Leadership Committee.

Distinguished Service Award: Liz will send out requests to past presidents on June 1 to start the process for selecting a DSA.

c. Scholarships: Virginia Reid, Henke and Fristrom Scholarships – San Diego

4. CATE 2018 Elections

Positions that will be open in 2018: MAL Unspecified, Secondary, Small Council, Vice President, and President.

d. New Business: Bill Younglove suggested to Liz, who is our NCTE Liaison, to campaign with NCTE to alter the timeline of submissions for presentations at NCTE. Right now the presenters have to submit almost a full year before the convention.

### **D. Secretary: Carole LeCren**

1. Business Cards: Anyone who wants business cards can request them in September.

### **E. Treasurers: Greg Johnson and Mary Adler**

1. College Credit at Convention: There are ongoing issues with the way that college credit is being charged. At CATE 2016 there were issues with how the college reported the payments to attendees (grants vs. payments) which generated two letters from attendees with questions about taxes, etc. (Mary fielded and solved the problems). At CATE 2017, paperwork was picked up for getting college credit, without paying up front, thus only 14 out of the 30+ have paid, which will result in us earning considerably less this year, about \$1100 from college credit.

2. Convention Budget: Greg went line by line and had people mark fixes: \$770 for bags, \$3615 commissions to Exhibits Hall Manager, subtract \$770 from miscellaneous. The

scholarships/refunds/awards is significantly higher. Mary suggests that we should have a written policy on refunds. Greg shared the outstanding money we haven't paid yet: especially pre-convention and exhibits manager.

3. CATE Budget: Greg/Mary shared that we have not yet paid the local councils the remainder of the advance from the previous year, and an estimate of the next year's membership. The check will not be what it was last June, because last year's convention attendance was very high, so the southern councils may see a dip in comparison to last year. Greg went over some lines that may be inaccurate. Roughly he shared that we spent around \$30,000 more than we brought in. He feels that there were some one-time purchases, such as the projectors for the convention, that will not be an expense next year. Some of the things that we did this year were because we had a cushion last year. In sum, we're OK but don't go crazy.

4. Presenter Honorarium: Denise asked about the effectiveness of the presenter honorarium. Discussion ensued about honoring the parameters. Bill Younglove shared that many years ago there was remuneration for presenters in the form of a partial registration; it is only in the last 10-15 years that we reduced/removed that due to the economy.

5. Storage Locker: Mary thanked Joan, Michelle, Carole for clearing the storage locker. They shared their adventure (yesterday) sorting the paperwork into recycle and shred, with the help of Anne and Punky Fristrom.

6. Hotel Costs: Mary announced that the cost of rooms for the weekend are \$123.28 (\$61.64 per person) and \$18 per night for parking. Greg announced that parking receipts will "disappear" (the ink will fade) if you leave them in your hot car.

#### **F. Membership Chair: Joan Williams**

1. Membership #s and NCTE: She sent the report and has hard copies. The one thing to say about it is that though the numbers went down, comparing month to month is not as severe as it has been in the past. Remember to keep up with membership since it is our vital way of communicating with teachers of English language arts in California.

2. NCTE: She will be looking at the crossover, (CATE members who are also NCTE members) but suspects we will not be getting an award at NCTE this year.

3. Roster updates/corrections: Joan wants us, when we are using the membership roster, if we notice any errors, to send them to Joan so she can get them corrected.

4. Precision: Joan asked Bob Johnson at Precision for a breakdown of what Precision does and the cost for each service (example: a request for a membership roster costs \$30). Thus, most requests for service from Precision should probably go through Joan. Bill Younglove asked Joan to share how Precision is affiliated with United Cerebral Palsy.

5. Board Membership Requirements: Board members must be dues-paying members of CATE, and also of NCTE (because we are an affiliate of NCTE). Keep your memberships up-to-date.

#### **G. Convention Coordinator: Michelle Berry**

1. CATE 2017 Santa Clara: Text and Tech – Blending Tradition with Innovation

A. Kudos to chairs, board, committee, YP, CC, hotel: Michelle went through the budget lines and pointed out some of the successes: keeping under budget on speakers, selling more meals, spending less for the registrar due to fewer attendees. The Curtain Company (that manages the exhibit hall decorations, setup, etc.) discounts their bill to us. Kudos to the co-chairs: Kathy Nichols and Susan Dillon, for the risk and reward that they took for trying so many things. Thanks to the board for all their volunteer hours. Thanks to Yisel Parra, Exhibits Manager; and Cindy Conlin, Registrar, for all their work.

B. Issues: attrition, CC, EH, snack bar, vendor: Northern California conventions traditionally have smaller attendance. The costs increase when we have to deal with bills from two sites (hotel + convention center). We had to get an overflow hotel because our room block filled in the convention hotel. The room block at the overflow hotel, Santa Clara Marriott, did not fill (\$3300) but with negotiation they will reduce the bill in half if we hold a board meeting there. We will be meeting there in September. We also did not meet our minimum at the snack bar, but did meet it by “buying” up the remainder of the minimum. Those snack items, transported by Robb Polski, will be recycled.

## 2. CATE 2018 San Diego: With Literacy and Justice for All

A. Renovations/Changes to site/Tour: The ballrooms that we thought would be unavailable due to renovations will not be under construction during our convention. The tour scheduled for today will not take place as a board, but Carole can give a private tour for those who are interested.

B. Pre-Con: Jayne Marlink will do the pre-con, along with Tim Dewar.

C. Other: Bill Younglove collated comments from the leadership “slips of paper” about their membership in CATE. Bill suggested that Joan use the comments with membership chairs and any membership marketing; Jeannine reminded the board that we have a shared Google site where we can post such things.

## H. Convention Chair 2017: Kathy Nichols

1. Convention Evaluations: There were 90 digital, 25 paper. Kathy went through the results, including the use of Sched (the online program that attendees could check for sessions, and presenters could use to post content), the Sunday morning collaboration conversations, a need for a central location for presenter handouts. Highlights were the major speakers; there was good feedback for all of them. Presenters were appreciated; they would have liked classroom-style tables in the sessions. There were complaints about vegetarian meals (not enough protein). Attendees were in the younger demographic and many were paid for by district funds. Annie shared that her district would not authorize payment of registration fees because they didn’t feel CATE was a “reputable/credible” organization. Discussion ensued about branding our name, advertising our liaisons and affiliations: Bill and Michelle reminded everyone that we used to list how to get funding on our flyer. Gina Vattuone pointed out that at the site level, teachers can get involved in making sure that attending a CATE convention is written into their school site goals, into their local control funding, etc. Angus asked where else teachers of English language arts would go for professional development? Carol Surabian shared that it is difficult to “sell” a professional organization that cannot show “data result” like a publisher’s program can--many administrators prefer spending money on professional development that can show a measurable improvement on student achievement and assessments.

## I. Convention Co-Chairs 2018: Jeannine Ugalde and Carole LeCren

1. Speakers: Ernest Morrell and Kelly Gallagher will be the super session speakers. Meg Medina will be a major speaker, and the CYRM winner for young adult (Victoria Aveyard, author of *The Red Queen*) will be invited to speak at the CYRM luncheon, Jeannine reported.

2. Program/Presenters/Strands: Carole explained the strands, and their relationship to the theme “With Literacy and Justice for All.” Strands include: Equity Education, Bridging the Achievement Gap, ERWC, Elementary, English Learners, Interdisciplinary/Interactive Projects, Advocates for All, Reading/Writing/Speaking/Listening: The Common Core and Beyond, and No Specific Strand.

3. Tour: Carole will give one, upon request, at the end of the meeting today.

To Do/Actions to Take  
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## Break

### IV. Standing Committee Meetings [First Round, to report out on Saturday afternoon]

- A. Executive Finance – Patrick Keough, Michelle Berry, Carole LeCren, Greg Johnson, Denise Mikkonen, Mary Adler, Kathy Nichols, Jill Hamilton-Bunch, Susan Dillon (absent), Annie Gervais
- B. Publications – Jeannine Ugalde, Carol Jago (absent), Jayne Marlink (absent), Jennifer Howerter, Bill Younglove, Angus Dunstan, Jennifer Collison Silver, Marina Santos, Robb Polski
- C. Membership – Joan Williams, Gina Cole, Kim Flachmann, Richard Hockensmith, Carol Surabian, Carmen Carrillo, Janina Schultz, Liz McAninch,, Gale Caswell, Gina Vattuone

## Lunch

### V. Report of Liaisons

- A. CTA [vacant]
- B. CWP Marlink [as posted]
- C. CLRP Jago [absent]
- D. *California English* Jago [absent]
- E. CCSS Younglove
- Of the two entities providing the testing part of Common Core, PARCC is now down to (only) 5 states, and has chosen New Meridian Corp. (a new non-profit) to maintain/administer its test, from July 2017 on; and SBAC is now down to (just) 14 states, and has chosen UC Santa Cruz's Silicon Valley Extension to maintain/administer its test, from June 2017 on. (The New Meridian Corp. has 4 subcontractors, which allow districts to buy test parts). More and more, because of lengthy tests at the high school level, PARCC and SBAC are being used only in grades 3-8. Many schools that have "dropped out" of the two testing entities are using the SAT (which is Common Core-aligned) and ACT).
  - CAASPP (California Assessments of Student Performance and Progress), using SBAC tests and now three years old, has had district complaints that interim assessments lack adequate detailed feedback and that they are not aligned with the Common Core-based SBAC test.
  - Many states which have changed their standards' name (from Common Core) or have adopted new ones have changed content very little and grade level not at all.
  - The original ESSA (Every Student Succeeds Act) is still undergoing revision, as well as interpretation in administering it. Much will depend upon final federal budgeting.
  - It is very likely that CORE (California Office to Reform Education) districts (there are six) will, via their three-year work in creating a multiple measures (measurement system) "dashboard," be tapped by the Department of Education to become the basis for federal accountability. CORE received the only non-state waiver under NCLB; even California didn't.
  - Charter schools are still holding at 6000+ nationwide, 1200+ in California, both for profit and non-profit types. The voucher movement will not succeed in California un-

less the Blaine Amendment (California Constitution, Article IX, Section 8), prohibiting public monies for such, is overturned.

- Frameworks: Trainings for the History-Social Science framework are still available; same with the California Science Standards (to go with the Next Generation Science Standards), to be published July 2017 online only (1800+ pages). World Language Standards and Visual and Performing Arts Standards will be revised and rolled out if and when funding permits.
- Budgetary Issues (California): As always, the Governor's May Budget Revision, is based largely on April's income tax receipts and sales tax revenue, along with inputs by the Legislature, guided by the office of the Legislative Analyst.
- Budgetary Issues (Federal): The University of California (UCLA) is waiting until August to lobby Congress in their home offices, as the potential slashing of the various federal agencies by the President and the Congress could cause havoc on campus (e.g. the NIH [National Institutes of Health] grant money to UCLA that is 63.7% of all such grants. The Trump budget want to cut NIH by 18.3%, or \$5.8 billion.) For K-12 education, the funding of ESSA principally, but, also, related agencies, could have considerable impact, particularly among the entitlements (supplements to underprivileged children (Title IV, Parts A and B), teacher professional development (Title II). CTA estimates that schools and colleges could be cut by \$9 billion--a 13.5% cut--despite having added 8.6 million more students since that 2002 funding level.
- The California legislature has official done away with the High School Exit Exam.

#### F. CYRM Liaison: Annie Gervais

Annie shared Jane Medina's report. She pointed out that we need two more representatives from CATE to become members of CYRM. We also need to advertise the position. Joan asked what the time commitment is for CYRM. Annie explained that the person needs to be able to read the list of books for all the categories (it is possible to leave out one category). The list of books may be around 200, but that includes primary level books. Books do not have to be purchased; using the library is a great idea. There are three meetings in person, and one "virtual" meeting per year; CATE will reimburse travel expenses for CATE's members to the CYRM meetings.

#### G. DOE (Department of Education) - Howerter

Jennifer shared some quick updates. The California Department of Education doesn't have any money to develop standards for world language, visual and performing arts, and computer science. California STEAM December 10-11. History/Social Science Framework rollouts are popular and fill up fast. Recommended Literature List is still in the process of getting updated--stuck in bureaucracy. There is a webinar on how to use the database (uses key word searches, etc.) GATE funding was subsumed in Local Control Funding Formulas--repealing all Title 5 and Ed Code related to GATE. But CDE has created a Gifted and Talented Education Program Resource Guide which will be ready by Summer 2017. Museum tour day being offered by CCSESA Arts Learning Colloquium.

### VI. Council Reports:

- A. Capitol [as posted]
- B. Central [as posted]
- C. Fresno [as posted]
- D. Greater San Diego [as posted]
- E. Kern [as posted]

#### F. Redwood

Hosted a really nice reception for their award winner from the convention; and recently concluded their local creative writing contest and will honor them May 21. Joan hopes to come with a co-president in the fall.

#### G. Southland [as posted]

#### H. TUCATE [as posted]

#### I. Upper [as posted]

### VII. 2:30 – 3:30 Standing Committees [Second Round, to report out on Sunday]

A. Policy/Censorship – Angus Dunstan, Resolutions – Robb Polski, Carol Jago (absent), Jayne Marlink (absent), Bill Younglove, Patrick Keough, Jennifer Collison (Silver), Jennifer Howerter, Marina Santos

B. Convention Coordinating – Michelle Berry, Carole LeCren, Greg Johnson, Mary Adler, Denise Mikkonen, Susan Dillon (absent), Kathy Nichols, Jill Hamilton-Bunch, Annie Gervais, Jeannine Ugalde

C. Leadership – Carol Surabian, Kim Flachmann, Richard Hockensmith,, Gale Caswell, Joan Williams, Carmen Carrillo, Janina Schultz, Liz McAninch, Gina Cole, Gina Vattuone

1. Recruitment for CATE Board Offices in 2018
2. Building leadership in local councils
3. New to the board information sheet

### VIII. Standing Committee Report Out [Round One]

#### A. Executive Finance

Patrick Keough reported that the proposed budget was sent to everyone's e-mail so that you can look at it. Angus noticed that any big changes must be a result of convention adjustments based on lower attendance.

#### B. Publications

Jeannine reported that CATEweb and *California English* would like to access the award winners photographs from CATE Convention. Liz responded that she sent them to Carol Jago. The CATE 2017-2018 Creative Writing Contest prompt: Considering the contest's theme, With Literacy and Justice for All, write a poem, short story, essay, or speech about a message that needs to be heard.

Professional Writing Prompt: The theme of CATE 2018 Convention's is With Literacy and Justice for All. How are the concepts of literacy and justice linked in your own day-to-day teaching?

The committee discussed some way to honor to [name withheld], simply by the board, or in a bigger venue. Jeannine looked in the policies and discovered that on occasion a special award is given under unique circumstances. Jeannine and Carole will follow through.

#### C. Membership

Joan said that there is a standard set of information that all council events should solicit from attendees, therefore making it easier to move the information from attendee to member. Joan attended the Convention Committee to discuss how to clarify as specifically as possible, the membership payment part of the convention registration, in order to avoid confusion when an attendee arrives and has to pay a membership payment.

Joan also talked about making our paper archives digital. She also talked about Precision's role and duties. Denise pointed out that Joan could have an action item to approve our relationship with Precision. Richard pointed out that we don't have a contract with them and that they technically own our records. It's a unique relationship of long standing. Joan suggested that we need to formalize our relationship in some way. Mary had some questions about how Precision is billing--she asks Bob Johnson of Precision to explain. She offered to explain the charges which Bob recently explained to her. Joan received an explanation of charges from Bob Johnson, so she feels that she can explain most if not all the charges. Mary added that her impression of them is as an honest and forthright company.

**ACTION ITEM:** To utilize Precision Assembly to keep our records, the relationship to be for three years, with annual approval. Moved by Williams, seconded by Hockensmith. Discussion ensued about the next step beyond this action item, to create some form of contract, since at this point we have nothing on paper. Are they an entity we hire for a service? Do we need a contract? What would happen if there were a data breach? Joan says she is interested in working on a contract. Angus asked if this motion simply formalizes our relationship. The contract will be the next step. Passed.

## **IX. Standing Committee Report Out [Round Two]**

4:20 PM The board decided to have one more standing committee report out in order to save time on Sunday morning. The Convention Committee volunteered to report.

### **B. Convention Committee**

#### **B. Convention Committee**

##### **1. 2017**

**A. Membership Issues on the Registration Form:** Joan Williams presented the issue of people paying for membership when registering for convention. Extensive discussion ensued. Carole offered to mock up various versions and will "meet" electronically with Joan, Annie, Kathy, Mary, Jeannine, Michelle, to work on it.

**B. Review and discuss Registrar's report:** Cindy's report also addressed some pros and cons with the way that we deal with membership on the registration form. She also pointed out that we need a better way to inform attendees that no materials will be sent ahead of convention, but that confirmation DOES come with online registration. She recommended that confirmation be more clear and visible.

**C. Review and discuss Exhibit Manager's report:** The report stated that there were 29 exhibitors. The committee discussed the pros and cons of exhibitor only time, including Thursday night, and exhibitor presentation space (and complaints that some exhibitors were assigned to breakout rooms not in the exhibit hall, which was viewed as favoritism).

**D. Response to a letter of objection about a speaker/award winner at CATE 2017.** Michelle read the letter to the board. Discussion ensued. Michelle shared an anecdote about Alice Walker. Bill said when Derek Walcott spoke, he said nothing about craft, and when Bill mentioned it to Punky, Punky reminded him that we don't give guidelines to our speakers. Janina said we could have one of those disclaimers that groups use to say that they do not necessarily subscribe to a speaker's views. Carol shared a story of a presenter at Fresno one year where people walked out of his session. A discussion followed about free speech, and the irony that the speaker had received the Intellectual Freedom Award from NCTE. Angus explained that there is a difference between offensive and inappropriate. He did not find the speech offensive, but he did feel

the choice of content/length inappropriate. Michelle was directed to craft a response based on CATE's support of free speech.

2. 2018

**A. Price setting**

**ACTION ITEM:** To keep the prices the same, including the registration and meals, stipends for main presenters, and registration discounts to convention committee leaders indicated by the convention co-chairs. Moved by Berry, seconded by Gervais. Passed.

**B. Contract renewals**

**ACTION ITEM:** To renew the contracts of Cindy Conlin, Convention Registrar, and Yisel Parra, Exhibits, Sponsorships, and Advertisements Manager, for next year. Moved by Berry, seconded by Johnson/McAninch. Passed.

**C. LCD Projectors**

**ACTION ITEM:** Request that the board approve the purchase of additional LCD projectors, not to exceed \$2000. Moved Berry, seconded by Hockensmith. Passed.

Day One adjourned at 4:48 PM.

President of Presidents met after adjournment.

**SUNDAY, MAY 6, 2017**

7:30-8:00 a.m. Continental Breakfast in Board Room

**I. Call to Order**

Meeting was called to order at 8:03 AM.

We went around and explained our lives in the classroom, and out.

**II. Report from Council Presidents' Meeting**

Carol Surabian reported

**III. Standing Committee Report Out [Round Two Continued]**

**A. Policy/Censorship/Resolutions**

- Angus reported that his committee discussed bringing back the resolutions committee during the convention, but with an estimated cost of \$5000 and the current financial situation of the board, they decided to table it again until next year.
- They discussed reinstating the Legislative Analyst position and although the History/Social Studies group has maintained this position through these difficult financial times, they decided they would not propose to reinstate it yet.
- Past resolutions are now posted on CATEweb and easily accessible. Bill has a binder with ALL the resolutions in it; Carole offered to scan the older ones so that the collection of resolutions online can be complete.
- They highlighted for possible resolution topics: 1) four information literacy bills in the works, 2) a resolution about charter schools (still in revision), 3) sanctuary schools, and 4) support for subject matter area projects. At this time, there is no draft of a resolution for any of the four topics. For #1, Patrick Keough and Jennifer Howerter volunteered to research the four literacy information bills in order to bring back details that can be included in a resolution. One that Patrick has already started to research the California Model Library Standards K-12, that were adopted in 2010. CTA's position is that we already have standards, and that these are redundant. Our decision as a resolution committee needs to decide if we are going to support legislation or encourage teachers to

make themselves familiar with them, or what. 2) No further action was decided on. 3) The topic of sanctuary schools led to a vigorous discussion. Everyone on the committee is tasked with coming back in September with at least one sentence to put into a resolution. In sum, from the point of view of English language arts teachers, in order to succeed in teaching reading, writing, etc. we must have a welcoming and safe environment in order for students to be able to concentrate on their studies. Robb shared that the angle that we may want to use on this resolution, encouraged by Bill in the discussion in committee, may be driven by the questions: what five things keep us from doing our job? Why is it so important for ELA teachers to have a safe, welcoming, diverse, trusting environment, etc.? Carmen shared that the community colleges statewide developed a policy and a hashtag for instructors to post on their office doors: #notinmyoffice. Discussion ensued about what a teacher would do if an ICE officer entered the classroom to remove a student. Discussion also ensued about what a teacher would do if a student wrote about being undocumented in a classroom journal. Who owns the journal? Who can legally obtain it? Richard shared that schools that use TurnItIn.com to have students submit writing may not be aware that TurnItIn.com owns the writing at that point.

- The report ended with an idea for the Policy/Censorship Committee to run a panel discussion/session at CATE 2018. Annie suggested finding a lawyer to help; Michelle suggested piggybacking on the work of other professions who may have this same problem: doctors, etc. Robb talked about expanding this idea, and suggesting using Bill Younglove as a source, calling the information he provides: “Bill’s Bills.”

### C. Leadership

Carol Surabian reported that they took a look at the offices that come vacant in 2018, and encourage the local councils to look for candidates. The local councils can nominate a person, or the potential nominee can obtain the signatures of 15 CATE members. MAL Small Councils: definition from the bylaws (fewer than 500 regular members). She proposed new wording “fewer than 10% of the total membership”). How can we amend the bylaws? with a two-thirds of the board? written notice can be sent to the regular membership? amendment shall be voted on at an annual board meeting?-- discussion ensued. The wording of the amendment should be proposed and voted on at the September meeting, printed in CE in December, and voted on at CATE 2018. Carole and Carol will work on the wording for September.

What kind of introduction/orientation do we have for people who come onto the board as brand new members? Carol took a look at the president’s handbook as a model and created an orientation checklist/one pager, and suggested that the president send out a welcome/congratulations letter and the guidelines/orientation checklist. Another suggestion was that the secretary provide each new member with a hard copy of the policies and bylaws. Kim’s suggestion was to find a mentor on the board for each new person.

Break until 10:00 AM.

### IV. 2017-2018 Budget Update Review

Greg reviewed the budget that was e-mailed to board members after yesterday’s Executive Finance Committee meeting. Angus brought up the issue of how much we spend on major speakers and that we shouldn’t skim. A lively discussion ensued, sharing anecdotes about previous major speakers that we have had in the past. Greg continued with the overall CATE budget.

**ACTION ITEM:** To adopt the budget as presented. Moved by Johnson, seconded by

Dunstan. Passed.

To Do/Actions to Take  
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## V. Old Business

Denise announced that Kristy Orona-Ramirez sent to the board a letter of resignation for her two positions: MAL Middle and CTA Liaison. Her MAL Middle position has been filled, but we need a CTA Liaison. Ken Burt <kburt@cta.org> is the liaison coordinator at CTA. Richard volunteered to research it, and Marina, who is on the CTA board, may be the person who will function as our CTA liaison. Annie looked online for what types of CTA grants we may be able to get.

Denise asked if anyone had a feel for what the May Revise on the state budget may look like. Richard shared that he thinks it is going to be bad. Bill said we had about a week to see it.

## VI. New Business

Kim Flachmann shared that she is trying to keep alive her husband's Shakespeare camp in Utah. The target audience is adults, but there have been teachers who have brought high school students. Robb has been to the camp and recommended it. Kim distributed flyers for us to share with colleagues. It was suggested to give flyers and contact information to Gale Caswell, our new CETA liaison.

Bill Younglove said that he got an email from Janis and Jared Stallones, who moved to Kentucky. Jan chaired CATE 2016 and Jared taught college teacher ed. Bill said that they are enjoying their new life. He questioned her about how Kentucky is dealing with common core, since they were the first state to adopt it.

Mary Adler shared that she and her colleagues are starting a new online journal: Allies for Education. The premise is how do parents find out what good education is, so they understand why teachers do what they do, and appreciate what teachers do. The first issue will be on "Appreciating Public Education" with an article by David Berliner. The second issue will be on "What Makes a Good Teacher?" and she is looking for contributors.

Annie Gervais received an e-mail from someone, after the CYRM post about needing a CATE representative. She has already exchanged multiple e-mails and thinks she may have a possible interested person to put forward for our consideration.

## VII. Adjournment

Moved by Dunstan, seconded by McAninch to adjourn. Adjourned at 10:40 AM.