

BOARD OF DIRECTORS MEETING

December 7 and 8, 2002

Hawthorn Suites, Sacramento

The meeting was called to order at 9:30 A.M. by President Anna Roseboro, and introductions were made. Other members in attendance included Central Representative Michelle Berry, GSDCTE Representative Phil Bowles, California Department of Education Representative Beth Breneman, (Saturday only), CATE 2004 Chair Oscar Browne, Capitol Representative Angus Dunstan, Treasurer Anne Fristrom, Convention Coordinator Punky Fristrom, Member at Large Lorraine Garcia, Upper Representative Teisha Hase, Secretary Carleen Hemric, CALIFORNIA ENGLISH Editor Carol Jago, Kern Representative Randy Hamm (for Claudia Keith), Resolutions Chair Jim Kliegl, Member at Large Olga Kokino, FACET Representative Janeen Langenheim, CATE 2003 Chair Carole LeCren, Member at Large Akiko Morimoto Southland Representative Maureen Rippee, Past President Aaron Spain, TUCATE Representative Carol Surabian, Redwood Representative Cheryl White, Member at Large Joan Williams, Member at Large Bill Younglove; Guests: , California Writing Project Liasion Faith Nitschke and CYRM Representative Diane Tellefsen. Absent: Member at Large Kathy Allen, Member at Large Bob Chapman, Member at Large Pat Ellis, Member at Large Cheryl Joseph, Policy/Legislative Chair Don Mayfield, Membership Chair Linda Stockton, and Member at Large Lorraine Tracey.

Rippee moved and Browne seconded the approval of the September 14 and 15, 2002 minutes. MOTION PASSED.

White moved and Browne seconded the approval of the agenda with modifications. MOTION PASSED.

REPORTS OF OFFICERS

PRESIDENT - Roseboro reported that she had represented CATE at the CYRM Board Meeting, attended the Asilomar Conference sponsored by Central Council, the Southland Fall Conference, a planning meeting for CATE 2003, and the business meeting, affiliate roundtable, and affiliate breakfast at NCTE in Atlanta. Meeting the officers of the other CYRM organizations was informative and rewarding since most of the CATE line calls are about CYRM. The officers of the other organizations were offered CATE memberships, and some have accepted.

CATE nominees honored at NCTE were Bill Younglove who received the Classroom Excellence Award at the Secondary Section luncheon, Teisha Hase who was acknowledged as a Prentice Hall Leadership Award winner, and Susan Harman honored for her out spoken stance on high stakes testing with the Affiliate Intellectual Freedom Award. Carol Jago will be our NCTE Region 8 Affiliate Liaison, and she will help plan the region leadership meeting to be held this summer. Don Mayfield has been selected to chair the national SLATE Committee. Flyers on CATE 2003, where the Conference of English Leadership spring planning meeting will be held, were shared. Ken and Kathy Allen represented CATE at the CRA Convention. CATE delegates at NCTE distributed invitations to exhibitors for the CATE conventions, and several members worked in the NCTE 2003 booth.

All Board members should submit their office reports to Roseboro by December 30.

VICE PRESIDENT - Morimoto reminded members to confirm room reservations for all board meetings. Lunch today will be a buffet. The Advisory Conference call involved agenda setting and reminding members to get award nominations and officer nominations in.

PAST PRESIDENT - Spain reported that Roseboro, Morimoto, Mayfield, Stockton, Spain, and Hemric represented CATE at NCTE. The NCTE business meeting was contention free. The only resolution criticized elements of the No Child Left Behind federal legislation.

CATE offices open for election in 2003 will include three Members at Large: Unspecified,

Secondary, and Small Councils, Secretary, and Membership Chair.
Award nominations from all councils are due.

COUNCIL REPRESENTATIVES PRESIDENT - White reported that additions to the President's Handbook are being compiled by Langenheim. The policies to be revised were discussed. Boundaries were discussed, and the idea of determining boundaries by county rather than zip code proposed. This will be submitted to the Membership Committee for discussion of a future change in by-laws.

SECRETARY - Hemric reminded Board members to submit directory updates.

TREASURER'S REPORT - A. Fristrom noted that the informational IRS return was filed on time. CPA John Pearson reported that he saw no discrepancies in his informal review. A. Fristrom reported a Savings Account 1 balance of \$30,424.28, a Savings Account 2 balance of \$40,658.99, a Memorial CD balance of \$11,555.68, a Marilyn Kahl Memorial CD balance of \$6,128.17, a Vanguard GNMA portfolio of \$122,616.51, a Vanguard Index Trust of \$21,391.42, and a Vanguard Value Index Fund of \$18,215.50.

MEMBERSHIP CHAIR - Stockton's report showed that current membership totals are Capitol -172, Central - 962, Fresno - 68, Kern - 52, Redwood - 40, San Diego -215, Southland -685, TUCATE - 72, Upper -79, Libraries -30, Out-of-state - 22, and Promotions - 2 for a total of 2399. Tabara Design of San Jose has been commissioned to design a new membership brochure. Additional Lucinda book pins will be ordered to sell at the convention. Profits from the pins previously sold were awarded to six members, each of whom received \$150.00. They were Linda Hesper of Nathaniel Narbonne High School in Harbor City, Peter Jackson of Moss Landing Middle School in Moss Landing, Sandy Wechsler of Wells Middle School in Dublin, Robin Solid of Gabrielino High School in San Gabriel, Marilyn Struthers of Lassen Union High School in Susanville, and Janet Hansen of Sonoma Valley High School in Sonoma.

CATE 2003 - LeCren and P. Fristrom reported that a meeting of the CATE 2003 Convention Committee in Palm Springs was held. 180 registrations have been received. Mayfield has reported that 150 workshops and the major speakers have all been confirmed. P. Fristrom thanked all board members for submitting housing forms. Board members were reminded to bring gifts for exhibitors and books for new teachers..

Committees met from 11:10 until 12:15.

The meeting recessed from 12:15 to 1:30 for lunch and holiday celebration.

COMMITTEE REPORTS

POLICY/CENSORSHIP (Kleigl, chair; Garcia, Jago, Hamm, Kokino, Spain, and Younglove) The group discussed new teacher support and the BITSA/PAR programs. Resolutions are on track for 2003, and some resolutions have been received already.

LEADERSHIP DEVELOPMENT/LIAISONS - (Morimoto, Chair, Berry, Bowles, Breneman, Hemric, Langenheim, Rippee, Surabian, White.) The committee discussed Policy 8.3 with particular focus on the Marilyn Kahl Scholarship. The committee recommended that the Policies be placed on the website. It was also suggested that the President's Handbook, the rotation of awards, and all application forms be placed on line. Morimoto moved and Rippee seconded that CATE pay for two people per council per fiscal year to attend a Board Meeting for the purpose of leadership.
MOTION PASSED.

CONVENTION COORDINATING - (P. Fristrom, chair; Browne, Dunstan, A. Fristrom, Hase, Le Cren, Roseboro, and Williams). The committee discussed CATE 2003 and agreed to deduct \$10

plus tax per day for spouses of members who choose overflow hotels.

P. Fristrom moved and White seconded the approval of complimentary registrations for the CATE 2003 local committee members: Punky Fristrom, Teisha Hase, Jo Anne Mitchell, Annette Davis, Cyndi Furr, Svetlana Lazarova, Loret Stagg, Don Mayfield, Julie Steltz, Tiffany Campbell-Cunefare, Chiyo Masuda, Charleen Delfino, Martha Plender, Joni Jordan, Catherine Linn, Oscar Browne, and Ken and Kathy Allen. MOTION PASSED.

A chair is sought for CATE 2005 in Santa Clara.

Future convention sites include: February 6-8, 2004 - Town and Country, San Diego; February 18-20, 2005 - Santa Clara Convention Center and Westin Hotel, Santa Clara; February 3-5 - 2006 Hyatt Orange County - Anaheim; February 9-11, 2007 - Fresno Convention Center, Fresno. Joan Jensen of Helms Briscoe is investigating sites for 2008.

REPORTS OF LIAISONS

CALIFORNIA DEPARTMENT OF EDUCATION REPORT - Breneman reported that two adopted publishers for K-12, Houghton Mifflin and SRA/McGraw Hill, have submitted alternate formats in Spanish which have been reviewed and approved, and the components are listed on the CDE website (<http://www.cde.ca.gov/cfir/pl/index.asp>).

Foreign language teachers, grades K-12, are needed to serve on review panels for instructional materials in Spanish, German, French, Italian, Latin, and Japanese. Application packages were sent to county offices and school districts in June, 2002. In addition to foreign language teachers, K-12 teachers in other subjects are being sought to augment the Foreign Language IMAP's. The teachers' editions of submitted programs will be in English. Panel members not fluent in a foreign language can review teachers' editions and other materials to determine alignment with evaluation criteria.

Spanish versions of the content standards are available in Spanish for purchase or for view at http://www.cde.ca.gov/cdepress/standards_brochures.html. This breakdown is useful for parents who want to see what is expected grade by grade at the strand level in the core content areas. AB466 funding for math and reading professional development is dependent on the budget cutting process.

Reading First is a key feature of the No Child Left Behind (NCLB), the latest federal school reform measure for K-12 public schools which places greater emphasis on reading than ever before. The California plan for Reading First was approved, which will provide at least \$132.9 million per year for a total of \$871 million. Twenty-five applications were received in response to the first application opportunity. Thirteen of the applications will be funded for a total of approximately \$57 million. A listing of the agencies to receive funding is available on the Web site www.cde.ca.gov/pd/read/first. A listing of the LEAs eligible for the Reading First applications are also available on the Web site. The next round of applications is due March 7, 2003. An orientation workshop will be offered prior to the second submission date for assistance in preparing a high quality, competitive application. Information on the workshop may be found at (www.csbe.ca.gov/rflea).

ACSA, WestEd, CISC, CDE, and CSLA will partner for the third year in convening and cosponsoring a Secondary Literacy Summit on March 12 and 13.

The Tehama County Department of Education has developed Teaching Tools for Strategic Teaching and Learning, a set of teacher-friendly handouts linked to many of the research-based strategies in the handbook.

The Recommended Literature: Kindergarten through Grade Twelve List is now being reprinted and will be available in the spring.

A new library website www.cde.ca.gov/library has links to back lists of CYRM titles as well as a host of other literature resource lists.

The Science and Mathematics Literature List, Literature for Science and Mathematics: Kindergarten Through Grade Twelve, a collection of outstanding science and mathematics-related literature for children and adolescents, is now on-line.

Senate Bill 233 placed greater emphasis on the California Standards Tests which now carry the

majority of the weight in API calculations. During 2003 the California Alternate Performance Assessment is being added to the STAR program. This individually administered performance assessment is designed to assess the performance of students with significant disabilities on selected English-language arts and mathematics academic content standards. ETS is continually recruiting essay readers for CAHSEE, a process which is done online (www.cde.ca.gov/statetests/cahsee).

LEGISLATIVE REPORT - Zaragoza-Diaz shared several packets of legislative information and emphasized that the state budget deficit would have impact on education. A one billion dollar cut in this year's education funding is expected. Categorical program funding cuts are expected, and the funding available may be distributed in block grants. She provided a list of new legislators and highlighted those who had been educators. She suggested that letters, CATE's Core Values, and an invitation to CATE 2003 should now be sent to local legislators and to members of the Education Committees, and she provided a sample template. She noted that new State Superintendent O'Connell is well respected and close to the governor.

CALIFORNIA ENGLISH - Jago shared copies of the current issue of California English.. Several universities, both within California and in Michigan, are interested in using the two-volume Young Adult Literature issues of CALIFORNIA ENGLISH in their teacher preparation courses. Jago has sent out newly published books from Heineman, Scholastic, and Arte Publico Press to CATE members for review. The next issue of CALIFORNIA ENGLISH will feature the art of Kate Anders from Southland. An issue on international education has been suggested, and feedback is solicited.

All 2002 winners of the student creative writing contest have now been published. The professional writing contest winning entry will appear in February.

Future calls for manuscripts include February, 2003 (deadline -December 15) A Call for Stories: Maintaining Powerful Literacy; April 2003 (deadline - February 15) Words, Words, Words; June 2003 (deadline April 15) - Writing Instruction Revisited.

CYRM LIAISON - Tellefsen reported that she, as the senior CATE representative, would serve as recording secretary of the CYRM committee. The website will be updated. Nominations for 2002-2003 are **PRIMARY** - I Will Never, Not Ever Eat a Tomato by Lauren Child, Click, Clack, Moo, Cows by Doreen Cronin, The Ugly Vegetables by Grace Lin, The Soccer Mom by Barney Saltzberg, and Good Night, Good Knight by Shelley Thomas; **INTERMEDIATE** - Because of Winn Dixie by Kate DiCamillo, The Year of Miss Agnes by Kirkpatrick Hill, Island of the Aunts by Eva Ibbotson, **MIDDLE SCHOOL/JUNIOR HIGH** - Touching Spirit Bear by Ben Mikaelson, Esperanza Rising by Pam Munoz Ryan, Guy Time by Sarah Weeks, **YOUNG ADULT** - Speak by Laurie Anderson, Hope Was Here by Joan Bauer, Define "Normal" by Julie Anne Peters, **PICTURE BOOK FOR OLDER READERS** - The Babe and I by David Adler, Henry Hikes to Fitchburg by D.B. Johnson, and The Other Side by Jacqueline Woodson. Since her three-year term will end in June, Tellefsen has requested that an ad for a new member be placed in CALIFORNIA ENGLISH.

CALIFORNIA READING AND LITERATURE PROJECT - Jago reported that all subject matter projects are expecting funding cuts. The CRLP and the CWP are helping put together Exit Exam Student Study Guides for mathematics and language arts. Bids are out for publication, and copies will be provided free to every student who hasn't passed the CAHSEE. All items used in the guides must be released test items.

CALIFORNIA WRITING PROJECT - Nitschke reported that the California Writing Project urges CATE to remain vigilant in contacting legislators when funding is in jeopardy. Since CWP will be celebrating 30 years next year, they would like to plan a celebration with CATE at NCTE in November, 2003.

CATE WEBMASTER L. Jordan in his on-line report noted that CATEweb continues to grow in both use and range of information available. Topica has provided a good service with the CATEBoard Listserv, which has become the preferred method of board communication. Members concerned about viruses should contact him.

REPORTS OF CATE COUNCILS

CAPITOL - Dunstan reported that Capitol continues to work with the other northern councils in planning the Napa Conference.

CENTRAL - Berry reported on-line that Central continues to work on the Napa Conference. David Whyte and Billy Collins spoke at the Asilomar Conference. Volunteers are being recruited for NCTE 2003. Central grants \$100 to each board member to recruit new members. With five new members per Board member, several new members have been added to the roster. Central recommends exhibitor space at CATE conventions for a job fair where districts could purchase booths to distribute hiring information and conduct onsite interviews.

FACET - Langenheim reported that Fresno was disappointed with attendance at the Yosemite Conference, but the conference with Charles Harper Webb and Susan Vreeland was excellent. An evening featuring reading by David Mas Masamoto and open to the public is being planned.

GREATER SAN DIEGO - Bowles reported online that GSDCTE held its annual Fall Kickoff reception at the San Diego Museum of Photographic Arts in Balboa Park. GSDCTE will host its annual Promising Practices conference at the Mission Valley Marriott Hotel on December 10 and 11. Speakers include Kyleene Beers, Patricia K. Davis, author of *A Midnight Carol: A Novel of How Dickens Saved Christmas*, William McBride, and Nikki Grimes. Workshop presenters include Anna Roseboro, Akiko Morimoto, the Dickens project, and Carolyn Marsden, author of *The Gold Threaded Dress*.

KERN - Hamm reported that Kern had contributed financially to the Yosemite conference but was almost inactive as a council..

REDWOOD - White reported that Redwood's membership has risen, and teacher involvement is increasing. The council continues to recruit credential candidates through Humboldt State University. The Redwood Council held a meeting at a local bookstore on December 4 with members having the opportunity to buy and have books signed by local authors. Redwood continues to work with the other northern councils on the Napa Conference.

SOUTHLAND - Rippee reported that Southland had a busy September and October working on their annual conference on October 19 with Kate Kinsella as the keynote speaker and Frances Khirallah Noble who wrote the *Situe Stories* as the luncheon speaker. The Southland Excellence in Classroom awards went to Olga Kokino and Carol Jago. Two awards for service went to Joyce Bennett and Pat Ellis. The spring conference will be held at the Southwest Indian Museum. The Conference of the Living Tree will be held in January at the Mission Inn in Riverside.

TUCATE - Surabian reported online that Tucate has been busy putting together the WIT (Writers in Training) Conference which will be held in February.

UPPER - Upper is pleased to be co-hosting the Napa Conference.

CCCC - Kliegl attended a recent CCCC meeting where a suggestion was made that professional organization members increase their organization profiles by informing administrators of their membership which should be listed on school report cards.

Board members were asked to review Policies 8-11 for discussion in committee meetings tomorrow.

Sunday, September 15

The group reconvened at 9:00 A.M. and divided into committees until 10:30 when reports were made.

COMMITTEE REPORTS

P. Fristrom moved and Morimoto seconded that all policies expiring today be extended until March 1. MOTION PASSED.

EXECUTIVE/FINANCE (Morimoto, chair, Bowles, Dunstan, A. Fristrom, P. Fristrom, Kliegl, Rippee, Roseboro, Spain, Williams) The committee discussed CATE's responsibility toward the Napa Conference, and it was agreed that the financial responsibility remain with the four northern councils. White moved and Hase seconded that CATE award the Redwood and Upper Boards \$1000 each from the Memorial Fund as their portions of the Napa Conference funding. MOTION PASSED.

Dunstan moved and Morimoto seconded to change Policy 8.12.3 a to read "To be eligible for the scholarship, a student will submit on line on or before April 15. The current a) will become b) and b) c). MOTION PASSED.

Dunstan moved and Morimoto seconded to change Policy 8.12.4. a) to read. "submit an application on line to the CATE Coordinator" and b) to read, "submit proof of attendance at a high school in California at the time of the application." MOTION PASSED.

Dunstan moved and Kokino seconded to change Policy 8.12.5 to read "When applications have reached twenty (20), the committee may select second and third place winner if applications are of sufficient quality. MOTION PASSED.

Dunstan moved and Morimoto seconded to change Policy 8.12.7 to read, "A CATE committee composed of the coordinator, a current CATE Board member and four additional CATE members of the coordinator's choosing, will be responsible for publicizing the contest, collecting and judging entries, and notifying the winner. Any teacher, whose students' work is being considered for the contest will be ineligible for membership on the judging panel." MOTION PASSED.

PUBLICATIONS (Le Cren, acting chair; Berry, Garcia, Jago, Kokino, Langenheim, Mayfield, Surabian, and Younglove.) The Creative Writing Contest flyer will be published in the next edition of CALIFORNIA ENGLISH. The topic is Voices. The topic for the Professional Writing Contest is explaining how your teaching has been influenced by the voices around you. Bill Younglove will coordinate the NCTE Achievement in Writing Awards, is looking for judges, and will distribute a flyer at CATE 2003. Bonnie Rooney will continue to administer the NCTE Promising Young Writers program.

A CD of help for new teachers was discussed as a possibility for placement in the registrant bags for CATE 2004.

Le Cren moved and Berry seconded that Policy 8.13.6 be amended to read "The Publications Committee" rather than "the appropriate CATE committee." MOTION PASSED.

Le Cren moved and Kokino seconded that Policy 8.13.5 be amended to read "Professional articles, must be electronically submitted, must be 1500 words or less, and should show how the writer uses theory, professional reading, or classroom research for classroom practice." MOTION PASSED.

Le Cren moved and Langenheim seconded that Policy 8.14.3 have the Professional Category removed. MOTION PASSED.

Le Cren moved and Langenheim seconded that 8.14 H. be changed to "If submitted electronically, the required cover sheet information must be included." The current H. becomes I. MOTION PASSED.

Le Cren moved and Langenheim seconded to change Policy 8.14.7 from "no more than two entries in each category" to "first place entries in each category will be forwarded to the state committee;"

MEMBERSHIP (Hase, acting chair; Browne, Hase, Hemric, and White.) A committee of council presidents (Hase, White, and Berry) is researching changing the by-laws so that membership boundaries be based on counties rather than zip codes. This possible change will be presented to the Annual Business meeting with a finalized plan made at the May Board meeting and placed in

CALIFORNIA ENGLISH .

Hase moved and Le Cren seconded to add "Convention Years" following the Policy 9.1 title. MOTION PASSED.

Hamm moved and Langenheim seconded to update the rotation years in all of Policy 9. MOTION PASSED.

Hase moved and Langenheim seconded to extend Policy 10.3 as amended in May, 2002 to December, 2005.

Hase moved and Langenheim seconded to extend Policy 10.4 rotations through 2008. MOTION PASSED.

Hase moved and Langenheim seconded to change Policy 10.4.3 a) to read "The Past President will submit an announcement of the award explaining nomination procedures to the editor of CALIFORNIA ENGLISH to be published in the Summer and Fall issues and placed on CATENet and CATEWeb." MOTION PASSED.

Hase moved and Langenheim seconded to remove Policy 10.4.5 e). MOTION PASSED.

OLD BUSINESS

Spain moved that Aaron Spain, Vince Piro, and Punky Fristrom, three past presidents, be approved as the Awards Committee. MOTION PASSED.

Spain moved and Browne seconded that Robin Luby be accepted as the CATE Distinguished Service Award winner. MOTION PASSED.

Spain reported that Chiyo Masuda has agreed to run for Membership Chair, Carleen Hemric for Secretary, Olga Kokino and Liz McAnich for Member at Large Secondary, Jo Anne Mitchell for Member at Large Unspecified, and Bob Chapman for Member at Large Small Councils. Classroom Excellence Award nominations have come in from TUCATE, Redwood, Southland, GSDCTE, FACET, and Upper, and an Award of Merit from Southland. Other nominations must be submitted as soon as possible.

Younglove is researching information on estate giving to organizations.

NEW BUSINESS

Charleen Delfino and Akiko Morimoto, NCTE 2003 Local Chairs, shared information about NCTE 2003 and requested Board assistance. NCTE requests for volunteers will be placed in CATE 2003 packets. Student teacher assistance is needed. Information will be placed on CATEweb.

Dunstan moved and Langenheim seconded that the meeting adjourn at 12:10 P.M. MOTION PASSED.

Respectfully submitted,
Carleen Hemric, Secretary