

BOARD OF DIRECTORS MEETING

February 13, 2003

Wyndham Hotel, Palm Springs

The meeting was called to order at 9:00 A.M. by President Anna Roseboro, and introductions were made. Other members in attendance included Member at Large Kathy Allen, Central Representative Michelle Berry, GSDCTE Representative Phil Bowles, California Department of Education Representative Beth Breneman, CATE 2004 Chair Oscar Browne, CATENET Moderator Jim Burke, Capitol Representative Angus Dunstan, Member at Large Bob Chapman, Member at Large Pat Ellis, Treasurer Anne Fristrom, Convention Coordinator Punky Fristrom, Upper Representative Teisha Hase, Secretary Carleen Hemric, Member at Large Cheryl Joseph, Kern Representative Claudia Keith, Resolutions Chair Jim Kliegl, FACET Representative Janeen Langenheim, CATE 2003 Chair Carole LeCren, Policy/Legislative Chair Don Mayfield, Vice President Akiko Morimoto, California Writing Project Liaison Faith Nitschke, Southland Representative Maureen Rippee, Past President Aaron Spain, Membership Chair Linda Stockton, TUCATE Representative Carol Surabian, Member at Large Lorraine Tracey, Redwood Representative Cheryl White, Member at Large Joan Williams, Member at Large Bill Younglove, and leadership guests Minnia Curtis (GSDCTE) and Catherine Linn (Southland).. Absent: Member at Large Lorraine Garcia, CALIFORNIA ENGLISH Editor Carol Jago, and Member at Large Olga Kokino.

Rippee moved and Langenheim seconded the approval of the December 7 and 8, 2002 minutes. MOTION PASSED.

Stockton moved and White seconded the approval of the agenda. MOTION PASSED.

REPORTS OF OFFICERS

PRESIDENT - Roseboro noted in her report online that she had contacted all California legislators associated with education issues. She reminded all Board members of their responsibilities at the Convention. She noted that receptions prior to each event at which local council nominees would be honored would be held in Room 5255.

VICE PRESIDENT - Morimoto noted that the May Board meeting would be held May 17 and 18 in Santa Clara.

PAST PRESIDENT - Spain reported that CATE will present ten Classroom Excellence Awards, two Awards of Merit, and one Distinguished Service Award at CATE 2003.

The following members are running for office and will present their platforms at the business meeting:

Membership Chair - Chiyo Masuda; Secretary - Carleen Hemric; Member at Large Small Councils - Bob Chapman, Member at Large - Large Councils - Olga Kokino and Liz McAninch - Member at Large - Unspecified Joanne Mitchell. Candidates are asked to submit a photo and a statement for the ballot by February 28, 2003. Ballots are due May 3, 2003.

Award nominations for NCTE from all councils are due.

Future NCTE Conventions include San Francisco - 2003; Indianapolis - 2004; Pittsburgh - 2005, and Nashville - 2006.

COUNCIL REPRESENTATIVES PRESIDENT - White reported that the Presidents met Wednesday evening and discussed the By-laws change to enable a switch from zip code to county as council boundaries. The new President's Handbook will be ready for the May meeting.

SECRETARY - Hemric reminded Board members to submit directory updates.

TREASURER- A. Fristrom reported a Checking Account balance of \$62,222.25, a Savings Account 1 balance of \$20,474.84, a Savings Account 2 balance of \$40,780.83, a Memorial CD balance of \$11, 599.75, a Marilyn Kahl Memorial CD balance of \$6,146.29, a Vanguard GNMA Portfolio of \$124,199.19, a Vanguard Index Trust of \$19,544.27, and a Vanguard Value Index Fund of \$16,698.71. A letter from our CPA commending the treasurer's record keeping was shared.

MEMBERSHIP CHAIR - Stockton reported that current membership totals are Capitol -102, Central - 705, Fresno - 41, Kern - 33, Redwood - 25, San Diego - 158, Southland -512, TUCATE - 35, Upper - 41, Libraries - 25, Out-of-state - 19, and Comps - 2 for a total of 1698.

About 70 half-price memberships were processed from the fall campaign.

A line requesting county has been added to the membership form in anticipation of new council boundaries.

CATE 2003 - LeCren and P. Fristrom reported that all is ready for CATE 2003 thanks to Carole LeCren and her key committee members. Board responsibilities include the Exhibitors' Reception (Exhibit Hall - 5:00-7:00

p.m.Friday), the New Teachers Reception (Pasadena - 6:30-8:00 P.M. - Friday), Council Caucuses, the President's Reception (San Jacinto - 6:30-8:00 P.M. Friday), and the Annual Business Meeting (Catalina - 7:30 A.M. Sunday).

In addition board members should sign up to do the following: assist at registration Thursday, 7:00-9:00 P.M., distribute reception invitations and thank exhibitors on Friday afternoon, attend meal functions and sit at the reserved tables near the podium, work in the CATE booth, meet in the Hospitality Suite (5255) before major functions when members of councils are being honored and to meet the speaker.

Future convention sites include: 2004 - San Diego; 2005 - Santa Clara; 2006 - Anaheim; 2007 - Fresno.

REPORTS OF LIAISONS

CALIFORNIA DEPARTMENT OF EDUCATION - Breneman reported that two adopted publishers for K-12, Houghton Mifflin and SRA/McGraw Hill, have submitted alternate formats in Spanish which have been reviewed and approved, and the components are listed on the CDE website (<http://www.cde.ca.gov/cfir/rla>). Carryover funds from Schiff Bustamante funding can be used to purchase instructional materials on the Annotated List of AB219 Language Arts Adopted Programs. At this time districts cannot use IMFRP (Instructional Materials Funding Realignment Program) funds to purchase AB2519 materials.

AB1781 established the IMFRAP that, starting with the 2002-03 fiscal year, takes the place of the K-8 Instructional Materials Fund, the 9-12 Instructional Materials Fund, and Schiff Bustamante Standards-Aligned Instructional Materials Fund, K-12. Mid-year budget cuts for the 2002-03 school year, including cuts to the IMFRP, have been proposed. The State Board of Education adopted IMFRP emergency regulations to implement this program which went into effect January 16, 2003. These regulations give specific information on the purchasing requirements for the IMFRP. A public hearing on the emergency regulations will be held at the April State Board meeting.

Spanish alternate formats of Houghton-Mifflin's Reading: A Legacy of Literacy K-6, and SRA/McGraw Hill's SRA/Open Court Reading K-12 have been reviewed and approved, and the components are listed on the CDE price list website. Districts may place orders for these materials directly with the publisher and may use their state instructional materials funds to purchase these materials. The Learning Resources Display Centers will soon have these Spanish alternate format materials on display.

More comprehensive versions of the Spanish versions of the content standards are under development by the CDE.

AB466 funding for math and reading professional development is dependent on the budget cutting process. While there may be sufficient funds to pay all 2002-03 claims, districts should assure that additional sources of funding are available for any new AB 466 training undertaken at this time.

Reading First is a key feature of the No Child Left Behind (NCLB), the latest federal school reform measure for K-12 public schools which places greater emphasis on reading than ever before. The California plan for Reading First was approved, which will provide at least \$132.9 million per year for a total of \$871 million. Previous restrictions on the number/ratio of classrooms with waivers for primary language instruction have been eliminated. Schools with waiver classrooms, no matter what the percentage, are not excluded from eligibility. Any K-3 classroom in an eligible school may be part of the district's application provided that the classroom is implementing one hour in kindergarten or 2.5 hour per instructional day in grades 1-3 of a state-adopted reading program in English. However, the SBE policy does not allow waived classrooms that do not meet the English reading time requirement to receive Reading First funds or Reading First Training. A listing of the agencies to receive funding is available on the Web site www.cde.ca.gov/pd/read/first. Grant awards have been distributed to these agencies.

A listing of the LEAs eligible for the Reading First applications are also available on the Web site. The next round of applications is due March 7, 2003. An orientation workshop will be offered prior to the second submission date for assistance in preparing a high quality, competitive application. Information on the workshop may be found at (www.csbe.ca.gov/rflea).

ACSA, WestEd, CISC, CDE, and CSLA will partner for the third year in convening and cosponsoring a Secondary Literacy Summit on March 12 and 13 at the Newport Marriott for all secondary schools.

Schools sought out for their focus on reading/writing/research across the curriculum, reading interventions, libraries, and other safety nets for students at risk include: Antioch High School, Antioch Unified; Newark Junior High School, Newark Unified; San Mateo Union High School District; Firebaugh High School, Firebaugh-Las Deltas Unified, Selma Unified School District; Reedley High School, Kings Canyon Joint Unified; Rivera Middle School, Merced City Elementary School District; Artesia High School, ABC Unified; Clark Middle School, San Diego Unified; Hoover High School, San Diego Unified, Mission Bay High School, San Diego Unified; and Preuss Model School at UCSD, San Diego Unified.

A new content literacy document, Strategic Science Teaching, Grades K-12: A Sampler of Science Lessons

Connecting Literature with the California Standards (\$15.00 per copy) is available for science teachers through the leadership of the California County Superintendents Educational Services Associations science community. The Recommended Literature: Kindergarten through Grade Twelve List is now being reprinted and will be available early next year.

A new library website www.cde.ca.gov/library has links to back lists of CYRM titles as well as a host of other literature resource lists.

The Science and Mathematics Literature List, Literature for Science and Mathematics: Kindergarten Through Grade Twelve, a collection of outstanding science and mathematics-related literature for children and adolescents, is now on-line.

The Library Act Funds, which have been annually apportioned to all California schools since 1998, have been reduced by approximately 80% for the current school year and may be in jeopardy for 2003-04 as they are included as one of the programs in the Governor's proposed categorical block grant. For the first time in California's history, school libraries have received dedicated state funds to improve library collections. Improvement is evident but may come to a halt if the line item is lost. The California School Library Association is asking for support from organizations and individuals to preserve this critical budget line item.

Senate Bill 233 placed greater emphasis on the California Standards Tests which now carry the majority of the weight in API calculations. During 2003 the California Alternate Performance Assessment is being added to the STAR program. This individually administered performance assessment is designed to assess the performance of students with significant disabilities on selected English/language arts and mathematics academic content standards.

There will be some minor changes in test administration this spring which appear in the Directions for Administration to ensure student understanding of the tasks.

The spring 2003 administrations of the California High School Exit Exam (CAHSEE) are March 4-6 and May 12-15. All 10th graders must take the CAHSEE during one of these two administrations, and 11th graders who have not passed one or both portions may take the exam. A training video for CAHSEE administration was mailed to district test coordinators in February to be used when training school test coordinators and test administrators prior to the administration of the exam.

ETS is seeking essay readers and scoring leaders for the ELA portion of CAHSEE.

The SBE approved a statewide accountability proposal to implement the requirement in No Child Left Behind (NCLB) that schools demonstrate adequate yearly progress (AYP) in getting all schools to proficiency in reading and math. The SBE agreed to establish an appended API so that California would maintain its API system while adding the AYP requirement as another element of each school's accountability report. Detailed reporting is required for students with disabilities and students with limited English proficiency.

LEGISLATION - Mayfield reported that proposed budget reductions include reductions in technology, the PAR/BITSA program, school library funds, and suspension of the spring Golden State exams. Zaragoza-Diaz shared proposed budget cuts and a list of categorical programs folded into the Governor's Block Grant. Legislative bills to watch include AB242 on teacher credentialing and Senate Bill 6, restructuring public school governing with many activities currently in the Department of Education going to the office of Secretary of Education and the State Superintendent of Education serving in an oversight position.

CALIFORNIA ENGLISH - Jago reported online that the February issue of CALIFORNIA ENGLISH is in the mail. Jago is offering a conference session on writing for publication. Future calls for manuscripts include: April 2003 (deadline - February 15) Words, Words, Words; June 2003 (deadline April 15) - Writing Instruction Revisited; September, 2003 (deadline - June 15) - Books for Boys; November, 2003 (deadline - September 15) - International Education.

CYRM - No report

CALIFORNIA READING AND LITERATURE PROJECT - No report

CALIFORNIA WRITING PROJECT - Nitschke reported that funding for subject matter projects other than science are not in the current governor's budget, but the CWP will continue to exist, celebrating its 30th anniversary in November with NCTE in San Francisco. She will compose a resolution promoting the continuation of these projects. They would like to have a strong strand at NCTE 2003 as well as at CATE conventions. The National Writing Project and NCTE have been working together, and the CWP and CLRP would like to pursue the same sort of relationship with CATE. An advance copy of BECAUSE WRITING MATTERS, the latest NWP book, will be given to CATE Board members this weekend.

CATE WEBMASTER L. Jordan noted that CATEWeb is now in its sixth year. He will be taking pictures of convention events for posting on CATEWeb.

CATENET Moderator Burke reminded the Board that CATENET is a moderated listserv, and everything goes

through him before it is posted. From 5,000 to 15,000 people on a national level are served. Committees met from 11:00 until 12:15.

The meeting recessed for lunch from 12:15 to 1:15.

REPORTS OF CATE COUNCILS

CAPITOL - Dunstan reported online that as a member of the Sacramento Valley Writing Project, Capitol cohosted a workshop at Sacramento City College on January 28 with Laury Fisher from Diablo Valley College leading a very well-attended and interesting session on Teaching the Argumentative Essay. Local board members have made plans to attend the first Napa Valley Conference in April and to help sponsor teachers whose attendance might be in jeopardy because of budget cuts.

CENTRAL - Berry reported that Central continues to work on the Napa Conference, April 4-5 with Jim Burke, Carol Jago, Fran Claggett, and Sheridan Blau as presenters. An Awards brunch for student winners of NCTE and CATE writing contest winners as well as Central Teachers of Excellence will be held April 6.

FACET - Langenheim reported that David Mas Masamoto, whose new book, *Four Seasons and Five Senses*, has just been published, will speak at a meeting on February 21.

GREATER SAN DIEGO - Bowles reported that Promising Practices in December had been very well received, but because of low attendance, the financial shortfall will total several thousand dollars. The GSDCTE Board is considering alternatives such as local college campuses instead of hotels as the locale for the next conference. The Lake Arrowhead Retreat planned by Carole LeCren will be held March 14-16 at the UCLA Conference Center.

KERN - Keith reported that CATE members of longstanding in Kern would be meeting to discuss ways to encourage new membership and additional participation in council activities.

REDWOOD - White reported that Redwood's membership continues to rise, and the council continues to be involved in CATE events and activities.

SOUTHLAND - Rippee reported that Southland had a holiday breakfast meeting at her home on December 14 where they revised by-laws, wrote descriptions for officers, planned for upcoming elections and issues of Sunspots, confirmed plans for CATE and made decisions regarding the spring conference.

The Conference of the Living Tree was held at the Mission Inn in Riverside in January.

In March SCTE will celebrate winners of NCTE's Achievement in Writing Awards with a Victorian Tea at West High School in Torrance. Each winner will be given a monetary scholarship, and their teachers and parents will be honored for their support.

TUCATE - Surabian reported that Tucate had to cancel the WIT Conference because of budget constraints. Members will have dinner together on March 20 and attend Susan Vreeland's presentation at Reedley College.

UPPER - Upper is pleased to be co-hosting the Napa Conference and to be honoring a teacher from their council with a Classroom Excellence Award.

The Resolutions Committee presented the first reading of the resolutions.

Kliegl moved and Dunstan seconded a Board resolution commending the convention committee. **MOTION PASSED.**

Committees met from 1:15 until 2:30 and reconvened for the second reading of the Resolutions.

Diehl moved and White seconded the approval of Resolution No. 1 - Subject Matter Projects. **MOTION PASSED.**

Kaufman moved and Langenheim seconded the approval of Resolution No. 2 - Class Size Reduction. **MOTION PASSED.**

Schiesl moved and Chapman seconded the approval of Resolution No. 3 - The Reading First Initiative and the Single Test-Based Accountability System. **MOTION PASSED.**

Kliegl moved and Rippee seconded the approval of Resolution No.4 - Academic Freedom in K-5 curriculum. **MOTION PASSED.**

Karpowicz moved and Rippee seconded the approval of Resolution No. 5 - State Board of Education. MOTION PASSED

COMMITTEE REPORTS

POLICY/CENSORSHIP (Mayfield, chair; Chapman, Keith, Spain, and Younglove) There is an impasse on AB 16 and AB 18 to implement budget reduction. Until the budget is resolved, there will be little action on such issues as the Master Plan, testing, etc.

Mayfield has been named Chair of the NCTE/SLATE Standing Committee.

To cut printing costs, the committee suggested that CommuniCATE be published online via email, posted on cateweb.org and linked from CATENET.

The legislative analyst position should be retained as a high priority for CATE.

LEADERSHIP DEVELOPMENT/LIAISONS - (Morimoto, Chair, Berry, Bowles, Hemric, Langenheim, Rippee, Surabian, White.) The committee agreed that the leadership budget line should be continued, but the amount could be reduced to \$7000.

CONVENTION COORDINATING - (P. Fristrom, chair; Allen, Browne, Dunstan, Ellis, A. Fristrom, Hase, LeCren, Roseboro, Stockton, Tracey, and Williams). The committee discussed CATE 2003.

P. Fristrom moved and Dunstan seconded that CATE not charge the usual fees to the Inland Writing Project if the Preconvention runs a deficit. MOTION PASSED.

P. Fristrom moved and Williams seconded that Linda Stockton and Michelle Berry be named CATE 2005 Co-Chairs for the convention in Santa Clara. MOTION PASSED.

We have received proposals for 2008 from Palm Springs, Ontario, Pasadena, LAX, and Long Beach.

EXECUTIVE/FINANCE (Morimoto, chair, Bowles, Dunstan, A. Fristrom, P. Fristrom, Keith, Rippee, Roseboro, Spain, Williams) Morimoto moved and Langenheim seconded that CATE direct the treasurer to close the Vanguard Value Index account and move the money to the checking account. MOTION PASSED.

Morimoto moved and Dunstan seconded that CATE pay for a substitute for Aaron Spain for attendance at this convention. MOTION PASSED.

The committee discussed budget cutting options including reducing board meetings to three per year and having council representatives communicate via conference calls.

PUBLICATIONS (Chapman, chair; Berry, Breneman, Langenheim, Le Cren, Mayfield, Surabian, and Younglove.) The committee is happy with the status of CATENET. Burke will post reminders about CATEWeb, membership, elections, conferences, and CommuniCATE if we publish it electronically. The possibility of adding donations to the call for membership to CATE was discussed.

As a budget cut the committee recommends publishing CommuniCATE on line on a "members only" spot which would save about \$2900.

L. Jordan will generate proposals concerning creating a "members only" pathway protected spot for CommuniCATE and the parts of CALIFORNIA ENGLISH that gets put on CATEWeb and for creating a listserv for emailing all members who have email for reminders and announcements concerning but not limited to elections, convention announcements, announcements regarding CATENET, CommuniCATE, CALIFORNIA ENGLISH, membership, contests, etc. This will need constant updating. E-mail addresses will be needed for all members, and Precision will need to provide digital material. The Publications Committee will need to write a policy to give guidance on what can be sent and who can submit what.

We discussed cutting CALIFORNIA ENGLISH to four issues. Chapman will discuss with Jago and report at the May Board meeting.

The local deadline for the Creative Writing Contest is March 1. The state deadline is April 15 when single winning entries from each council contest will be submitted by emailing as attachments to Chapman.

Kokino will have flyers for the Professional Writing Contest available at the Convention.

Younglove has 46 readers, 22 veterans, for the NCTE Achievement in Writing Contest which he coordinates for California.

Bonnie Rooney needs to be replaced as the coordinator of the Promising Young Writers program.

MEMBERSHIP (Stockton, chair; Allen, Browne, Ellis, Hase, Hemric, Joseph, Tracey and White.) The membership booth for the Convention is covered. Lucinda pins will again be sold, and copies of CALIFORNIA ENGLISH will be available. Renewals will be sent out as invoices rather than renewal notices.

Stockton moved and Langenheim seconded that first time renewals be offered for \$30.00. MOTION PASSED (10-9).

OLD BUSINESS

Dunstan moved and Langenheim seconded that all policies expiring March 1 be extended to May 30. MOTION PASSED.

Policies to be examined at the May Board meeting are Policy 8, 1-10 and Policy 11.

Dunstan moved and Chapman seconded that the meeting adjourn at 5:30 P.M.

Respectfully submitted,

Carleen Hemric, Secretary