

BOARD OF DIRECTORS MEETING

February 5, 2004

Town and Country, San Diego

The meeting was called to order at 9:00 A.M. by President Anna Roseboro, and introductions were made. Other members in attendance included *Member at Large* Kathy Allen, *GSDCTE Representative* Phil Bowles, *California Department of Education Representative* Beth Breneman, *CATE 2004 Chair* Oscar Browne, *Capitol Representative* Angus Dunstan, *Member at Large* Bob Chapman, *Central Representative* Charleen Delfino, *Treasurer* Anne Fristrom, *Convention Coordinator* Punky Fristrom, *Upper Representative* Teisha Hase, *Secretary* Carleen Hemric, *CALIFORNIA ENGLISH Editor* Carol Jago *Member at Large* Cheryl Joseph, *Resolutions Chair* Jim Kliegl, *Southland Representative*, Catherine Linn, *Membership Chair* Chiyo Masuda, *Policy/Legislative Chair* Don Mayfield, *Member at Large* Liz McAninch, *Member at Large* Joanne Mitchell, *Vice President* Akiko Morimoto, *California Writing Project Liasion* Faith Nitschke, *FACET Representative* Jeannie Oppliger, *Member at Large* DeShea Rushing, *Redwood Representative* Cheryl Schachter, *Past President* Aaron Spain, *TUCATE Representative* Carol Surabian, *Member at Large* Joan Williams, *Member at Large* Bill Younglove, *Legislative Analyst* Martha Zaragoza-Diaz, and leadership guest Cindy Shelton.

Delfino moved and Oppliger seconded the approval of the December 6 and 7, 2003, minutes. MOTION PASSED.

Younglove moved and Schachter seconded the approval of the agenda. MOTION PASSED.

REPORTS OF OFFICERS

PRESIDENT - Roseboro thanked CATE Board member for their contributions to NCTE in San Francisco.

Claudia Keith from Kern has communicated that Kern hopes to have a representative at the May Board meeting.

Roseboro represented CATE at the California School Librarians Association and the California Writing Project conventions. Spain attended the California Curriculum Coordinating Council and the California Young Reader

Roseboro continues to write letters to local, county, and state legislators and decision makers in support or opposition to bills relating to teaching and curriculum, as well as to newspapers, to former Governor Davis and present Governor Schwarzenegger, commending them when they support us and offering our expertise to serve on committees and commissions whose decisions impact the teaching profession.. Announcements were sent to principals, deans, superintendents, and college presidents of awards CATE confers for classroom excellence

VICE PRESIDENT - Morimoto noted that she would be representing CATE on the NCTE Mid-level Nominating Committee.

PAST PRESIDENT - Spain announced that CATE would be presenting 13 Classroom Excellence Awards, one Virginia Reid scholarship, and would be recognizing Jim Gray's contribution with a Career Achievement Award, and Vince Piro with a Distinguished Service Award at CATE 2004.

The following people have filed for CATE offices: President - Maureen Rippee, Vice President - Akiko Morimoto and Jeanne Oppliger, Member at Large Secondary - Jaimi Kreilaart and Karen Wroblewski, Member at Large Elementary Kathy Allen, Member at Large Unspecified Oscar Browne and Joan Williams.

Deadlines for various NCTE award nominations are as follows: April 1, 2004 - Distinguished Service Award nominations, May 1, 2004 - Affiliate Awards (Leadership, Journal, Website, Newsletter, SLATE/Intellectual Freedom), May 1, 2004 - Section Awards (Teaching Excellence) July 1, 2004 - Orwell Award (Doublespeak Award). Information on other specific awards is available at NCTE.org.

COUNCIL REPRESENTATIVES PRESIDENT - Schachter reported that the representatives met Friday evening and will announce later a new president of the representatives. A rough draft of the new Presidents' Handbook was shared for revisions. A revised draft will be available at the May Board meeting. The proposed by-law change designating counties rather than zip codes will be on the spring ballot.

SECRETARY - Hemric reminded Board members to submit directory updates. The directory will be placed on the website, accessible only to CATE Board members.

TREASURER'S REPORT - A. Fristrom reported a Checking Account balance of \$69,426.30, a Savings Account 1 balance of \$32,476.77, a Savings Account 2 balance of \$10,008.68, a Memorial CD balance of \$9,769.04, a Marilyn Kahl Memorial CD balance of \$5,736.18, a Vanguard GNMA Portfolio of \$127,913.74, a Vanguard Index Trust of \$26,964.44.

MEMBERSHIP CHAIR - Masuda reported that current membership totals are Capitol - 91, Central - 531, Fresno - 59, Kern - 26, Redwood - 25, San Diego - 138, Southland - 482, TUCATE - 14, Upper - 29, Libraries - 28, Out-of-state - 25, and Comps - 2 for a total of 1977.

Membership decreased 22% last year. We had 2,399 members at the end of 2002 and 1,862 members at the end of 2003. E-mail address requests will be placed on the membership renewal notice.

The membership committee will work Sunday on the handbook for small conferences.

CATE Board members have signed up to work in the CATE booth.

CATE 2004 - Browne reported that everything is in order for a great convention. He reminded members to pick up the the Convention bags with programs and free gifts.

CONVENTION COORDINATORS - P. Fristrom thanked committee chairs and those who had helped with this convention. He reminded members of the various receptions they are invited to attend and the duties they are expected to perform.

REPORTS OF CATE COUNCILS

CAPITOL - Dunstan reported that Capitol is working on the NAPA Conference scheduled for March 26 and 27 at the Embassy Suites in Napa.

CENTRAL- Delfino reported that Central Council had been working on their goals of meeting the needs of current teachers and increasing membership. She distributed programs for the NAPA Conference and highlighted major speakers Louann Reid, Sheridan Blau, Jim Dodge, and Hilary Zunin. Teacher award winners and winners of the CATE and NCTE Writing Contests will be honored a a luncheon on Sunday following the conference. Southland will partner with the San

Jose Area Writing Project and McDougall Littell for an inservice day to support new teachers and rejuvenate teachers' classroom libraries. Central members plan to visit preservice programs at universities in our area to share materials and talk to teacher candidates about belonging to professional organizations.

FACET - Opplinger reported that FACET is actively recruiting new members. The membership chair is going to student teacher classes to recruit. The Yosemite Conference will now include a college strand, a Friday night speaker, and Sunday morning workshops. Carol Jago will be conducting a workshop in Fresno this spring, followed by a FACET-sponsored reception where local teachers can meet her.

Greater SAN DIEGO - Bowles reported that GSDCTE has been working on CATE 2004. Plans are underway for the annual Arrowhead Conference.

KERN - Keith reported to Roseboro that Kern would try to have a representative at the May meeting....

REDWOOD - Schachter reported that Redwood is busy working on the NAPA Conference. Pam Cavanaugh of Arcata High School will be receiving a Classroom Excellence Award.

SOUTHLAND - Linn reported that Southland's Spring Fling at Santa Anita Park will be held April 3, 2004. The Conference of the Living Tree will be held next January at the Pierrepont Hotel in Ventura in January, 2005. At the last conference a one-day option was made available, and that increased attendance.

Ten Teacher Roundtables have been held at five locations.

TUCATE - Surabian reported that Tucate was interested in forming an English Leadership Team.

UPPER - Hase reported that Upper has been busy with the other northern councils in preparing the NAPA Conference. Rita Smith will be honored with a Classroom Excellence Award.

REPORTS OF LIAISONS

CALIFORNIA DEPARTMENT OF EDUCATION REPORT - Breneman reported that the deadline for using materials adopted under the AB2519 adoption and counting them as standards-aligned for the purpose of IMFRP (the Instructional Materials Realignment Program) has been extended to June 30, 2005.

The State Board of Education suspended follow-up adoptions in 2002 and 2003 due to budget cuts. However, follow-up adoptions are expected to begin again following passage of SB1058 which allows the Department to charge publishers a fee for participating in a follow-up adoption. Regulations to implement this process are expected to be presented to the Board in March to begin the rulemaking process. Though a reading/language arts follow-up adoption was originally scheduled for 2004, it has not yet been determined which subjects will be included in the first follow-up adoptions under this new process.

The Department is beginning recruitment of Instructional Materials Advisory Panel members and Content Review Panel members for the 2005 History-Social Science adoption. Teachers interested in serving on a review panel should contact Susan Martimo (916-319-0446) smartimo@cde.ca.gov. Most will be selected from K-8, but high school teachers may also apply.

Reading First Schools, High Priority Grant schools and schools being reviewed by Scholastic Audit and Intervention Teams (SAIT) are required to go through AB 466 training. At the high school level AB 466 training is available for REACH, High Point, Holt 9 and 10, McDougal Littell 9

and 10. The Sacramento County Office of Education is developing training for Prentice Hall 9 and 10. If the training is not available in the current year, schools may do it in the 2004-2005 academic school year, but they should make plans to sign up for it now.

California's Reading First Technical Assistance Plan requires the state to be the primary provider for technical assistance to LEAs for the first three years. The plan specifies that the CDE contract with the Sacramento County Department of Education to establish the California Technical Assistance Center (C-TAC) to provide coordination, development, and quality control functions for the state's Regional Technical Assistance Centers (R-TAC's). The work of C-TAC involves developing materials and assessments for training teachers, ensuring that professional development for teachers and instruction for pupils is consistent in quality and delivery, and providing assistance to LEA's to start up R-TACs. Grantees have recently received a supplemental application allowing them to add waiver classrooms and schools with waiver classrooms.

Seventy-four districts have now been approved for Reading First grants. A listing of the agencies receiving funding is available at www.cde.a.gov/pd/readfirst. A third round of applications will be released in late February. As in the case with Title I, grantees are required to provide services to private schools. For Reading First, eligible schools are those within the attendance area of participating schools. To participate non-public schools must agree to use one of the state-adopted reading/language arts instructional programs for grade K-3, and if the services extend beyond professional development, to use recommended assessments and provide performance data.

New improved online professional development versions of *Teaching Reading in Every Classroom* and *Reading in Secondary Education* are now available from the San Diego County Office of Education at 858-569-5434 or www.sdcoe.net/pdop.

The following are the first five Demonstration Sites that will be posted on the Web site: Antioch High School, Antioch Unified; Newark Junior High School, Newark Unified; San Mateo Union High School District; Rudolph Rivera Middle School, Merced City Elementary School District; Hoover High School, San Diego Unified, and Preuss Model School at UCSD, San Diego Unified.

Plans are underway to begin a low-cost process for improving the *Recommended Literature: Kindergarten through Grade Twelve List* by adding new titles and reviewing and revising the 9-12 list to improve guidance to the field concerning controversial content. The goals are to update the list, improve its usefulness to teachers, and protect the integrity of the current list. It is anticipated that a subcommittee from the original working committee will be convened for the task. Title suggestions should be sent to Carol Jago.

The fourth annual Secondary Literacy Summit is scheduled for March 23 and 24 at the Hilton Hotel Arden West in Sacramento. A new County Course of Study for Language Arts, [Creating a Systemwide Literacy Plan for Student Success](#), will be showcased at this conference.

The 2003-2004 Library Act funding information went to districts, county offices, and charter schools in November and is available at www.cde.ca.gov/library which has links to back lists of CYRM titles as well as a host of other literature resource lists. The Governor's budget approval for 2004-05 contains \$4.2 million for school library materials but notes it as a program transferred to revenue limits. The school library community has once again geared up to defend library funding as a categorical program.

The CDE Online School Library Survey runs from CDE and offers new features. Currently 2002-03 statistical information is being gathered. The survey will be up and open through March 1. Survey results are used to measure progress and make comparisons.

The CAHSEE Teacher Guides for English-language arts and mathematics are being updated and are scheduled for release this month. Updates to the guides will include new information about the consequences of the test based on the ruling of the State Board of Education in July 2003, several new released test questions, and additional information about resources available for teachers. The guides will be posted on <http://www.cde.ca.gov/statetests/cahsee>.

A request for Applications for 21st Century After School for elementary and middle schools is available on the CDE website at www.cde.ca.gov/afterschool. Approximately \$27 million is available.

Five teachers were recently selected for the 2004 Teacher of the Year awards and four teachers as Milliken National Educator award winners. Teachers of the year usually compete first in district or county processes; finalists are then submitted to the state's competition. Teachers can self nominate. Both elementary Teachers of the Year award winners are involved with the Writing Project.

The RESOLUTIONS COMMITTEE presented an overview of the resolutions.

LEGISLATIVE REPORT - Zaragoza -Diaz reported that the current budget reduces K-12 funding by \$2,000,000 and shifts \$2 billion to categorical school funding to be given to districts with no strings attached. Proposition 98 will be suspended and reduced by \$2 million. Full growth and COLA will be provided to all K-14 programs including community colleges and child development programs. Community colleges funding will be restored to their 2003-04 spending levels -\$200 million as well as full payment of the increased PERS cost - \$106 million.

CALIFORNIA ENGLISH - Jago reported that the February issue of CALIFORNIA ENGLISH will be out soon. The cover artist also submitted an article for the issue, and the advertising reflects the theme, Books for Boys. This issue will be submitted to NCTE for the 2004 professional journal award. Although advertising was down in November, it is hoped that Convention exhibitors will see the magazine and want to be seen in a nationally recognized publication. Jago will offer a workshop on Writing for Publication at CATE 2004. Future calls for manuscripts include April 2004 - How Do We Teach Poetry/ Let Me Count the Ways (deadline - February 15); June 2004 - Leaving No Child Behind (deadline - April 15).CYRM - Roseboro attended the California School Librarians Association Convention and heard Ben Michaelson accept his CYRM award.

CALIFORNIA READING AND LITERATURE PROJECT - Jago reported that the Literature Project continues to struggle in terms of funding.

CALIFORNIA WRITING PROJECT - Nitschke reported that CWP is very grateful to CATE for support through resolutions and pleased with the pre-convention at CATE 2004. The group continues to struggle to stay alive. NCTE will publish the CWP's book, *The Wisdom of Practice*, and it will be available next year.

CATE WEBMASTER L.Jordan proposed a protected area available only to CATE Board members. The CATE Board Directory will be posted there..

Committees met from 11:00 until 12:00.

The meeting recessed for lunch with the Writing Project Pre-Conference and to hear le thi diem thuy.

COMMITTEE REPORTS

POLICY/CENSORSHIP (Mayfield, chair; Chapman, Jago, Kliegl, McAninch, Spain, and Younglove) Mayfield reported that Zaragoza-Diaz had reported on the following issues, all of which were summarized in the Legislative Report: two-year bills on testing (AB356), teacher support (AB650), and others, master plan bills, assessment legislation, California Quality Education Commission, and the Governor's Budget Plan.

Arrangements were made for the February 20 CCCC meeting in Sacramento. McAninch, Younglove, Delfino, and Zaragoza-Diaz will attend, and Zaragoza-Diaz will arrange contacts for the meeting.

Mayfield moved and Spain seconded that the following addition be made to Policy 4.4. "In addition, the Resolutions Chair will submit resolutions when the need arises to the Board of Directors for passage at quarterly Board meetings. These resolutions, if passed, will be identified as Board resolutions, as opposed to CATE resolutions, which are approved by the CATE membership at the annual business meeting. The Resolutions Chair will provide the editor of CALIFORNIA ENGLISH and CommuniCATE, the moderator of CATENET, the webmaster of CATEWeb, and the president of CATE with copies of the resolutions for dissemination. MOTION PASSED.

LEADERSHIP DEVELOPMENT/LIAISONS - (Morimoto, Chair, Bowles, Brennan, Delfino, Dunstan, Hemric, Joseph, Masuda, Schachter, and Surabian) We should continue to include the leadership line in the budget.

Two candidates are running for vice president, member at large unspecified and member at large elementary and one for president and for member at large elementary in this spring's election.

Ideas for future membership development include encouraging administrators to attend conventions and other events, perhaps giving free one-day registrations. Teachers from other disciplines should be encouraged to attend and present at our events and conventions.

CONVENTION COORDINATING - (P. Fristrom, chair; Allen, Browne, A. Fristrom, Hase, Linn, Mitchell, Roseboro, Stockton, and Williams).The committee discussed CATE 2003.

The committee discussed CATE 2004 and congratulated Oscar Browne for his superior leadership..

The theme for CATE 2005 was announced - The Power of One Teacher. More details will be provided at the May meeting.

Hase moved and Berry seconded the approval of Joanne Mitchell as CATE 2006 Chair. MOTION PASSED.

Future convention sites include: 2005 - Santa Clara; 2006 - Anaheim; 2007 - Fresno; 2008 - Long Beach. Bids have been received from Sacramento, Santa Clara, San Jose, and San Francisco for CATE 2009.

The Resolutions Committee returned and presented the following resolutions for Board action.

Pate moved and Delfino seconded the approval of Board Resolution 1: AB1485. MOTION PASSED.

Kliegl moved and McAninch seconded the approval of Board Resolution 2: Commendation to the Convention Chair and local committee. MOTION PASSED.

Pate moved and Hase seconded Board Resolution No. 3: Commendation to Kermeen "Punky" Fristrom. MOTION PASSED.

Schiesl moved and Browne seconded the approval of CATE Resolution 1 - Bias and Sensitivity Guidelines. MOTION FAILED.

Diehl moved and Schachter seconded the approval of CATE Resolution 2 - School Districts and Mandatory Scripting of Teaching Programs. MOTION PASSED.

Kaufman moved and Schachter seconded the approval of CATE Resolution 3 - Class Size Reduction. MOTION PASSED.

Dillon moved and Spain seconded the approval of CATE Resolution 4 - Increased Funding for K-12 Education and a Voluntary Universal Pre-School Program. MOTION PASSED.

Enmark moved and Delfino seconded the approval of Resolution 5 - Restoring the Budget for Academic Outreach Programs. MOTION PASSED.

Griggs moved and Oppliger seconded the approval of Resolution 6. - Subject Matter Projects. MOTION PASSED.

Dunstan moved and Schachter seconded that Committee Reports be posted in the minutes rather than given orally. MOTION PASSED.

EXECUTIVE/FINANCE (Morimoto, chair, Bowles, Browne, Dunstan, A. Fristrom, P. Fristrom, Hase, Kliegl, Linn, Oppliger Roseboro, Spain, Williams)

Morimoto moved and Spain seconded that Policy 8.3.4a be suspended and the mileage reimbursement rate be continued at \$.35 with review at the December Board Meeting. MOTION PASSED.

The committee discussed the success and usefulness of the new CATE debit card.

Morimoto moved and Dunstan seconded to fund the CATE/NCTE Leadership recipient with up to \$500 after the recipient has exhausted other avenues of financial assistance (school, district, local affiliate). The recipient will be reimbursed at the CATE Board delegate rate. MOTION PASSED.

The committee discussed the NCTE Classroom Excellence Award and decided that CATE could not financially support attendance at the 2004 Convention to receive the award although CATE could still put forth a nominee.

In light of the continued use of our reserves, additional ways of helping with finances such as reducing dinner allowance to \$10.00 were discussed. Linn suggested more proactive approaches to new teachers and fundraising.

PUBLICATIONS (Chapman, chair; Berry, Bowles, Breneman, Delfino, Dunstan, Jago, Mayfield, McAninch, and Younglove.) Burke reported that he continued to receive good feedback. Teaching part time will enable him to commit more time to CATENET. He would like to focus on SAT 2's and the new writing emphasis. He sees CATENET as a way for the California Writing Project to address topics and policy without getting negative attention.

The list of agreed-upon items for members only includes archives of *CALIFORNIA ENGLISH*, the literary map, discussion board with questions distributed in member listserv, search engine for *CALIFORNIA ENGLISH* topics. CATENET will continue as a member listserv. Local councils

need to utilize the listserv for council conference announcements. There have been some problems with the HTML/test readability.

The next issue of *CommuniCATE* will focus on high school preparation for the TPT and a question of the month article and call to respond.

A subcommittee of Bowles, Dunstan, and Burke will develop a resume strand on CATEWeb. Resumes will be posted for university use. It could also serve as a forum for district announcements, boost student membership, and dovetail with teacher preparation programs.

MEMBERSHIP (Masuda, chair; Allen, Hemric, Joseph, Karpowicz, Mitchell, Rushing, Schachter, Stockton, and Surabian.) The Handbook for Small Conferences was discussed and the CATE Convention Manual was reviewed along with Linda Scott's procedures for conference registration. A meeting was scheduled to continue the discussion on Sunday following the business meeting. Bob Johnson from Precision Assembly attended the meeting and gave timelines and guidelines for dealing with Precision Assembly during the registration process.

Masuda suggested considering a change in the timeline for the teacher grants for classroom paperbacks. If the change were made, applications would be announced in September, and awards made early in the school year rather than in May. Masuda will check with A. Fristrom to see if sufficient money for awards has been earned from the sale of the Lucinda pins to fund classroom grants this year.

Schachter announced that the new Council Representatives President is Jeannie Oppliger.

Chapman moved and Dunstan seconded adjournment at 6:15 P.M.

Respectfully submitted,

Carleen Hemric, Secretary