

BOARD OF DIRECTORS MEETING

May 18-19, 2002

Marquis Hotel, Palm Springs

The meeting was called to order at 9:05 A.M. by President Aaron Spain. Other members in attendance included *Member at Large* Kathy Allen, *Central Representative* Michelle Berry, *California Department of Education Representative* Beth Brenneman, (Saturday only), *GSDCTE Representative*, Oscar Browne, *Member at Large* Bob Chapman, *Capitol Representative* Angus Dunstan, *Treasurer* Anne Fristrom, *Convention Coordinator* Punky Fristrom, *Upper Representative* Teisha Hase, *Secretary* Carleen Hemric, *CALIFORNIA ENGLISH Editor* Carol Jago, *Vice President* Cheryl Joseph, *Resolutions Chair* Jim Kliegl, *FACET Representative* Janeen Langenheim, *CATE 2003 Chair* Carole LeCren, *Past President* Robin Luby, *Policy/Legislative Chair* Don Mayfield, *Member at Large* Akiko Morimoto, *Southland Representative* Maureen Rippee, *Member at Large* Anna Roseboro, *TUCATE Representative* Carol Surabian, *CATE 2002 Co-Chair* Lorraine Tracey, *Redwood Representative* Cheryl White, *Member at Large* Joan Williams, *Member at Large* Bill Younglove, Leadership Development Guests Chiyo Masuda and Jeanne Oppliger, and Convention Committee Guests Catherine Linn and Julia Gottesman (Sunday only). Absent: *Kern Representative* Claudia Keith, *Member at Large* Olga Kokino, and *Membership Chair* Linda Stockton.

Berry moved and Rippee seconded the approval of the agenda with modifications. MOTION PASSED.

P. Fristrom moved and Dunstan seconded the approval of the February 12, 2001 minutes with the correction that Southland had 598 members in February. MOTION PASSED.

REPORTS OF OFFICERS

PRESIDENT - Spain reported that CATE had sent \$5000 to the United Federation of Teachers in New York City to aid teachers directly affected by the events of September 11, 2001, and NCTE would be notified of that contribution. Spain met with the leaders of CRA to discuss possibilities for sharing information and forming useful coalitions on matters that affect the membership of both organizations. A committee will be formed to pursue this issue.

A coordinator is needed for the NCTE Achievement in Writing Program next year, and additional readers are needed now. Luby, White, and Allen volunteered.

PAST PRESIDENT - Luby moved and P. Fristrom seconded the approval of the following slate of officers: President - Anna J. Roseboro (155 votes), Vice President - Akiko Morimoto (150), Member at Large College - Lorraine K Tracey (152), Member at Large Middle School - Lorraine Garcia (82), Member at Large Unspecified - Cheryl Joseph (95) and Affiliate Representatives: Angus Dunstan - Capitol, Michelle Berry - Central, Janeen Langenheim - FACET, Claudia Keith - Kern, Cheryl White - Redwood, Oscar Browne - San Diego, Maureen Rippee - Southland, Carol Surabian - TUCATE, and Teisha Hase, Upper. **MOTION PASSED.** Susan Karpowicz received 79 votes for Member at Large Middle School and Bill Younglove received 78 votes for Member at Large Unspecified.

A. Fristrom moved and Dunstan seconded that Roseboro, Morimoto, and A. Fristrom be authorized to sign CATE checks with only one signature necessary. MOTION PASSED.

Three nominees were submitted for NCTE Awards by the May 1 deadline. Teisha Hayes will receive a NCTE Leadership Development Award and Bill Younglove will receive an NCTE High School Teacher of Excellence Award at the Atlanta Convention in November. Susan

Harman of Oakland has been nominated for the Intellectual Freedom Award both for the affiliate and for the national award.

Upcoming NCTE events (www.ncte.org) include: Whole Language Umbrella - Bethesda, MD/Washington, D.C. - July 25-28, 2002; English Council of California Two Year Colleges Conference - CSU Dominguez Hills - Carson and Fall, 2003 - San Diego;

NCTE Convention 2002 - Atlanta - November 21-26; NCTE Convention 2003 - San Francisco, November 20-23, 2003; Conference on English Leadership - Atlanta, November, 2002, and in Palm Springs with CATE in 2003; the CCCC 54th Annual Convention - New York, March 9-22, 2003.

NCTE ballots have been mailed and must be returned by deadlines on ballot envelopes.

VICE PRESIDENT - Joseph and the Advisory Committee suggest that the Board continue to work with Helms-Briscoe. Their service is prompt and efficient, and the coordinator researches sites and presents options for Board meetings within our budget.

Joseph moved and LeCren seconded approval of the following CATE Board meeting dates for 2002-2003: September 14 and 15 - San Diego; May 17-18 - Santa Clara or San Jose. MOTION PASSED.

COUNCIL REPRESENTATIVES PRESIDENT - White reported that the council representatives had found the President's Handbook very helpful. They are still concerned about boundaries. Cheryl White was elected as president of the representatives.

SECRETARY - Hemric reminded Board members to submit directory updates.

TREASURER - A. Fristrom reported a checking account balance of \$9,389.24, a

Savings Account 1 balance of \$66,191.89, a Savings Account 2 balance of \$40,143.09 a Memorial CD balance of \$12,167.53, a Marilyn Kahl Memorial CD balance of \$7,627.85, a Vanguard GNMA portfolio of \$115,831.42, a Vanguard Index Trust of \$25,317.56, and a Vanguard Value Index Fund of \$21,680.61.

MEMBERSHIP CHAIR - Stockton reported in writing that current membership totals are Capitol -194, Central - 1020, Fresno - 74, Kern - 53, Redwood - 36, San Diego -395, Southland -709, TUCATE - 68, Upper - 79, Libraries - 28, Out-of-state - 21, and Comps - 2 for a total of 2679.

The profit (\$5.25 per pin) of Lucinda Literacy pins must go to support literacy. An ad designed by Anna Roseboro and Carol Jago appeared in *California English* offering \$150 to teachers for the purchase of classroom sets of paperback books. The deadline for applications is June 30. Five applications have been received and if many more come in, the Membership Committee will meet to decide who will receive the money.

CATE 2002 - Tracey reported that evaluations were very positive and that those evaluations had been passed on to LeCren.

CATE 2003 - LeCren reported that for CATE 2003, "Valuing the Voice of the Classroom Teacher," all presentation proposals must be submitted on line. Volunteers will be able to log on and indicate where they want to help.

Confirmed speakers include Leila Christenbury, NCTE President, probably Quincy Troupe, Carol Jago, Jean Ferris, CYRM winner, Isabel Allende, and Sharon Draper. Several committee

chairs have confirmed including Hospitality - JoAnne Mitchell, Registration - Annette Davis and Cyndi Furr, Program - Donald Mayfield, Lesson Plan Exchange - Chiyo Masuda, AV and Room Supplies - Charlene Delfino, CATE Membership Booth - Linda Stockton, Pre-Convention – Martha Plender, Local Arrangements Chair - Catherine Linn, Authors - Akiko Morimoto, Volunteer Coordinator - Oscar Browne.

P. Fristrom has negotiated room rates for \$159-\$175.

CALIFORNIA DEPARTMENT OF EDUCATION REPORT - Brenneman reported that the State Board of Education adopted the Curriculum Commission's recommendation of Houghton Mifflin Company and SRA/McGraw Hill as the two K-8 Basic Programs, who are submitting alternate formats in Spanish. Four basic 6-8 programs with ELD components and six 4-8 Reading Intervention programs were adopted. Complete listings are on www.cde.ca.gov/ci.

AB466 establishes the Math and Professional Development Program by providing \$10 million of local assistance funding for staff development linked to standards-based instructional materials.

California, along with nine other states, received a Reading Excellence Act (REA) grant award of \$60 million for 2000-2003. Ninety-five per cent of the grant must go to Local Reading Improvement sub-grants involving professional development, instructional materials, early intervention, and family literacy and Tutorial Assistance subgrants for tutoring K-3 students with reading difficulties.

The Reading/Language Arts Leadership Office also administers the Academic Tutoring Partnership which provides federal Goals 2000 funds to school districts to provide reading/language arts and mathematics programs to students K-12.

Reading First State Grants creates a new authority (replacing the Reading Excellence Act) to help states and local education agencies use scientifically based reading research to implement comprehensive reading instruction in K-3. Reading First is a grant to state agencies rather than a competitive grant application, adds Targeted Assistance Grant program in 2004 awarding additional funds to states competitively based on significant increases in percentage of third grade students reading at the proficient level and evidence of improving the reading skills of first through third grade students.

It is hoped that Support for Secondary Schools I Reading will be funded for Year 3. The extra funding in Year 2 expanded the program to Grade 12. The funding flows to grantees in the 11 California County Superintendents Regions where it is used for professional development in reading with a focus on at risk students.

The Literacy for All Networks featured Newark Junior High School in the Newark Unified School District on May 16. The school incorporated best practices across the curriculum including talking to the text, using double entry journals, summarizing, and using schema by recruiting six teachers representing different departments to serve as literacy coaches.

The *Recommended Literature: Kindergarten through Grade Twelve List* is now available on the CDE website (www.cde.ca.gov/ci/literature) in a searchable version. There are over 2700 titles spanning six languages (English, Spanish, Vietnamese, Hmong, Chinese, and Filipino). Each superintendent will receive a complimentary copy, and additional copies are available through the CDE press. A Science/Mathematics list is also under development.

SB233 reauthorizes the STAR program and expresses the Legislature's intent that the standards-based California Standards Tests be given greater emphasis in the future. Grades 2-11 would still be required to take an English/Language Arts norm referenced test, augmented

with standards-based items. No later than 2005 the SBE will look into the feasibility of using a shortened version of the norm referenced test in English Language Arts in combination with a stand-alone standards based test. It also directs that the Golden State Exam and California Standards Test be linked in subjects for which both tests exist. ETS has been designated as the STAR contractor for 2003-2005.

Approximately 260,000 10th graders were given the CAHSEE March 5-7 and May 7-9. AB1609 removed the option for 9th graders to take the CAHSEE.

A teleconference on struggling older readers and the CAHSEE at the Los Angeles County Office of Education was videotaped and is available with a Viewer's Guide from Olivia LaBouff at LaBouffOlivia@LACOE.edu.

The Governor's Certificated Staff Performance Incentive Program has been eliminated in this year's budget cuts.

A Six Year Plan for the Development of the API is designed to present probable implementation of the API subject to the Board's approval for each year's API.

LEGISLATIVE REPORT - Mayfield reported online that pending legislation included AB2120 establishing a professional development block grant to support BTSA, English Language Development Professional Institutes, California Pre-Internship Program, California Subject Matter Projects, California Professional Development Institutes, Math and Reading Professional Institutes, and California Peer Assistance and Review Program for Teachers; AB1781 consolidating four existing instructional and library materials programs into a single block grant; AB2160 sponsored by CTA and expanding the scope of collective bargaining; and AB2347 requiring the SBE to contract with an entity to develop, host, and maintain a longitudinal pupil development data system. Signed legislation includes a school bond package (AB16) to fund classroom and school library construction and upgrade aging campuses

ETS is the next standardized testing program contractor for three years beginning in 2002. ETS is the current state contractor for CAHSEE.

The Three Year Plan for the development of California's Assessment System has six principles: focus on the mastery of state content standards, conforming to rigorous technical standards, being the core of the state testing and accountability system, national comparison data on student achievement, coordination of other state assessments with the STAR, making state assessment results useful to school administrators, teachers, parents, and students.

REPORTS OF LIAISONS

CALIFORNIA ENGLISH - Jago reported online that response to the April issue of *California English* on accelerating achievement for English language learners has been tremendous. Professors at Berkeley and Sonoma State are using the issue as part of their curriculum. Ad sales are down for the June issue. The September back cover has already been sold to Heineman. CATE business-conference presentation notices, writing contest guidelines, etc will feature prominently in future issues. The May 2001 issue, "Mentoring Young Teachers" has been submitted to NCTE for their affiliate journal award.

Future calls for manuscripts include: September, 2002 (deadline - July 15) - Are Young Adult Books Only for Young Adults? November, 2002 (deadline - October 1) A Call for Stories: Maintaining Powerful Literacy

CYRM LIAISON. Tracey moved and Berry seconded the approval of Shelly Osbourn as CYRM representative. The CYRM votes were counted in April, and the winners were *Hooway*

for *Wodney Wat* (Primary) *Million Dollar Shot* (Intermediate), *Joey Pigza Swallowed a Key* (Middle/Junior High), *Bad* (Young Adult) and *Westlandia* (picture books for older readers).

CATE WEBMASTER L. Jordan in his on-line report noted that he took 375 photos of speakers, meetings, workshops, entertainment and other Convention activities. Since the Convention 15,963 visitors have looked at the Photo Journal, and CATEWeb has had 98,835 visitors.

The "President's Perspective" from *California English* has been added to the web.

Responses to CATE Board emails go only to the original sender. An archive of messages is stored for a year on the Topica Web Site for one year.

Drop down menus for each region in California with a map of the state in the background are on the opening page of the literary map. More people are continually visiting this site.

Through the work of Janice Albert, the California Authors portion of CATEWeb has been awarded the "Jack London Excellent Site Award" by Jack London's Ranch Album.

CAPITOL - Dunstan reported that Capitol, as part of the Sacramento Valley Writing Collaborative, hosted "Giving Meaningful Feedback on Student Writing" April 18 with Dana Ferris from the TESOL program at CSUS as workshop leader. The four northern councils have selected Napa for the first Northern California Spring Conference April 4-5, 2003.

In addition to three workshops for the 2002-2003 school year with SVWC, Capitol is also planning to sponsor a series of poetry readings with Cecil Morris and the Area II Writing Project at UC Davis.

CENTRAL - Berry reported on-line that Central is very grateful to Lorraine Tracey and Linda Stockton for the very successful CATE 2002. Special thanks also go to the McClymonds High School students, CATE Board members and volunteers coordinated by Chiyo Masuda. The Hospitality Suite provided a venue for invaluable contacts with members, chances to correct the mailing list, etc.

The traditional Awards Brunch to honor NCTE and CATE writing awards winners was held at the Doubletree in Burlingame. The 12 winners read their pieces and were presented with beautiful plaques and given writing journals.

Central continues to support Asilomar with the annual hosting of the Friday evening wine and hors d'oeuvres reception. We have decided to award five fully paid scholarships for student/new teachers and have hosted the Asilomar information and registration materials on the Central web site.

Central is happy to be collaborating with Redwood, Upper, and Capitol for the Napa Conference. The council is somewhat anxious about NCTE expectations for NCTE 2003.

FACET - Langenheim reported that FACET continues to promote local and state writing contests by donating four \$50 scholarships to the winners of Fresno State's Young Writers Conference. The leadership recruit for this meeting is Jeanne Oppliger, vice president of the FACET Board. The Evening with the Author is scheduled to coincide with the release of Steve Yarbrough's new paperback.

GREATER SAN DIEGO - Browne reported online that GSDCTE held the Arrowhead Retreat in March under the leadership of Carol LeCren. GSDCTE collaborated with the San Diego Public Library in presenting the premiere of Esmeralda Santiago's *ALMOST A WOMAN* for Masterpiece Theater at the Lyceum Theater with several classes of high school students in attendance. All 16

winners of the CATE Writing Contest attended the awards ceremony at the County Department of Education, read their essays, and received their cash awards. The annual Awards Dinner for NCTE Writing Contest winners, teachers, CATE Award winners, and local teacher and administrator award winners will be held May 31. In June in collaboration with the Old Globe Theater, GSDCTE will present the Richard B. Wilson Award to a local teacher who supports theater and drama.

KERN - no report

REDWOOD - White reported that the latest council meetings had been well attended, and the writing contest continues to be the favorite tradition for young writers. The council thanks CATE for bringing Leonard Schlain as a speaker on May 7. The next speaker will be Miles Myers on May 15 following the Humboldt Writing Contest awards ceremony.

Council officers have recruited members in university classes. The council looks forward to collaborating with the other northern councils in the Napa Conference.

SOUTHLAND - Rippee reported that Southland had held the Victorian Tea honoring NCTE Achievement in Writing winners was held in March. The Spring Conference was held at the Museum of Latin American Art with a lecture by Gregorio Luke on Hemingway and Fitzgerald. The spring retreat to welcome new officers and celebrate the works of officers whose terms expire will be held May 25 at Harbor College. The October 19 fall conference in El Cerritos will feature Kate Kinsella.

TUCATE - Surabian reported that the WIT Conference was rather small this year. The council has just held its Awards Ceremony for TUCATE writers on the College of the Sequoias campus.

UPPER - Hase reported that Upper is promoting the Spring 2003 Conference in Napa.

The group recessed for lunch at 12:00 where retiring members Younglove, Jordan, and Luby were honored.

Following lunch committees met from 1:30 to 3:00 and returned for reports.

COMMITTEE REPORTS

MEMBERSHIP (Allen, chair; Hase, Allen, Ellis, White, Browne, Morimoto, and Roseboro) - Jordan presented costs for printing a membership campaign brochure which would be four-fold, in four color, possibly with pictures, and on heavier stock. This information will be forwarded to Stockton.

There are still problems with zip codes, and councils need a direct line to Precision to correct address errors.

The membership requests the same budget line as last year.

EXECUTIVE/FINANCE (Joseph, chair, A. Fristrom, P. Fristrom, Hemric, Kliegl, Luby, Morimoto, Spain, and Dunstan) CATE pays about \$1700 a year in credit card fees. On-line registration is available only with a credit card. There is no way to determine if we get extra registrations or memberships, but the group feels the service is worth the cost.

CATE 2003 rooms are more expensive than usual. Board members will be asked to volunteer to stay at overflow hotels in comp rooms.

A. Fristrom moved and Dunstan seconded to remove Policy 8.8.3, 8.8.4, 8.8.5, and 8.8.6 and add Policy 8.3.3 to read "Funds up to \$1000 are available to councils with fewer

than 500 members to assist in their activities. Requests must be approved by the Board of Directors.” **MOTION PASSED.**

A. Fristrom moved and Hase seconded to repay Redwood Council \$800 for their May 5 speaker from the Memorial Fund. MOTION PASSED.

A. Fristrom moved and Dunstan seconded to retitle Policy 8.6 to Reimbursement for President and add 8.4 to read “Presidents may use the appropriation for the president’s office for costs which help the fulfill their duties. This may include, but is not limited to, such things as clerical help or substitute days.” MOTION PASSED.

Joseph moved and Browne seconded to reappoint A. Fristrom as treasurer. MOTION PASSED.

PUBLICATIONS (Chapman, chair; Berry, Browne, Jago, Langenheim, Le Cren, Mayfield, Surabian, Williams, and Younglove.) Writing contest entries were judged following the Board meeting and announced at the Sunday meeting. Winners were: Grades 3-4 - Lindsay Hirato - Greater San Diego; Grades 5-6 - Sarah Thomas - Central; Grades 7-8 -Noelle Miraglia - Central; Grades 9-10 - Elijah Atkinson - Redwood; Grades 11-12 - Francis Wang - Redwood; Professional - Anna Roseboro - Greater San Diego. Morimoto will make certificates. Possible prompts for the 2003 contest should be emailed to Chapman. The group voted to eliminate the professional category due to lack of interest.

The committee proposes the raising of Larry Jordan’s fee for serving as CATE Webmaster to \$3000 per year.

The committee recognizes the value of Jim Burke’s work on CATENet, but feels that it is important that he follow guidelines.

The committee was very pleased with the last issue of *CommuniCATE*. Next issue ideas include secondary reading, corporate/commercial control of curriculum and assessment, or transition from SAT 9 to CAT 6 transition.

Jago reported that young adult literature has been a hot topic. There will be a free ad for the Recommended Reading List. A one book/one state blurb will be included in the June issue.

The group adjourned at 4:00 P.M. to tour the Wyndham Hotel and the Convention Center.

Sunday, May 19

The group reconvened at 8:30 A.M. and divided into committees until 10:00 when reports were made.

POLICY/CENSORSHIP (Mayfield, chair: Kliegl, Chapman, Jago, Luby, Spain, and Younglove) Kliegl reported on the CCCC Summit in Sacramento in March, 2002. Assemblywoman Strom-Martin and SBE Executive Director John Mockler spoke. CTA presented arguments for the legislative initiative AB2160. Other constituent groups of CCCC expressed no interest in a resolutions process similar to CATE’s.

Spain reported CRA’s interest in information about how CATE deals with policy and legislative issues. Mayfield will contact CRA representatives Deborah Pike and Bob Pritchard to provide information.

The committee recommended that we contact potential liaisons from the CRLP and the CWP to attend Board Meetings. **Mayfield moved and Hase seconded that Carol Jago be**

appointed as the interim liaison with CLRP. MOTION PASSED.

LEADERSHIP DEVELOPMENT/LIAISONS - (Joseph, Chair, Browne, Hase, Langenheim, Rippee, Surabian, White.) Greater San Diego Council may appoint another representative to to the CATE Board if Oscar Browne resigns.

Roseboro resigned as Member at Large Secondary. **Joseph moved and Chapman seconded to appoint Bill Younglove to fulfill the remaining two years of Roseboro's term. MOTION PASSED.**

TUCATE gave two CATE scholarships which have not been billed to CATE.

Berry moved and Le Cren seconded to allow P. Fristrom to sign contracts for Napa Valley Conference. MOTION PASSED.

Luby presented the following proposed change of Policy 10.3: Distinguished Service Award.

Background: With Board authorization, Past President Luby convened a telephonic conference of past CATE Presidents (Barton, Infantino, Lucas, Fristrom) and Hemric to consider the timelines and logistics of the Awards process. The preliminary suggestions were considered during our February meeting, but action was deferred to this meeting.

Purpose: The changes are intended to make the process more "open" and more "timely," so that nominees can be selected far enough ahead of the convention to allow their award to be publicized as part of the convention program.

Joseph moved and P. Fristrom seconded approval of changes to Policy 10.3 so that it now reads: 5. Nominations may come from the CATE Board of Directors, the CATE council committees, or by petition from 20 CATE members. In addition, on June 1 of each year, all past presidents will be invited by the current past president to submit nominees. Nominations must be received by the September Board meeting. Nominations must include full information on the nominee, a list of noteworthy accomplishments at the local, state, and national levels prepared by the nominator, and a letter of recommendation from those making the nomination. The letter should particularly address the leadership and service to the profession that the nominee has provided.

6. All names submitted will be considered during the September meeting by a special subcommittee of three to five members of the current Board of Directors, chaired by the current Past President. The subcommittee will select the nominee(s) which they deem qualified by the current policy and criteria (10.3.1 and 10.3.2 above).

7. Those selected in September will be notified that they have been nominated and asked to submit biographical information to the Past President by early November.

8. The Past President will then convene the Awards Committee (Policy 10.1), which will select the awardee by November 20, and present its selection to the CATE Board of Directors by mail or at the December Board meeting. Additionally, in recognition of unique circumstances, the Awards Committee may also occasionally recommend that a special Career Achievement Award be presented to a second person whose qualification criteria emphasize leadership outside of the specific CATE organization. MOTION PASSED. Statements 10.3.1, 2, 3,4,9 10 remain as is. See also the proposed Past President's Nomination Form (originally submitted in February).

The committee recommends continued job sharing and leadership development invitations to CATE Board meetings of one member per council per year. CATE scholarships of \$500 can be given one per council per year also.

CONVENTION COORDINATING - (P. Fristrom, chair; Allen, Ellis, A. Fristrom, Hemric, Jordan, Le Cren, Morimoto, Roseboro, Stockton, and Tracey). The group reviewed CATE 2002 and discussed CATE 2003. CATE 2002 Registrar Linda Scott reported online that 1243 people registered. The one-page registration sheet streamlined the registration process and was well received. 125 people registered on-line even though the form was available for only a month. The goal is to have it available by September 1 this year. The data entry process will continually be streamlined to ensure accuracy.

P. Fristrom moved and Jordan seconded approval of the Inland Writing Project as the pre-convention sponsor. MOTION PASSED.

P. Fristrom moved and Chapman seconded to add a community college pre-convention on Thursday. MOTION PASSED. Joni Jordan will chair with the help of Vince Piro and Janice Albert.

P. Fristrom moved and Chapman seconded to use the same fee structure as last year and to authorize the Convention Chair to negotiate contract for college credit. MOTION PASSED.

P. Fristrom moved and Chapman seconded to authorize the Convention Chair to change the fee for Friday night and add college preconvention as an a la carte selection and as a part of the packages as an alternative to Preconvention, pending negotiation for space. MOTION PASSED.

P. Fristrom moved and White seconded to appoint Linda Scott as registrar with the same fee structure as last year. MOTION PASSED.

P. Fristrom moved and Le Cren seconded to confirm the Kaw Company as Exhibits Manager. MOTION PASSED.

P. Fristrom moved and Jordan seconded to authorize the Convention Chair to contract for the Friday night event. MOTION PASSED.

P. Fristrom moved and Allen seconded the approval of the CATE 2003 budget of \$226,000, providing CATE with a \$45,000 profit. The budget includes elimination of the discount for multiple booths and exhibits and a charge of \$400 for prime locations. MOTION PASSED.

P. Fristrom moved and LeCren seconded approval of Fresno for CATE 2007. MOTION PASSED.

The committee agreed to ask Southland or San Diego to host CATE 2008.

P. Fristrom moved and Rippee seconded the approval of Oscar Brown as CATE 2004 Chair. MOTION PASSED.

Jordan moved and Langenheim seconded to appoint Punky Fristrom as Convention Coordinator for 2002-2003. MOTION PASSED. The committee recommends considering a plan to acquire an associate or co-convention coordinator.

NEW BUSINESS

A. Fristrom moved and Luby seconded the approval of the 2002-2003 budget of 401,800. MOTION PASSED.

Younglove reminded members to look for information concerning the Master Plan for Education in California on the internet in June.

Chapman moved and Browne seconded that the meeting adjourn at 5:45 P.M.

Respectfully submitted,

Carleen Hemric, Secretary