

MINUTES
CATE Board of Directors Meeting
September 12-13, 2015
Hilton Costa Mesa/Orange County
3050 Bristol Street
Costa Mesa, CA 92626
Phone Number: (714) 540-7000

To Do/Actions to Take
Before the
Next Board Meeting:

Saturday, September 12, 2015

Present: Denise Mikkonen, Liz McAninch, Debra Martinez, Carole LeCren, Bill Younglove, Jan Stallones, Jill Hamilton-Bunch, Kim Flachmann, Patrick Keough, Nancy Himel, Jeanine Ugalde, Kristy Orona-Ramirez, Greg Johnson, Mary Adler, Courtney Lockwood, Janina Schulz, Marina Santos, Richard Hockensmith, Carol Surabian, Gini Wozny, Michelle Berry, Trevor Guina, Carmen Carrillo, Angus Dunstan, Kathy Nichols, Sue Sommer, Jane Medina (summer only)

I. Call to Order

The meeting was called to order at 8:34 AM.

- A. Welcome to new board members.
- B. Ratification of election: MAL/Unspecified: Richard Hockensmith, MAL/Secondary: Marina Santos, MAL/Small Council: Jill Hamilton-Bunch, Membership: Joan Williams, Secretary: Carole LeCren.
- C. Introductions of board members.

II. Approval of May 2015 Minutes

ACTION ITEM: To approve the minutes from the last board meeting. Moved by Hockensmith, seconded by Surabian. Passed.

III. Adoption of September 2015 Agenda.

ACTION ITEM: To adopt the agenda for the September board meeting. Moved by Berry, seconded by McAninch. Passed.

IV. Consent Docket.

Approval of Appointees (see below):

- A.. Advisory Board: Trevor Guina, Greg Johnson, Michelle Berry, Janis Stallones, Liz McAninch, Joan Williams, Denise Mikkonen, Carol Surabain, Gini Wozny
- 2. Standing Committee Chairs: Executive Finance: Susan Dillon; Policy/Censorship: Angus Dunstan; Resolution Subcommittee: Jill Hamilton-Bunch; Convention Coordinating: Michelle Berry; Leadership: Carol Surabian; Membership: Joan Williams; Publications: Gini Wozny
- B. Parliamentarian: Liz McAninch
- C. CDE Liaison: Aileen Allison-Zarea
- D. CYRM: Siegrin Heiss, Jane Medina
- E. NCTE Liaison: Liz McAninch

ACTION ITEM: To accept the appointments listed in the consent docket. Moved by Berry, seconded by Wozny. Passed.

V. CATE Board Reports

A. President

Denise Mikkonen thanked everyone for the behind-the-scenes work that they do. She explained the NGSS Coalition, which is a group of people trying to make sure that the science standards for the 21st century succeed. It is a mix of professionals, non-educators, and educators. They were excited to see CATE at the meeting. Denise also met up with CRA (which is back and having a convention with Lucy Calkins the weekend of October 24 in Riverside). Gini Wozny asked for clarification on the abbreviations: NGSS (Next Generation Science Standards), CRA (California Reading Association), CYRM (California Young Reader Medal). The NGSS Coalition will be meeting again in May. Denise feels it is important that CATE supports this group. At the meeting, the California Department of Education asked Denise if they could get back on the CATE board--the result? We now have a new CDE liaison: Aileen Allison-Zarea.

CSLA (California State Library Association) contacted Denise about sending presenters and having a table exhibit at their convention in San Diego, which is the weekend before the CATE 2016 Convention. Many organizations will be presenting on Sunday. Nancy Himel explained that the CSLA Convention doesn't have a lot of English teachers, but the exhibit hall is great.

CRA contacted Denise about raising the rates for belonging to CYRM. In the May minutes, we agreed to the increase in rates. Carol Surabian asked for clarification about CYRM's involvement in getting speakers and books for the CYRM luncheon at the CATE Convention. They have helped get the CYRM speaker and have helped get books. They hope to have 750 books this year. Liz McAninch, Nancy Himel, and Trevor Guina discussed ways to help CYRM get the books from the San Francisco area to Costa Mesa by February.

Denise pointed out that the new CDE liaison sent her board report and everyone can read it in board report chart sent out yesterday evening by Carole LeCren via e-mail. She also pointed out that her own report mentions a number of things, including the success of common core.

NCTE affiliates need to go to the affiliate meeting or else they may lose their affiliate status. CATE will be getting a reward for increased membership. Discussion ensued about getting rooms, flights, and enjoying Minnesota in November.

B. Vice President

Trevor Guina shared that the advisory board met by phone two or three weeks ago. The December 5-6 meeting will most likely be back in Burlingame/San Francisco Doubletree. Discussion ensued about lunch arrangements, room cost, parking cost, etc. Trevor clarified everything.

C. Past President

Liz McAninch reminded all councils that all the awardee information is due in December--see her report for the breakdown of which awards are specific to which councils. Denise reminded everyone that the council president needs to bring the original letters/nomination, and two photocopies. Liz added that the originals go back to the awardee, so they are kept pristine. The other copies are used for creating the presentation. Make sure that ALL the ma-

To Do/Actions to Take
Before the
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Michelle, Trevor, Liz,
and Nancy will brainstorm about how to
get 750 CYRM books
from SF to Costa Mesa
by February.

materials are turned in at the beginning of the December board meeting. Carol Surabian clarified that the letters should be from colleagues, administrators, parents, and students, which are the best letters. Also at the December meeting, council presidents must submit their nominations for who will be representing their council on the CATE board next year. Include the nominee's contact information. Also include the nominee's photo. Liz will be the NCTE liaison for CATE in Minneapolis.

D. Secretary

Carole LeCren distributed business card forms. Discussion ensued about what to put on the back of the cards: advertising the upcoming conventions and/or the CATE website. Michelle Berry asked where the money was going to come from; Carole said she would look into it. Carole will continue to send updated e-mail lists; she recommended that everyone use the most recent e-mail as a Reply All so that it will include the most recent e-mails.

E. Treasurer

Greg Johnson shared the financial report. Discussion ensued about how the councils get the "kick back" of their membership. He explained that the line in the budget, formerly called "councils," was removed from the budget at the last meeting, and it needs to be put back into the budget (Michelle Berry suggested calling it "membership to councils"). Greg also explained that it is going to be a problem to establish a separate savings account for the scholarship monies with Chase. Angus Dunstan asked about the discrepancy between the budget expenditures and the actual. Greg explained that we took in more money than we expected. Michelle Berry reiterated that we really need to put the scholarships in a separate account. Greg also explained that the Quicken program sometimes doesn't categorize the money correctly, thus he paid out more to Promising Practices, and less to other local conferences. He will be readjusting those payments. Discussion ensued again about how to keep track of lines that roll over from year to year (like the scholarship funds). How do we know when we have spent all the money from a scholarship?

F. Membership

For Joan Williams, Carol Surabian reminded everyone that all board members must be dues-paying members of CATE, and also members of NCTE.

G. Convention Coordinator

Michelle Berry gave thanks to Carole LeCren for the flyer, and Jan Stallones for the speakers. Michelle pointed out the new format of the registration form. Ryan Lytle will be give us a tour of the convention room tomorrow. As of last night, Bill Foreman had received 32 workshop session proposals. Consider presenting a session. Michelle shared that she received an e-mail from the CATEweb "contact us" e-mail generator from a filmmaker. She said the producers would like to screen their documentary film (93 minutes) at our convention. We will be given the chance to preview the film on our laptops. They can do a double session. Obviously they are marketing their film, but Michelle feels that it will work because of the curriculum. Nancy Himel suggested talking up the double session in *California English*. Michelle also talked about the CWP Reception and how it works for Jayne. Michelle offered that CATE subsidize the reception and hold it Thursday night. In addition Troy Hicks, the CWP keynote, can go to the reception and will present at CATE on Friday.

To Do/Actions to Take Before the Next Board Meeting:

If you want business cards, contact Carole. For those at the board meeting, turn in your form to her during the meeting.

•LeCren: Find out how to fund making business cards.

•Johnson: Relabel former "council" line item to "membership to councils."

Michelle suggested going back to using a “search company” to find locations for board members. She also explained that we need a convention chair for CATE 2018 San Diego at the Town and Country, which is getting a facelift.

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VI. Report of Liaisons

CWP-Jayne Marlink

Michelle Berry shared a personal letter and a decal from Jayne Marlink for each board member.

CTA-Debra Martinez

Every Child Achieves act was approved. School reserves should be only 6%; lawmakers are trying to get that number raised again. Before the cap, their median reserve was much larger; by having a smaller cap, it frees up more money for districts to spend on schools. She also shared that the Friedrichs v. CTA lawsuit, if it passes, would make CTA have to ask each teacher to opt in to belonging to the union.

Common Core Consultant-Bill Younglove

Bill Younglove shared that he talked to Ted Mitchell about the No Child Left Behind and the Higher Education Acts during their renewal and asked him if the committees discussing these acts ever meet with each other. The answer, “Not so much.”

Bill shared that the way the common core was assessed was supposed to be tested in such a way that results could be compared across states. Because of the different testing systems, this may not be possible. He also shared example student printouts for 4th, 5th, and 11th so we could see what parents see. In his opinion, he thinks the PTA is doing one of the best jobs of explaining the common core.

Bill shared the 1073 pages of the new English Language Arts/English Language Development Framework (including the appendix which is mostly written by Carol Jago). It is not going to come out in hard copy. Bill took it to FedEx to print, but they required a letter of permission to print from CDE (which Bill has if you want to use it). It would have cost him over \$200, but he got it for \$77. He says that the way to access it is online. There will be “launch” events. Bill likes the document, but is disappointed that if we are going to be held accountable to following it, it would be nice to have access to it. Richard Hockensmith suggested that it was a possible resolution topic. Bill also complimented the state of California for including both ELA and ELD in the framework; no other states that he knows of have included ELD like this.

Possible resolution topic: to ask the CDE to make the framework available in hard-copy, perhaps in an on-demand publishing format.

This link: <http://edsources.org/smarter-balanced-results/index.html> is a 12-page Ed Source Breakdown of the Spring 2015 California Smarter Balanced Assessment Results.

VII. Report by CATE Council Representatives

- A. Capitol (Dunstan) As posted.
- B. Central (Dillon) As posted.
- C. FACET (Schultz) As posted.
- D. Greater San Diego (Ugalde) As posted.
- E. Kern (Flachmann) As posted. She added that they have the most amazing speakers, including Art Costa about the Habits of Mind, along with Kelly Gallagher and Nancy Frey. Their

One Book, One Bakersfield book is *The International Bank of Bob*. The person who chose it thought it wouldn't be that wonderful, but it has turned out to be very inspiring, including the donations to Kiva and a writing contest they designed to connect to the book. She said it is a delightful book.

F. Redwood (Wozny) As posted.

G. Southland (Lockwood) As posted.

H. TUCATE (Surabian) As posted. With a reminder that board members should make every effort to attend the local events held in their areas.

I. Upper (Cole) As posted.

VIII. Standing Committee Meetings (First Round)

The three committees met before lunch, then lunch took place, and then two of the committees continued their meetings after lunch. Upon the completion of those meetings, the committees reported out.

A. Executive Finance-Patrick Keough

Present: Patrick Keough, Denise Mikkonen, Kathy Nichols, Liz McAninch, Jan Stallones, Nancy Himel, Greg Johnson, Carole LeCren, Michelle Berry, Trevor Guina

Items discussed:

- Clarifying line item language.
- Looking for a line in the budget to fund business cards.
- Ideas for saving money at conventions by converting print materials to online materials.
- Bringing our convention in line with other conventions that compensate presenters.

ACTION ITEM: To provide a \$50 presenter stipend/honorarium for each lead presenter of a non-commercial session who presented a session at CATE 2016, by adding a line called Presenter Honorarium with \$5000 and offsetting it by increasing the budget line for CATE 2016 income by \$5000. Moved by Berry, seconded by Keough. Extensive discussion ensued. Passed.

B. Publications

Present: Gini Wozny, Bill Younglove, Mary Adler, Angus Dunstan, Marina Santos, Jill Hamilton-Bunch, Jeannine Ugalde, Kristy Orona-Ramirez, Debra Martinez, Sue Sommer

Items discussed:

1. What is happening with CATEweb?

Gini has been working with Cindy on CATEweb and is currently working with her to update the CATE Convention link. The committee commends Cindy Conlin for doing such a beautiful job with CATEweb. The mobile version of the website looks good as well.

Although Cindy Conlin's company is hosting and running the site, in the future a small number of CATE people (to be decided) will have some editing/administrative privileges on the site. Any site issues should go to Gini who will filter them and then forward them to Cindy as needed. Access to the website will eventually be: Webmaster, Publication Chair, Secretary, Convention Coordinator, President.

2. What should be posted onto the Board of Directors part of the CATEweb site?

Angus noted that minutes, policies, and board members should be publicly available. However, Jeannine recalls logging in to obtain the policies and minutes. Gini asked if the Presi-

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Michelle needs to
contact Bill Fore-
man about how to
implement the new
presenter honorarium
after the presenters has
presented at CATE.

dent's Handbook should be publicly available or if there was any reason why it shouldn't be. Mary suggested that the board roster with Board member addresses should be kept private. We discussed where this information would go if not in the protected portion of the board (Gini will ask the larger board). Is there any reason to maintain a private board area?

Some information is still waiting to be updated on the website (FACET president; Carol Jago's current bio; etc.). Kristy asked whether all of the board members should have bios. Pictures were suggested as well.

3. *What do we want to do about Board Reports?*

The original design is for people to upload their board reports directly to the website. There are three options:

1. A .pdf of all reports as one document.
2. Submitted as a Board president in the form of .doc or .pdf.
3. Paste it in plain text (which would be huge).

The committee likes the chart that Carole made with our current board reports. We will suggest this practice to the board as something that might continue. Carole agreed to post them this way.

4. *Social Media Discussion*

We get a lot of interaction in Facebook. We currently have 902 page "likes." Christy, Michelle and Gini are the admins. There are lots of viewings of posts related to English teaching.

Should we automatically link our Facebook account to Twitter? Everything that gets posted on Facebook would then get tweeted. Kristy suggested that Instagram is a nice way to connect as well. Comments are limited, more of a visually stimulating media. Gini can connect Facebook to Instagram as well. We want to start the hashtag #CATE2016.

5. *How will we be able to index California English?*

Be patient; it will take Cindy a full day to upload the issues onto the new CATEweb. Gini has been working with Carol Jago to get it listed through EBSCO Host. Mary says that she will work with her university librarians, Carol, and EBSCO to get it indexed.

6. *Writing Contests Update*

Prompt was sent out for the CATE Professional Writing Contest. Bill reported that we had about a dozen entries to review; he indicated that it is a very strong pool. The group took time to read each page and then discussed votes.

First place: "Diving Well" by Martin Brandt, Independence High School, San Jose

Second place: The committee made the decision not to award a second place.

Michelle asked about putting all of the back issues of *California English* on CATEweb.

C. Membership

Present: Carol Surabian (for Joan Williams), Gina Cole, Kim Flachmann, Richard Hocken-smith, Courtney Lockwood, Carmen Carrillo

Membership recruitment was discussed. The membership chair requested that all local coun-

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Gini needs to forward the winning piece to Carol Jago to be published in *California English*.

Gini should also check what else we have promised to the first place winner of the CATE Professional Writing Contest and carry them out.

cils send in the name and contact information for the current local membership chair. If you decide to give out a free membership, give a membership form to the person/awardee, then send it in with a check from your council. They looked at possible items for membership gifts and items to bring for sale at the convention. They looked at the issue of free memberships and are going to work on a policy addition to provide clarity which will be presented in December. In the meantime, if a council “gives” a free membership, fill out a membership form for the person (or get him/her to fill it out) then send it in with a check from the council. We looked at a draft of directions for conference registrars. Chairs will get instructions to local councils soon. Thanks to Carole LeCren and Cindy Conlin for updating the membership applications (in print and online).

IX. Standing Committee Meetings (Second Round)

The committees met on Saturday, and will report out on Sunday.

Adjourned for the day: 5:00 PM
Reconvene at 8:30 AM tomorrow.

Council presidents met with Carol Surabian at 5:00 PM.

Sunday, September 13, 2015

I. Call to Order and Announcements

Meeting called to order at: 8:30 am.

Denise and Trevor clarified about parking. Welcome to Jane Medina from CYRM.

II. Book Share/Summer Reads Recommendations

Michelle will take notes, and then she will send out the list via e-mail.

III. Report from Council Presidents’ Meetings

Carol Surabian reported that she reminded the councils about the awards. Gini Wozny asked councils about the CATE Creative Writing Contest winners: that the local first place winners need to be sent to Gini by November 30. The president’s handbook will be online on CATE-web.

IV. CYRM: California Young Reader Medal

Jane Medina thanked the board for her opportunity to report out. She said that the most immediate need is for a third CATE representative on the CYRM committee, since Cathy Blacker’s term expires at the end of 2015. She said the nominee should be aware that the job description includes finding and seeking out the books to read, and writing about the books. She shared a printed report with each member, which Carole LeCren will include in the board reports chart. She informed us about some of the issues regarding dues, redesigning the logo, and selling merchandise. A conference call between the four presidents of the four organizations may address these issues. CATE currently has three representatives: Cathy Blackler will go off the board in January, so we need to replace her. Jane Medina and Siegren Hess are our other two current representatives. Angus asked about the charter that governs CYRM.

V. Convention Tours

Ryan Lytle gave us a tour of the Hilton Costa Mesa/Orange County.

To Do/Actions to Take Before the Next Board Meeting:

Council Presidents:
Send your membership chair’s contact info to Joan Williams.

Council presidents:
Remind your writing contest coordinators to send their first place winners in the CATE Creative Writing Contest to her by November 30.

Gini will then assemble the entries and bring them to the December meeting for judging at the state level.

Everyone: consider possible/potential CYRM committee members from your local councils.

VI. Standing Committee Meeting Reports (Round Two)

To Do/Actions to Take
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A. Policy/Censorship (and Resolutions)

Present: Angus Dunstan, Kristy Orona-Ramirez, Gina Cole, Gini Wozny, Jill Hamilton-Bunch, Bill Younglove, Patrick Keough; (absent: Carol Jago, Jayne Marlink, Debra Martinez)

Legislative update: Bill Younglove reported that Congress is working on reauthorization of ESEA early in October; 2006 is when ESEA expired. CAHSEE: 5,000 students since its inception have been denied diplomas. Students who didn't pass the CAHSEE this year were allowed to graduate since the CAHSEE has been suspended for the next three years. There is an issue being pursued to retroactively grant graduation to the students who over the previous nine years did not pass the CAHSEE.

CATE Resolutions: Jill will communicate with local councils and explain the resolutions system and how it can be effectively used.

ACTION ITEM: To revise Policy 8.8 as noted. Moved by Dunstan, seconded by McAninch. Passed.

ACTION ITEM: Add Policy 1.1.6 to delineate the requirement for board reports as noted. Moved by Dunstan, seconded by Ugalde/Stallones. Passed.

B. Convention Coordinating

Present: Michelle Berry, Nancy Himel, Kathy Nichols, Trevor Guina, Denise Mikkonen, Liz McAninch, Marina Santos, Janis Stallones, Carole LeCren, Janina Schultz, Sue Sommer, Greg Johnson, (absent/via Google Hangout and speaker phone: Susan Dillon)

1. Report from CATE 2016 Chair Report

Janis Stallones shared her vision for CATE 2016 regarding her major speakers and how they relate to her theme; talked about how people are excited, including about the new strand: Reading and Writing Across the Disciplines; asked one of the authors of the Framework to do a presentation; discussed signs, locales to advertise in the bags, and bags; shared working with CYRM for books and finding a way to get them to Costa Mesa; and talked about advertising the convention on CATEweb using an open letter, and perhaps via a YouTube video that Michelle could then post on Facebook.

Janis will work on an open letter inviting CATE members and potential members to attend the CATE 2016 Convention, and perhaps create a YouTube video invitation, to post on CATEweb.

Michelle is working on finishing the newest updated edition of the "How to Put on a CATE Convention" handbook. Now she has to include the new presenter honorarium.

2. Report from Exhibits Manager Nancy Himel

Nancy Himel reported that there are 18 booths sold in the exhibit hall so far. We hope to fill 48. Nancy proposed an action item. Discussion ensued about the logistics and fiscal ramifications of this proposed motion. The committee agreed to propose the action item.

ACTION ITEM: To offer a \$50 rebate for exhibitors who refer a new exhibitor to CATE and a \$50 welcome to the new exhibitor. Moved by Berry, seconded by Sommer. Passed.

Nancy discussed how the big publishers want to get face time with us--what can we do or create during the convention to allow this? She shared a number of ideas.

Discussion ensued about how to get people into the exhibit hall. Nancy wants to have strolling presenters, such as spoken word poets. Carole shared how attendees have different agendas—some enjoy browsing the exhibit hall; others prefer going to as many sessions as possible. The committee decided to change the timing on Saturday afternoon so that the last session of the day ends at 5:15 PM.

3. Two Minutes for CATE

The topic is: how do you as an educator inspire literacy? They will talk at the five meal events (and not the super sessions). Volunteers include: Nancy Himel, Sue Sommer, and Krysten Robinson.

4. Council and Board Support Needed: Time and Finances

Local councils are invited to continue their donation/contribution. Capitol Council has already pledged a \$1000.

5. AV/Internet Negotiating for 2015

The internet is taken care of, thanks to Michelle's negotiating skills. She is accepting bids for this year; the AV chair's husband owns an AV company and may be bidding.

6. Yosemite Conference Update by Marina Santos

Marina shared several of her speakers and sponsors, including Pearson who donated \$3000 to sponsor a breakfast. She may also get sponsorship for some teachers to attend. She is hoping for a landslide of registrations.

7. Report of CATE 2017 Santa Clara by Kathy Nichols and Susan Dillon

Kathy shared that she is focusing on a technology-rich convention. Possible themes: Better Together or Power On! Could be a problem with copyrights. Tech and Text: Blending Innovation and Tradition [for the 21st Century]. An idea for the visual, the text (like roots) are words that blend up into binary. Nancy asked about finding another "t" word; Jan and Carole came up with: Tech and Text: Tradition and Transformation.

Ideas about the schedule:

Add perhaps an "Ask the Experts" session. They are also considering double sessions, paid technology sessions, and book clubs. They want to keep the super sessions.

Super Session possibilities and/or Sunday brunch:

Jen Roberts (SoCal): large following; publishes weekly reports; tweets/blogs; she is a published author (Stenhouse)

Catlin Tucker (NorCal): another known ELA tech person. She is a published author (Corwin); perhaps as keynote speaker.

Holly Clark (SoCal): edtech diva; international keynote speaker; part of edtech teacher team

Kevin Brookhouser: (Central Coast): keynote; self-published author; part of edtech team

Lisa Highfill: edtech team; hyperdocs guru

Other possible speakers:

Laurie King: mystery writer; Oakland

Andy Weir-The Martian Out of Mt. View

Vanessa Diffenbaugh- Language of Flowers

Vendela Vita: Bay area novelist; wife of Eggers

Troy Hicks: professor of English Central Michigan; strong tech ELA new literacies and

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Michelle needs to communicate the new schedule for Saturday afternoon to Bill Foreman and Carole.

digital writing expert; director of Chippewa writing project; published author (Heinemann; Jossey-Bass)

Jessica Aguirre : Bay Area education broadcast news reporter

Cory Doctorow: blogger; journalist; sci-fi writer (Canada)

Dave Eggers: writer; visionary; husband of Vita

Friday night dinner ideas:

Sarah Kaye: spoken word/print poet; dynamic performer; New York City

Kristina Wong: comedian/performance artist ; NorCal

Positive Images-Jim Foster

Familiar and beloved major speakers:

Taylor Mali

Billy Collins

8. CATE 2018 San Diego at Town and Country

Jeannine Ugalde and Carole LeCren have volunteered to be co-chairs of CATE 2018.

ACTION ITEM: To appoint Jeannine Ugalde and Carole LeCren to be co-chairs of CATE 2018. Moved by Berry, seconded by Dunstan. Passed.

9. Outside Firms to Secure Convention Sites

Michelle explained how difficult it is to find a hotel. Outside firms can search for meetings, and they get paid a percentage of the room block (at no cost to CATE). Helms Briscoe (we formerly worked with Joan Jensen at this company) and Groups 360 have both contacted Michelle to find hotels for CATE. Helms Briscoe works on commission (may not work hard to get cheaper room rates) vs. Groups 360 uses salaried workers. Michelle proposed the following motion:

ACTION ITEM: To contract with Groups 360 to find a location and negotiate the contract for CATE 2019. Moved by Berry, seconded by McAninch. Carmen Carrillo asked if this is the new way to deal with hotels who won't deal with us five years prior to our convention dates. Liz McAninch said she liked the idea that there was no penalty for using them if we change our minds. Passed.

10. Update to Policy 10.4.

Michelle read the changes.

ACTION ITEM: To update Policy 10.4 as edited. Moved by Berry, seconded by Dunstan. Ugalde asked for clarification about who informs the winner how to register for the convention. Passed.

C. Leadership

Present: Carol Surabian, Gina Cole, Richard Hockensmith, Courtney Lockwood, Jeannine Ugalde, Mary Adler, Carmen Carrillo

They will be talking to various people to run for offices. Offices that will become open in the next election are: President, Vice President, Member-at-Large Elementary, Member-at-Large Secondary.

They discussed the importance of networking at conferences and the convention, and revived the idea of having a local council breakfast or reception at the CATE Convention in order to draw in new people. They also discussed if the Two Minutes for CATE actually inspire the

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Michelle needs to
contact Group 360
to search for a CATE
2019 location.

attendees. They brainstormed the idea of asking attendees to tweet or make small videos on the topic “Your Two Minutes for CATE” and run them on a screen before each meal event or in the exhibit hall.

The Leadership Committee looks at the secondary Classroom Excellence Award winners to consider for NCTE awards. At this time they are not aware of any NCTE elected positions that we could promote or fill.

ACTION ITEM: To update Policy 9.1 as noted. Moved by Surabian, seconded by Ugalde. Passed.

Denise asked Carol for clarification about the nomination process. She explained that the councils can find nominees for board positions prior to the December board meeting. Michelle asked for logistics clarification about how the scrolling tweets would work. Jill suggested having a piece of paper in every room that said: Remember to tweet #CATE2016, and then people will see the answers on their personal screens.

VII. Old Business

Bill Younglove shared his research on Anne Frank and asked for teacher contribution (the form was passed around the table). He said a new translation of the diary is coming out; the last new English translation came out in 2003.

Michelle Berry reminded everyone to take extra convention flyers, better now although they can be mailed later if needed.

VIII. New Business

Liz McAninch announced that she contacted every living past CATE president, and she has determined a candidate for the Distinguished Service Award. He or she will be considered at the next board meeting.

Bill Younglove shared a quote from Malala Yousafzai. A film is coming out called *He Named Me Malala*. Consider using Malala’s story in the school.

IX. Adjournment

Don’t forget to contact Greg Johnson for your reimbursements. Travel safely.

ACTION ITEM: To adjourn the meeting. Moved by Hockensmith, seconded by Guina. Passed.

Meeting adjourned: 11:45 AM.

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Janis and Michelle may want to discuss the leadership committee’s ideas–local council receptions and the use of Twitter and videos–at CATE 2016.

Everyone: distribute CATE 2016 flyers to any and all potential attendees.