

BOARD OF DIRECTORS MEETING.

September 10-11, 2005

Four Points Sheraton, Los Angeles

The meeting was called to order at 8:45 A.M. by President Maureen Rippee, and introductions and book recommendations were made. Other members in attendance included Member at Large Kathy Allen, Member at Large Michelle Berry (Saturday only), GSDCTE Representative Phil Bowles, California Department of Education Liaison Beth Breneman (Saturday only), Member at Large Bob Chapman, Capitol Representative Angus Dunstan, Treasurer Anne Fristrom, Past President and Convention Coordinator Consultant Punky Fristrom, Resolutions Chair Tish Griggs, Convention Coordinator Teisha Hase, Secretary Carleen Hemric, Southland Representative Lisa Hernandez, Kern Representative Greg Johnson, Member at Large Jaimi Kreilaart, Member at Large and Central Representative Liz McAninch, Member at Large and CATE 2006 Chair Jo Anne Mitchell, Vice President Akiko Morimoto, California Writing Project Director Jayne Marlink (Saturday only), FACET Representative Jeannie Oppliger, Guest Lee Prewitt, Kern Council (Saturday only), TUCATE Representative Carol Surabian, Membership Chair Joan Williams, and CCCC Representative Bill Younglove. Absent: Upper Representative Bonnie Enmark, CALIFORNIA ENGLISH Editor Carol Jago, Member at Large Susan Karpowicz, Legislative Analyst Martha Zaragoza-Diaz.

Delfino moved and Mitchell seconded the approval of the May 15-16, 2005 minutes. **MOTION PASSED.**

Younglove moved and Oppliger seconded the adoption of the agenda with minor changes. **MOTION PASSED.**

REPORTS OF OFFICERS

PRESIDENT - Rippee reported that Oscar Browne had resigned as Member at Large Unspecified. P. Fristrom moved and Berry seconded the approval of Lee Prewitt as Member at Large Unspecified. **MOTION PASSED.**

Rippee reported that she had attended a meeting in Sacramento, a meeting with Advisory Board members, and a convention planning meeting this summer.

Rippee noted that she had written to English Teacher Councils in the Gulf Coast area offering our support.

Oppliger moved and Bowles seconded the approval of Tish Griggs as Resolutions Chair. **MOTION PASSED.**

A coordinator for the NCTE Promising Young Writers Program is needed.

Johnson moved and Chapman seconded that the Annual Report be placed online. **MOTION PASSED.**

Keri Kemble will continue as the Marilyn Kahl Scholarship coordinator

Advisory Board members include Berry, Bowles, Mitchell, Morimoto, A. Fristrom, P. Fristrom, and Hase, and Williams.

VICE PRESIDENT - Morimoto asked that members check the CATE website for meeting dates.

PAST PRESIDENT - Fristrom needs nominees for the Distinguished Service Award from the councils. P. Fristrom moved and McAninch seconded that Mitchell and Delfino serve as the Distinguished Service Award Committee. **MOTION PASSED.**

P. Fristrom moved and Chapman seconded that Vince Piro and Diane Lucas be approved as the Awards Committee to select the Distinguished Service Award recipient. **MOTION PASSED.**

P. Fristrom moved and Hase seconded that President Maureen Rippee and Vice President Akiko Morimoto be approved to attend the 2005 NCTE Convention in Pittsburgh as delegates from CATE. **MOTION PASSED.**

Nominees for Classroom Excellence Awards and Awards of Merit should be submitted to P. Fristrom by the December Board meeting.

Nominees are needed for CATE President, Vice President, Member at Large Unspecified, and Member at Large Secondary. On line voting will be discussed at the Executive Finance Committee meeting.

Due to an oversight at last year's Annual Meeting, the board needs to reconsider its action to present a by-law change to the Annual Meeting, eliminating a Member at Large Unspecified position beginning in 2006.

P. Fristrom reminded the Board that all CATE Board members must be members of NCTE. The NCTE Convention, "On Common Ground," will be in Pittsburgh, November 17-20.

PRESIDENT OF PRESIDENTS REPORT -

Bowles reported that the presidents met last evening. The Presidents' Handbook is completed and will be placed on line. Current council rosters with contact information will be made available. The group discussed the need for nominees for Classroom Excellence awards and CATE officers. The possibility of two Virginia Reid award winners will be discussed by the Executive Finance Committee.

SECRETARY - Hemric reminded Board members to submit directory updates to her and to Jordan for inclusion in the secured area of CATEweb and give business card requests to her. Policies 8, 9, and 10 will be discussed at the December meeting.

TREASURER - A. Fristrom reported a Checking Account balance of \$13,826.12, a Memorial CD balance of \$9,979.34, a Marilyn Kahl Memorial CD balance of \$5,880.42, a Marilyn Kahl #2 CD balance of \$10,281.49, a Vanguard GNMA Portfolio of \$134,024.18, and a Vanguard Index Trust of \$15,112.20. The CATE 2005 profit was \$12,000. All local council reports are in.

Board members are reminded that mileage for this meeting is \$.20, and the dinner allowance is \$10.00.

MEMBERSHIP CHAIR - Williams reported that current membership totals are Capitol - 153, Central - 623, Fresno - 65, Kern - 27, Redwood - 38, San Diego - 193, Southland - 699, TUCATE - 23, Upper - 54, Libraries - 25, Out of State - 28, and Comps 2 for a total of 1930. Membership increased from 1345 in 9/04 to 1930 in 9/05.

Membership is committed to a 25% increase. A presentation is being prepared for promotional purposes and will be available for preview at the December meeting. Membership gifts will be distributed to local councils. Membership chair names were given to Williams at the Presidents meeting. Councils have been renumbered to correspond to numbers on the map of the CATE brochure.

CONVENTION COORDINATOR - Hase moved and Williams seconded that Eddie Hase be reappointed as CATE registrar. **MOTION PASSED.**

Registration and booth purchase are available on line. Fourteen booths have been sold. The Wilson Consulting pair are doing a good job as Exhibits Chairs.

Oppliger moved and Hase seconded the approval of Pauline Sahakian of UC Merced as CATE 2007 chair. **MOTION PASSED.**

CONVENTION CHAIR 2006 - Mitchell reported that Robin Luby has agreed to be Program Chair. The featured speaker for the Pre-Convention is Linda Darling-Hammond. Luby has advertised the convention on CATENet, and it will be periodically promoted. Carole Le Cren has designed a one page ad for the convention. More workshop presenters are needed. McDougal-Littell and Heineman will sponsor the New Teacher Reception, a dessert after lunch on Friday.

The group divided for committee meetings until the recess for lunch from 12:30-1-30 P.M. Door prizes donated by Joan Jensen of Helms Briscoe were enjoyed, and the group returned at 1:00 for Standing Committee reports.

COMMITTEE REPORTS

CONVENTION COORDINATING - (Hase, chair; Berry, A. Fristrom, P. Fristrom, Johnson, McAninch, Mitchell, Rippee, and Williams) On-line registration costs at least \$4.00 per registration. Board members should mail in their registration if possible.

Jim Burke will be asked to post the article written by P.Fristrom and Hase about the advantage to CATE of attendees staying at the convention hotel.

Rippee would like names of superintendents so that she may write letters promoting CATE 2006.

A proposed job for a Member at Large was to get contact information for Southern California private schools.

Councils and individuals are still encouraged to seek sponsorships.

Board members were asked to sign up for the number of convention flyers they needed.

POLICY/CENSORSHIP (Oppliger, chair; Breneman, Chapman, Griggs, Hernandez, McAninch, Nitschke, Younglove,) Debra Martinez, CTA Representative, has not attended the last three meetings. President Rippee is asked to follow up.

NCTE Resolutions are due November 1.

Council presidents should bring names and contact information of Resolutions Committee members to the December Board meetings.

Connecticut should be commended for its stand on No Child Left Behind.

The committee recommends inviting state legislators to spend a day in a classroom with a teacher.

Goals include discovering how the state determines the class size numbers it reports. Numbers for secondary language arts classes should more closely represent real classroom and teacher situations. The goal is to educate the voting public with honest data. A Sacramento visitation in Spring 2006 should be discussed at the next meeting.

Oppliger moved and McAninch seconded that CATE support No on 74, 75, and 76 and allow our name to be officially listed as a supporter by the Alliance. **MOTION PASSED.**

LEADERSHIP - (Delfino, chair; Bowles, Dunstan, Hemric, Johnson, Surabian) The committee sees a need to recruit teachers from underrepresented minority groups.

The committee suggests that Morimoto make leadership cards for CATE 2006 for attendees to indicate their interest in participating in local councils.

The committee recommends that councils follow up with teachers who have received the Classroom Excellence Award and scholarships to suggest further involvement.

Board members are encouraged to exchange business cards so that they can give them to those teachers they meet who are interested in participating at the local level.

To build leadership we recommend that councils invite guests to come to Board meetings when the meeting is in their area, and they have an interest in the work of the council.

CATE members are encouraged to run for NCTE office.

REPORTS OF LIAISONS

CALIFORNIA DEPARTMENT OF EDUCATION REPORT - Breneman's entire report can be accessed on CATEweb. She emphasized that the Reading Language Arts Subject Matter Committee had met in June to discuss the timeline and scope of the work for updating the Reading/Language Arts Framework and the 2008 K-8 Reading/Language Arts Adoption Criteria. Other meetings were held in August and September, and the next Commission meeting is scheduled for September 29 for language arts when requested changes to the Criteria and recommendation to the Commission that the Framework and Criteria go out for 45 days of public/field review and comment.

CALIFORNIA ENGLISH - Jago reported on line that the fall issue of CALIFORNIA ENGLISH is in the mail. Two authors of the new Heineman title Writing on Demand contributed original articles on the topic. Ads for CALIFORNIA ENGLISH are now being handled by Shaune Wilson Consulting. Jago will present a session on teachers as writers at CATE 2005. Any Board member interested in writing a short review for a new book should contact Jago.

Future calls for manuscripts include: Winter, 2005 (deadline October 1) Students with Special Needs; Spring 2006: Genre Studies (deadline - January 1); Summer, 2006 (deadline April 1) Focus on English Language Learners.

CALIFORNIA WRITING PROJECT - Marlink noted that the parents' booklet Because Writing Matters was honored with a perfect ranking by American Educational Publishers. The Korean translation will be back from the printers in a month, and a Vietnamese version will follow in a month. Requests have been made for a dozen other languages. Underwriting is being sought.

The California Stories Uncovered in the Classrooms sponsored by CWP and the California Council for the Humanities project has concluded. CWP will continue the program which has been renamed California Writing. Over 1500 teachers, 120 student teachers, 160 Mini-Corps tutors and their 60 mentors in Migrant Education participated in statewide programs. Approximately 290 parents and 556 students participated in statewide programs. Downloadable order forms for the anthologies are available on line. All of the money goes back into a development fund for California Writing, especially for the printing of this year's anthologies.

The Pre-Convention theme is "Writing: A Ticket to Success in School and College, the Community and Workplace. . .Or a Ticket Out!" with keynote speaker, Linda Darling-Hammond. The pre-convention workshops are almost all complete, and there will be 18-20 sessions from CWP during the convention.

CATE WEBMASTER - L. Jordan announced that registration for CATE 2006 as well as for Promising Practices is on line. Joining CATE is possible all year on line. The discussion board is not very popular, and Jordan recommends considering its removal. Exhibits manager Jeff Wilson has developed a page for exhibitors who can see which booths are available.

CCCC - Younglove reported that a CCCC meeting will be held in October.

CYRM - Morimoto will serve as liaison for CYRM.

AFFILIATE REPORTS

CAPITOL - no report

CENTRAL - McAninch reported that CTE had honored retiring members and recognized incoming members of the Central Board at their June 18 meeting.

The first meeting will be held September 28 at the Asilomar grounds. Planning for the Napa Conference, assigning new committees, working on the budget, assembling the "Chiyo" baskets, and a fundraiser for scholarships for new teachers to attend the Curriculum Commission Asilomar Conference top the list of business at the September meeting. The Classroom Excellence Award recipient will be selected then also.

FACET - Oppliger reported that FACET is preparing for the third annual New Teacher Reception to be held on September 23. A couple of meetings with Pauline Sahakian, CATE 2007 Convention Chair, have been held. Several committee chairs have been named and are beginning to form their committees. Main speakers have been chosen. The book club continues, and membership increase is a goal. The newsletter will be distributed electronically. Future plans include a March dinner with a local mystery writer.

GREATER SAN DIEGO - Bowles reported that GSDCTE had two candidates for the Virginia Reid Scholarship - Kim Naiman and Marissa Ochoa and is nominating Mary Catherine Swanson, founder of AVID, for the Career Achievement Award.

Promising Practices will be held on two Saturdays this year. Jim Burke and Ross Burkhardt are the featured speakers on October 22.

The Lake Arrowhead Retreat, again planned by Carol Le Cren, will be held April 21-23 2006, at the UCLA Conference Center.

REDWOOD - Chapman noted that he and Williams had planned a meeting to welcome new teachers and student teachers. Several people have indicated an interest in council leadership.

SOUTHLAND - Hernandez reported that Lisa Hernandez and Anne Henke had attended NCTE's Leadership Conference in Myrtle Beach, SC. Carol Jago was also in attendance. Changes in NCTE focus include enlarging NCTE visibility in Washington, increasing alliances with other educational groups with similar goals and visions, strengthening connections with affiliates, encouraging independent affiliate projects with a \$10,000 small grant application, modifying the services, and tailoring them to meet the needs of constituents including the reevaluation of the Professional Development resources offered by NCTE, including the development of self-study kits on particular topics (e.g. Writing on the Secondary Levels, Mathematics and Literature, etc.), reduction of the number of books published per year and reconsidering the need for magazines with limited circulation.

Preparation and final plans for SCTE's Fall Conference "Dream and Vision" at the Ontario Marriott on October 15 where NCTE President Elect Kyoko Sato and Cal State Professor Jervey Tervalon will be the speakers were discussed at the last meetings.

Fifty-one State Farm CATE memberships for new teachers remain with 25 more offered to teachers this summer. Inquiries about the possibility of renewing the grant will be made.

TUCATE - Surabian reported that Tucate is undergoing reorganization and hopes to have a full slate of officers by the end of the month.

UPPER - no report

The groups discussed goals for CATE including serving the membership better by mentoring: distributing business cards for contact, sharing lesson plans in hard copy and computer links, and articulation with reading and writing projects.

The meeting adjourned at 4:50 P.M.

Sunday, September 11, 2005

President Rippee called the meeting to order at 8:40 A.M. and Allan presented a memorial tribute poem about 9-11.

P. Fristrom announced that the Board Awards Committee had selected Mary Barr, Cheryl Joseph, Bonnie Ericson, and Carole LeCren as nominees for the Distinguished Service Award. The Awards Committee will meet prior to the December Board meeting to make a final recommendation to the Board.

COMMITTEE REPORTS

MEMBERSHIP (Williams, chair; Allen, Griggs, Hemric, Hernandez, Johnson, Oppliger, and Surabian) Councils should inform Williams immediately of any problems. Williams' visit to Precision and the revision of the membership brochure has brought clarity and accuracy to their dealing with us. If all membership concerns go through Williams, problems should be kept to a minimum. The new membership brochure will be available in February, promoting CATE 2007.

Williams will ask Precision to provide a list of expired members in each council for each report. Council membership chairs should follow up with contacts encouraging those members to renew.

Williams will bring print copies for all councils at each meeting as well as send electronic copies to all presidents and membership chairs.

Williams will order additional Lucinda pins for the convention. The membership gift this year is a luggage tag.

If any council has not followed up on Leadership Cards from the last convention, please do so now.

The Membership Committee's goal is to increase membership 25%. At each meeting a progress report for each council will be issued with celebrations and rewards provided. A Member at Large position could be assigned to look for grants to increase membership. Hernandez will investigate expanding the State Farm Grants statewide.

EXECUTIVE/FINANCE (Morimoto, chair; Delfino, P. Fristrom, A. Fristrom, Hase, Mitchell, Rippee.) Morimoto moved and P. Fristrom seconded that CATE pay for 25 basic registrations for the local Convention Committee. **MOTION PASSED.**

Morimoto moved and P. Fristrom seconded that CATE to fund one Virginia Reid scholarship and provide basic registration for a second one for the two nominees, Kim Naiman and Marisa Ochoa from Greater San Diego. **MOTION PASSED.**

Morimoto moved and Hase seconded to suspend Policy 10.23.8 so that the Career Achievement Award recipient, Mary Catherine Swanson, could be approved at this meeting. **MOTION PASSED.**

Morimoto moved and Oppliger seconded to approve up to \$250 to upgrade the memory of the Gateway registration computer. **MOTION PASSED.**

Morimoto moved and Johnson seconded that CATE fund transportation and refreshments for reviewing the CATE financial records at the Fristroms. **MOTION PASSED.**

The committee agrees with the recommendation of the Advisory Committee to keep the amount at \$300 for Shushanna Ellington to attend the NCTE Convention in Pittsburgh to receive her CATE initiated award for Classroom Excellence.

The committee recommends that P. Fristrom investigate secure online voting.

The budget meeting in May will look at mileage reimbursement rate.

The committee recommends waiting until further information is available before we contribute to Hurricane Katrina relief.

PUBLICATIONS (Chapman, chair; Bowles, Dunstan, Krielaart, McAninch, Younglove)
CALIFORNIA ENGLISH should be used for council business and announcements.

McAninch reported that 235 entries in the NCTE Achievement in Writing Awards program were received and judged, and 90 winners chosen. NCTE will inform winners in October. Local councils would like to receive the name of the nominating teacher for better communication. McAninch and Bowles will contact Millie Davis with this request. McAninch volunteered to continue as coordinator.

Younglove will contact Olga Kokino for information concerning the Professional Writing Contest.

The CATE Creative Writing Contest flyer is finished and on CATEweb, and in CALIFORNIA ENGLISH. The names of local contest coordinators are needed. Flyers will be emailed to council presidents. December 1 is the deadline for local contests, and winners should be submitted to CATE electronically. This year winners in the Anaheim area will be invited to CATE 2006 and recognized there.

Keri Kemble will coordinate the Marilyn Kahl scholarship program. Submissions are due April 15. The contest should be publicized in CALIFORNIA ENGLISH, on CATEweb, as well as through council publications. The recommendation will be considered in May.

The committee wondered how many hits CATEweb was receiving. The Presidents Handbook should go in the Board only section. Students will investigate posting answers to questions posed on CATENET on CATEweb.

Our goals for the year include increasing CALIFORNIA ENGLISH readership by 25% and continuing and improving links for the website.

A coordinator for the NCTE Program to Recognize Excellence in Literary Magazines is needed.

OLD BUSINESS

Council nominations for candidates for the 2006 election must be submitted at the December Board meeting.

Younglove noted that CATE should target for support those English teachers regarded as unqualified.

NEW BUSINESS

Younglove and Hase will possibly represent us at the Curriculum Commission meeting in Sacramento. Tracy Hee should be emailed about English teacher concerns.

The Legislative Report will be posted on the web and mailed through Topica by Zaragoza-Diaz.

Younglove would like names of teachers who have been arbitrarily dismissed for inane reasons for an article he is planning.

Chapman moved and Dunstan seconded adjournment at 12:05 P.M. **MOTION PASSED.**

Respectfully submitted,

Carleen Hemric, Secretary