

# Board of Directors' Meeting Agenda Thursday, February 8, 2007

Radisson Hotel  
2233 Ventura Street  
Fresno, CA 93721  
(559) 268-1000

## Wednesday, February 7, 2007

- Arrival for non-local Board members and presidents
- Pre-con meeting at 4:30PM for local committee, convention chair, convention coordinator, and principal Board member
- Presidents' meeting, 7:30PM, International Café at the Radisson: discussion will include council breakfast agenda review (resolution review and feedback to submit to Resolution Chair and committee), business meeting protocol, and other topics as needed

## Thursday, February 8, 2006

**8:00 AM** Continental breakfast and set up for meeting.

*Please bring gifts for publishers, books for new teachers, copy of minutes and agenda, and posted Board reports at this time. (If you have not posted your report on CATEweb by February 6, please place 40 copies of your written report on the table provided in the meeting room at this time.)*  
*Because of the time constraints of this meeting, it would be much appreciated if everyone would post and read reports ahead of time so that oral reports may be short.*

### 8:30 - 9:30

1. Call to order
2. Approval of December 9-10, 2006 minutes
3. Adoption of February 8, 2006 agenda
4. CATE Board reports
  - A. President (Berry - 10 minutes POSTED ONLINE)
    1. Correspondence
    2. Report highlights
    3. Commendations
    4. Reminders for convention
      - a. Awards schedule
      - b. Seating - with members, except for Sat. banquet
      - c. Reserved tables for council reps of winners
      - d. Hospitality suite #845 - do come to welcome speakers and winners
    5. By-laws corrections - subcommittee needed Friday night of May meeting, Sept. meeting for approval, printed in CE, then brought for vote at Feb. convention.
  - B. Vice-President (Delfino - 5 minutes)

1. Advisory Committee Report (posted online)
  2. Plans for May meeting
- C. Past President (Rippee - 10 minutes)
1. NCTE Liaison Report
    - a. Nominations for NCTE Awards due May 1
    - b. Other preparations for NCTE deadlines
  2. CATE elections
  3. Other
- D. Secretary (Tracey - 3 minutes POSTED ONLINE)
1. Directory Update
  2. Policies
  3. Other
- E. Treasurer's Report (A Fristrom - 10 minutes)
1. Financial Report
  2. Reimbursement Updates/Reminders
  3. Other
- F. Membership Chair's Report (Williams - 7 minutes)
1. Membership figures update
  2. CATE booth coverage
  3. Friday Membership Chairs' Meeting (3:00-4:00 Suite 845)
  4. Other
- G. Convention Coordinator's Report (Hase - 10 minutes)
1. Room Arrangements
  2. Room pickup update
  3. Fresno Housing Bureau
  4. Exhibits Information
  5. Other
- H. Convention Chair's Report (Sahakian - 10 minutes POSTED ONLINE)
1. Updates
  2. Board Duties
  3. Other
- I. President of Presidents' Report (McAninch - 3 minutes)

**9:30 - 10:15**

5. Report of Liaisons
  - A. California Department of Education (Goodwin - 7 minutes)
  - B. Policy Analyst (Zaragoza-Diaz - 7 minutes)
  - C. CYRM (Lindsay - POSTED ONLINE)

- D. California Writing Project (Marlink - 5 minutes) (Jayne will report after 2:00)
- E. CLRP (Jago - 3 minutes)
- F. California English (Jago - 3 minutes)
- G. CATEweb (Jordan POSTED ONLINE)
- H. CATENet (Burke - 4 minutes)
- I. CCCC (Younglove - 4 minutes)
- J. CTA (Martinez - 4 minutes)

**10:15 - 10:30 BREAK**

**10:30 - 11:45**

6. Standing Committee Meetings

(Reminder: Give written minutes and delegated tasks to be included in the minutes to secretary by end of meeting.)

*A. Policy/Censorship: ANGUS DUNSTAN, Bob Chapman, Lisa Hernandez, Cheryl Smith, Bill Younglove, Carrie Danielson, Carol Jago, Anne Sahlberg, Tish Griggs, MaryAnn Goodwin, Charleen Delfino, Martha Zaragoza-Diaz, Jim Burke*

1. Legislative Issues and Analyst Report
2. Resolutions
3. NCTE/SLATE Issues/Online survey
4. NCTE Intellectual Freedom Award to Eggers
5. Budget Priorities
6. Attend policy/ethics presentation Friday 10:15AM
7. Other

*B. Convention Coordinating: TEISHA HASE, Anne Fristrom, Punky Fristrom, Nancy Himel, Liz McAninch, Lorraine Tracey, Pauline Sahakian, Richard Hockensmith, Susan Dillon, Michelle Berry, Larry Jordan, Faith Nitschke/Jayne Marlink*

1. CATE 2007 update and details
  - a. Sponsorship commendations
  - b. Speakers/CYRM
  - c. Reg breakdown
2. CATE 2008
  - a. Theme
  - b. Speakers
  - c. Publicity
  - d. Marriott
  - e. Prices (to be approved at May 2007 meeting)
3. Sponsorship
  - a. Dispersal of certificates of appreciation

5. On-line registration: revisions necessary?
6. Registrar's contract
7. 2009 Convention
8. Other

*C. Leadership: SUSAN KARPOWICZ, Joan Williams, Carol Clarke, Karen Martinez, Carol Surabian, Maureen Rippee, Cathy Cirimele, Greg Johnson, Kathy Allen, Shelly Medford*

1. Leadership responsibilities of presidents at the convention
2. Recruitment for CATE Board offices
3. Recruitment for NCTE Awards
  - a. Teacher Leadership
  - b. High School Teacher of Excellence
  - c. Multicultural Teacher of the Dream
4. Budget priorities
5. Other

**11:45 - 12:30** Resolutions Committee: First reading of proposed resolutions

**12:30 - 1:30 LUNCH**

**1:30 - 2:00**

7. Reports by CATE Councils

- A. Capitol Council (Dunstan - 3 minutes)
- B. Central Council (McAninch - 3 minutes)
- C. FACET Council (Cirimele - 3 minutes POSTED ONLINE)
- D. Greater San Diego Council (Danielsen- 3 minutes)
- E. Redwood Council (Sahlberg - 3 minutes POSTED ONLINE)
- F. Southland Council (Hernandez - 3 minutes)
- G. TUCATE Council (Surabian - 3 minutes)
- H. Upper Council (Medford - 3 minutes)

**2:00 - 3:30**

8. Standing Committee Meetings

(Reminder: Give written minutes and delegated tasks to be included in minutes to secretary by end of meeting).

*A. Executive/Finance: CHARLEEN DELFINO, Anne Fristrom, Punky Fristrom, Cheryl Smith, Teisha Hase, Maureen Rippee, Pauline Sahakian, Angus Dunstan, Kathy Allen, Shelly Medford, Martha Zaragoza-Diaz, Michelle Berry*

1. Financial budget issues/priorities
  - a. Convention attrition
  - b. Convention budget
  - c. Begin to formulate 2007-2008 budget

1. Reward for presenters
2. Meal reimbursement
3. Mileage

2. Voting at the Business Meeting
3. Other

*B. Publications: BOB CHAPMAN, Nancy Himel, Liz McAninch, Bill Younglove, Carol Clarke, Karen Martinez, Carol Jago, Anne Sahlberg, MaryAnn Goodwin, Jim Burke, Larry Jordan*

1. CATE/NCTE Writing Contests status and update
2. California English
3. CATEweb
4. CATEnet
5. Budget Priorities
6. Other

*C. Membership: JOAN WILLIAMS, Lorraine Tracey, Lisa Hernandez, Susan Karpowicz, Carol Surabian, Carrie Danielson, Tish Griggs, Susan Dillon, Cathy Cirimele, Greg Johnson, Faith Nitschke/Jayne Marlink, Richard Hockensmith*

1. Plans for meeting with membership chairs on Friday
2. CATE membership booth
3. Discussion based on Presidents' meeting report re: plans to boost attendance in February and membership in general
4. CATE 2008 gift ideas
5. Discussion of continued problems with membership and action plan to eliminate and/or steps already taken since December meeting.
6. CATE reminder cards
7. Other

### **3:30 - 3:45 BREAK**

### **3:45 - 4:30**

Resolutions Committee: Second Reading of proposed resolutions. Committee will prepare dissemination of resolutions for council breakfasts and Sunday Board meeting

### **4:30 - 5:30**

#### 11. Committee Meeting Reports. Discussion and Action Items

- A. Policy/Censorship (Dunstan)
- B. Convention Coordinating (Hase)
- C. Leadership (Karpowicz)
- D. Executive/Finance (Delfino)
- E. Publications (Chapman)
- F. Membership (Williams)

### **5:30 6:00**

12. Old Business

13. New Business

**6:00** Adjournment

**7:00** Registration begins

Note:

After Sunday Board meeting the Resolution Chair will submit revised resolutions to president, past president, secretary, CATEweb, and archive for publishing in Annual Report next year.