

Board of Director's Meeting  
February 2, 2006  
Hyatt Regency  
11999 Harbor Blvd.  
Garden Grove, CA  
(714) 750-1234

# CATE California Association of Teachers of English

*"I know of no more encouraging fact than the unquestioned ability of a man to elevate his life by conscious endeavor."*

*Henry David Thoreau*

## Wednesday, February 1, 2006

- Arrival for non-local board members and presidents
- Pre-convention meeting at Hyatt Regency, Orange County (4:30 P.M.)
- **Presidents' meeting:** Presidents will review council breakfast agendas (to include resolution review and feedback to submit to resolution chair and committee), and report effectiveness of strategies used for increased attendance from their area to the convention.

## Thursday, February 2, 2006

**8:00 A.M.** Continental breakfast and pre-meeting. *Always post your report electronically. If you have not posted your report on CATEweb by January 31, please place 40 copies of your written report on the table provided in the meeting room. Because of the importance of this meeting and the time constraints, it would be much appreciated if everyone would post and read reports a head of time so that oral reports can be truncated.*

*Please bring gifts for publishers, copy of minutes and agenda, and posted Board Report.*

- 8:30-9:38**
- 1. Call to order; welcome and introduction of the new CDE liaisons Mary Ann Goodwin and Ellen Jensen**
  - 2. Approval of December 10-11, 2005 minutes**
    - a. Virginia Reid**
  - 3. Adoption of February 2, 2006 Agenda**
  - 2. CATE Board Reports**
    - a. President (Rippee-10 minutes)**
      1. Correspondence
        - a. Legislators
        - b. CWP
        - c. Principals, superintendents, etc.
        - d. Lake Ponchitrain Elementary
        - e. NCTE Panel on Ethics
      2. Report Highlights
      3. Commendations
        - a. CWP
        - b. Convention chair, convention coordinator and consultant, and the convention committee
      4. Awards Schedule/Seating/Reserved Tables/Hospitality Suite
      5. Other

## NOTES:

- b. Vice-President (Morimoto-5 minutes)**

1. Advisory Committee Report (posted)
2. May meeting update/arrangements
- c. **Past President** (Fristrom-10 minutes)
  1. NCTE Liaison Report
  2. CATE on-line elections
  3. Other
- d. **Secretary** (Hemric-3 minutes)
  1. Directory Update
  2. Policies
  3. Other
- e. **Treasurer's Report** (Fristrom-10 minutes)
  1. Financial Report
  2. Reimbursement Updates/Reminders
  3. Other
- f. **Membership Chair's Report** (Williams-7 minutes)
  1. Membership figures Update
  2. CATE booth coverage
  3. Friday Membership Chairs' Meeting (3-4 Hospitality Suite)
  4. Other
- g. **Convention Coordinator's Report** (Hase-10 minutes)
  1. Room Arrangements
  2. Group rate Update
  3. Sponsorship
  4. Exhibits Information
  5. Other
- h. **Convention Chair's Report** (Mitchell-10 minutes)
  1. Updates
  2. Board Duties (Registration, CATE Booth, receptions, etc.)
  3. Other
- i. **President of Presidents' Report** (Bowles- 3 minutes)

- 9:38-10:15**    **5. Report of Liaisons**
- a. California Department of Education (Breneman, Goodwin & Jensen- 7 minutes)
    1. Presentation
  - b. Policy Analyst (Zaragoza-Diaz- 7 minutes)
  - c. CYRM (Morimoto-4 minutes)
  - d. California Writing Project (Nitschke-5 minutes)
  - e. CLRP (Jago-3 minutes)
  - f. California English (Jago-3 minutes)
  - g. CATEweb (Jordan-posted)
  - h. CATEnet (Burke- 4 minutes)
  - i. CCCC (Younglove- 4 minutes)
  - j. CTA (Martinez-4 minutes)

**NOTES:**

**10:15-10:30 BREAK**

- 10:30-11:45**    **6. Standing Committee Meetings**  
*Reminder:* Give written minutes and delegated tasks to be included in the minutes to secretary by end of meeting.

- a. ***Policy/Censorship*** (\*Oppliger, , Chapman, Jago, Nitschke, Griggs, Martinez, Oppliger, Younglove, DoE representative, McBride, and Zaragoza-Diaz)
  - 1. Legislative Issues and Analyst Report
  - 2. Resolutions
  - 3. NCTE/SLATE Issues
  - 4. Budget Priorities
  - 5. Other
- b. ***Convention Coordinating*** (\*Hase, Fristrom, P., Berry, Fristrom, A., Mitchell, Sahakian, Johnson, Rippee, McAninch, and Williams)
  - 1. CATE 2007 update and details
    - a. Deadlines
    - b. Speakers
    - c. Theme
    - d. Prices (to be approved at May 2006 meeting)
  - 2. CATE 2006 issues
  - 3. Union issues re: future conventions
  - 4. Sponsorship
    - a. Dispersal of certificates of appreciation
  - 5. On-line registration: revisions necessary?
  - 6. Exhibits manager contract
  - 7. 2008 Convention
  - 8. Other
- c. ***Leadership*** (\*Karpowicz, Morimoto, Bowles, Delfino, Dunstan, Hemric, Surabian, Allen, Enmark, Pruett, and Krielaart)
  - 1. Leadership responsibilities of presidents at the convention
  - 2. Recruitment for CATE Board offices
  - 3. Budget Priorities
  - 4. Other

11:45-12:30

**Resolutions Committee: First reading of proposed resolutions**

12:30-1:30

**LUNCH**

1:30-2:00

**7. Reports by CATE Councils**

- a. Capitol Council (Dunstan- 3 minutes)
- b. Central Council (McAninch- 3 minutes)
- c. FACET Council (Oppliger- 3 minutes)
- d. Greater San Diego Council (Bowles- 3 minutes)
- e. Redwood Council (Chapman/Williams- 3 minutes)
- f. Southland Council (Hernandez- 3 minutes)
- g. TUCATE Council (Surabian- 3 minutes)
- h. Upper Council (Enmark- 3 minutes)

*\*Break, as needed*

2:00-3:15

**8. Standing Committee Meetings**

***Reminder:*** Give written minutes and delegated tasks to be included in minutes to secretary by end of meeting).

- a. ***Executive/Finance*** (\*Morimoto, Delfino, Hase, Fristrom, P., Fristrom, A., Mitchell, Rippee, and Sahakian)
  - 1. Financial/Budget Issues/Priorities
    - a. Convention attrition
    - b. Convention budget
  - 2. Other
- b. ***Publications*** (\*Chapman, Berry, Nitschke, Breneman, Goodwin, Jensen, Bowles, Dunstan, Jago, McAninch, Younglove, Krielaart, and Jordan/Burke, if present)
  - 1. CATE/NCTE Writing Contests status and update
  - 2. ***California English***

3. CATEweb
  4. CATEnet
  5. Budget Priorities
  6. Virginia Reid
  7. PowerPoint projects
  8. Other
- c. **Membership** (\*Williams, Allen, Hemric, Surabian, Hernandez, Johnson, Pruett, Karpowicz, Oppliger, Enmark, and Griggs)
1. Plans for meeting with membership chairs on Friday
  2. CATE Booth
  3. Discussion based on Presidents' meeting report re: plans to boost attendance in February and membership in general
  4. CATE 2007 gift ideas
  5. Discussion of continued problems with membership and action plan to eliminate and/or steps already taken since December meeting.
  6. Other

**3:15-3:30**

**BREAK**

**3:30-3:45**

**Resolutions Committee: Second Reading of proposed resolutions. Committee will prepare dissemination of resolutions for council breakfasts and Sunday Board meeting**

**NOTES:**

**3:45-5:00**

**11. Committee Meeting Reports. Discussion and Action Items**

- a. **Policy/Censorship** (Oppliger)
- b. **Convention Coordinating** (Hase)
- c. **Leadership** (Karpowicz)
- d. **Executive/Finance** (Morimoto)
- e. **Publications** (Chapman)
- f. **Membership**(Williams)

**5:00-5:30**

**12. Old Business**

**13. New Business**

**5:30**

**Adjournment**

**7:00**

**Registration begins**

*Note:*

**After Sunday Board meeting the Resolution Chair** will submit revised resolutions to president, past president, secretary, CATEweb, and archive for publishing in Annual Report next year.

**NOTES:**