

**Board of Directors Meeting Minutes**  
**Sheraton Grand Hotel**  
**1230 J Street, Sacramento,**  
**CA 95814 916-447-1700**  
**February 10, 2011**

**Call to order 8:32**

**Present:**

Charleen Delfino, Robert Chapman, Liz McAninch, Punk Fristrom, Anne Fristrom, Michelle Berry, Carrie Danielson, Ron Lauderbach, Lisa Ledri-Aguilar, Denise Mikkonen, Jim Kleigl, Cheryl Hogue Smith, Jill Hamilton-Bunch, Kim Flachmann, Carol Jago, Carol Surabian, Shelly Medford, Shannon Taylor, Joan Williams, Carole LeCren, Bill Younglove, Deborah Martinez, Nancy Himel

- **Motion to approve minutes by Dunstan; Seconded by Hogue Smith; Motion approved**
- **Motion to approve board meeting agenda by Dunstan; Seconded by Hogue Smith; Motion approved**

**Resolutions committee present:**

Barbi Lapp, Jane Medina, Rita Smith, Tish Griggs, Carole LeCren, Elizabeth Meehan, William Foreman

**BOARD REPORTS**

**President' Report**

- Hope to go back to 4 meetings per year
- We need to commit to getting awards and material for awards in on time.
- Council members should escort their awardee and attend receptions
- Talk to people, spread out!
- Attend council breakfasts and encourage people to come.
- Friday breakfast is contributed by CTA—A letter of thanks was sent to CTA
- A letter of condolence was sent to Kathleen Cecil's family
- Letters were sent to all award winners
- Need readers for writing contest—
- Delfino attended NCTE Affiliate Meeting
- May go to lobbying day in Washington DC
- Delfino is running for nominating committee of NCTE

**Past President's Report**

- Warm thanks to Charleen Delfino, Michelle Berry, Punky and Anne Fristrom and Liz McAninch
- Recognition to Angus Dunstan for being willing to cover any of duties due to family emergency
- CATE Awards/Scholarships:

*Distinguished Service Award:*

*We are all looking forward to awarding Kathleen Cecil for the DSA and remembering her with our love and admiration*

*Classroom Excellence Award: The following are receiving awards*

*Maureen Kearns – Friday Lunch*

*Redwood Council – College*

*Humboldt State University*

*Jill Butler – Saturday Lunch*

*CCCTE – Middle*

*Pleasanton Middle School*

*Carrie Danielson – Friday Lunch*

GSDCTE – Secondary  
Olympia High School

Peggy Dewane-Pope – Sunday Brunch  
Kern – Middle  
Stonecreek Junior High School

Vicki Silva – Saturday Lunch  
Upper – Elementary  
Wyandotte Avenue School

Tara Sharp – Sunday Brunch  
TUCATE – Elementary  
Ivanhoe Elementary

Award of Merit: The following are receiving awards  
Center Theatre Young Audiences Program – Sunday Brunch  
Leslie K. Johnson, Director of Education  
Southland – Nancy Himel

Sam Pierstorff – Saturday Lunch  
Slam on the Rye Poetry Slam  
CCCTE - Susan Dillon

Teatro Itzcali – Friday Lunch  
Macedonio Arteaga  
GSDCTE - Lisa Ledri-Aguilar

Virginia Reid: This year the Virginia Reid Scholarship is the responsibility of the Central Council.  
Breanne Romano – Saturday Lunch  
San Jose, CA

- **CATE Elections:**

*Candidates by Petition:*

*The last call for these petitions is immediately prior to the Business Meeting on Sunday*

*The candidates for the election are:*

*Secretary: Carrie Danielson (GSDCTE)*  
*Membership: Joan Williams (RCTE)*  
*Member-at-Large, Middle: Kristy Orona-Ramirez (GSDCTE)*  
*Member-at-Large, College: William Foreman (CCCTE)*  
*Member-at-Large, Unspecified: Michelle Berry (CCCTE)*

*Voting:*

*Two opportunities for voting – at the close of the Business Meeting and via California English or the website—Voting closes on April 15th*

- **NCTE Liaison:**

*Time given for brief reports from those who attended NCTE Convention*

*Bob Chapman will not be involved with Advocacy Day in Washington, DC in April*

*Many opportunities are open to CATE this year and Bob Chapman hopes we take advantage of them:*

- *Affiliate Online Conversation – Tuesday, February 22, 2011 at 8pm EST*
- *SCOA Newsletter submissions*
- *2011 Advancement of People of Color Leadership Award – April 1<sup>st</sup> deadline*
- *2011 Distinguished Service Award – April 1<sup>st</sup> deadline*
- *NCTE/SLATE Intellectual Freedom Award – May 1<sup>st</sup> deadline*
- *NCTE Fund Teachers for the Dream Award – May 1<sup>st</sup> deadline*
- *High School Teachers of Excellence Award – May 1<sup>st</sup> deadline*
- *NCTE Affiliate Leadership Development Award – May 1<sup>st</sup> deadline*
- *NCTE Affiliate Multicultural Program Award – May 1<sup>st</sup> deadline*
- *NCTE Affiliate Excellence Award – July 15th deadline*

## **Vice President (McAninch)**

- April 30-May 1 date of meeting at Town and Country, San Diego
- Annual Board Reports are still missing.

## **Secretary (Danielson)**

- Minutes were sent for the last meeting

- Roster updates were sent, it is an ongoing process
- Business Cards were created for new members and those needing more
- Computer was repaired and is now working better.
- Commendation to Cindy Conlin for quickly getting things posted to CATEweb

#### **Treasurers Report (A. Fristrom)**

- Lauderbach and Robin Luby reviewed the 2009-10 financial records for CATE and deemed them acceptable
- Accounts:

Checking Account	35,811.95
Memorial CD	11,719.18
Kahl CD	16,115.21
Vanguard GNMA	56,461.37
Vanguard 500	34,502.49

#### **Membership (Williams)**

- Drop in membership again due to fluctuation around Convention time.
- North-South fluctuation in membership numbers is expected
- Luggage tags and bookmarks are gift this year
- Updated brochures--please distribute
- Ribbons are available thanks to Capitol Council, please distribute
- Invite people to the council breakfasts
- Thanks to Akiko Morimoto for continuing to provide Lucinda pins
- Rosters are available electronically please request when you need them.
- Please help out at Membership Booth when you can.

#### **Convention Coordinator (P. Fristrom)**

- 2011 Convention
  1. Amazed at turn out so far Exhibitors are down by 1/2 this year.
  2. Thank you to CTA for sponsoring Council Breakfast
  3. Local councils have given fantastic support Volunteers needed to: A. transfer door prizes to convention center; B—Friday afternoon distribute invitations to exhibitors

#### **Convention Chair (Berry)**

- Convention is on track
- Thank you to the following:
  - Carol Jago—for many things including Friday-night event*
  - Cheryl Hogue-Smith*
  - Carole LeCren*
  - Charleen Delfino*
  - Punky and Anne Fristrom*
  - Local Committee*
  - To the board members who volunteered for Sunday workshops*
- Local Council Breakfast meetings
  - Councils will be in clusters of geographic area.

#### **Report of Liaisons**

**A. CYRM (Sklar) No report but will attend 2011 Convention**

**B. CWP (Jayne Marlink was not present but Carole Jago reported)**

- CWP is engaged in writing Request For Funding

- UCLA Writing Project has new co director Ms. Anderson
- C. California English (Jago)**
- California English is thriving despite cutting back the number of pages
- D. CCCC Younglove**
- CCCC Annual Meeting Feb. 25, 26 2011 —E Learning Leading or Following?  
1 pm Capitol Hearing Room 126--(Danielson sent an email reminder of this to Board members)
- E. CTA Martinez**
- “Reading the Past, Writing the Future” Conference on California Core Standards—go to CTA Website
  - Patricia Rucker (will be at Friday night event) Nominated to California Board of Education

### Standing Committee Meetings

**A. Policy/Censorship:** JIM KLEIGL, Bob Chapman, Carrie Danielson, Angus Dunston, Carol Jago, Carole LeCren (in resolutions), Debra Martinez, Jayne Marlink, Bill Younglove,

#### **Jim Kleigl reported on the following:**

##### **Legislative Summaries**

1. *Assembly Bill 124*  
*An advisory committee will be established create standards for instruction of English Language Learners. Does CATE want representation on that advisory committee?*
2. *AB180*  
*Bill to include continuation schools to include an Individual Growth Model in API data.*
3. *AB 160*  
*Bill to remove the 5% cap on concurrent enrollment of high school students in a community college.*

##### **Educational Committees**

*List of State Senators and Assembly people—divided them up and we will contact them and offer our advice about educational issues.*

##### **Discussed value of state Advocacy Day in Sacramento suggested change**

*We want everyone on the CATE Board to make an appointment to visit state legislators when they are at home. Here is a “brief” for what to do and say.*

1. *Introduce yourself and explain CATE,*
2. *Try to answer this: What can you do for them?*
3. *Address the three “ASKS”*

*Ask them for the following:*

- a. Work with constituents to understand the importance of public education : To allow voters to extend the current tax increases for another five years.*
- b. To present resolutions from CATE 2011*
- c. Common Core Standards are going to set aside the California initiatives and will require a shift in curriculum, testing, textbooks, CAHSEE, etc. They must press to quickly align all this with Common Core.*

**B. Convention Coordinating:** PUNKY FRISTROM, Michelle Berry, Charleen Delfino, Susan Dillon, Kim Flachmann, Anne Fristrom, Nancy Himel, Cheryl Hogue Smith, Liz McAninch, Shelly Medford

- CATE 2011 Berry gave a further update on plans for convention
- Looking ahead to 2012

1. Kim Flachmann and Jill Hamilton-Bunch are Co Chairs for 2012 Convention
2. **Motion by Punky Fristrom to create an advisory committee of Michelle Berry, Charlene Delfino and Punky Fristrom to review the contract for Eddie Hase and they be authorized to solicit a new registrar if deemed necessary; Seconded by Hogue Smith; Motion approved**
  - **Motion by Punky Fristrom that he be authorized to renegotiate contracts for 2013 (room block and food and beverage minimum); Seconded by Liz McAninch; Motion approved**
  - No action necessary for 2014-2016 Conventions at this time

**C. Leadership:** JILL HAMILTON-BUNCH Kim Flachmann, Richard Hockensmith, Lisa Ledri-Aguilar, Denise Mikkonen, Carol Surabian, Shannon Taylor, Joan Williams

- a. Discussed recruitment for CATE Board Officers
- b. Discussed recruitment for NCTE Awards
- c. Discussed recruitment for NCTE Office
- d. Update on involvement of MS Teacher
- e. Discussed recruitment of teachers of color
- f. **Motion by Hamilton-Bunch; Seconded by P. Fristrom to nominate Danielson for NCTE Classroom Excellence Award; Motion approved.**
- g. NCTE Affiliate Leadership Development Award nominations should be brought to May meeting

### **First reading of resolutions and discussion.**

### **Second reading of Resolutions**

*Moved by P. Fristrom; seconded by R. Hockensmith to present*

*Board Resolution commending the 2011 Convention Committee to the Annual Business Meeting; Motion approved*

*CATE 2011 Resolution #1 Moved by C. LeCren; Seconded by A. Dunstan; Motion withdrawn by C. LeCren*

*CATE 2011 Resolution #1 as revised Moved by C. LeCren; Seconded by C. Hogue Smith; Motion approved*

*CATE2011 Resolution #2 Moved by C. LeCren; Seconded by Dunstan; Motion approved*

*CATE 2011 Resolution #3 Moved by C. LeCren; Seconded by R. Chapman; Motion approved*

*CATE 2011 Resolution #4 Moved by Forman; Seconded by C. Hogue-Smith; Motion approved*

### **REPORT OF CATE COUNCILS**

- A. Capitol Council (Dunstan) Online
- B. Central Council (Dillon) Online; Council pleased that award winner is attending.
- C. FACET (Taylor) Online; Report problems with membership and meetings
- D. GSDCTE (Ledri-Aguilar) Online; Promising Practices is coming up
- E. Kern Council (Flachmann) Online
- F. Redwood not filled
- G. SCTE (Himel) Online; Looking forward to a successful Spring Fling
- H. TUCATE (Surabian); Online
- I. Upper Council (Medford) Online; Coucil pleased that award winner is attending

### **STANDING COMMITTEE MEETINGS**

**A. Executive/Finance Committee:** LIZ MCANINCH, Michelle Berry, Bob Chapman, Charleen Silva Delfino, Anne Fristrom, Punky Fristrom, Jill Hamilton-Bunch, Cheryl Smith

- Thanks to renegotiation and the preliminary registration we may come out ahead
- 2011 payment sent out
- 2011 Drop in exhibitors and drop in sponsors. AV is going to be an increasing cost.
- Will discuss various ways to cut and change in order to retain integrity of what CATE wants to support and do in the future

**B. Membership Committee:** *JOAN WILLIAMS, Carrie Danielson, Richard Hockensmith, Lisa Ledri-Aguilar, Debra Martinez, Denise Mikkonen, Carol Surabian, ShannonTaylor*

- San Diego's trial program  
Danielson reported about the use of Wild Apricot and trial.
- Booth needs  
Booth is ready to go and will be set up with additions of flowers and candy.
- Membership Goals  
Small Council Conference Handbook  
List of school districts in each county and council  
Visit different Writing Projects to recruit membership  
How can we redefine ourselves to keep relevant to this time  
Can we cross boundaries into other disciplines to bring science, math, etc. into our convention. Cross-curricular convention with other professional organizations?  
Teachers are being asked to have a wide level of expertise  
Can we contact CRA?  
How do we serve K-16 teachers: the total view.
- **Motion: Change a Member at large position to Member at large publicity; Second by Danielson; Motion withdrawn**  
Will be on the agenda for next meeting
- Issues/Ideas  
Do scholarships exist? Do they help?

**Publication Committee:** *SUSAN DILLON, Karen Brown, Carol Jago, Nancy Himel, Jim Kleigl, Ron Lauderbach, Jayne Marlink, Shelly Medford, Bill Younglove, Angus Dunston, Carol LeCren*

- Thank you for the contributions of the committee members  
CATE/NCTE Writing Contests
  1. In accordance with CATE Policy 8.12.2,  
("8.12.2 CATE Creative Writing Awards  
Certificates for first, second, and third places will be determined annually. Certificates will be presented only if the submissions are of sufficient quality")  
the Publications Committee recommends the suspension of the CATE Writing Awards this year.
  2. The Publications Committee would like to reshape the CATE Creative Writing Contest. Too few entries were received and quality was in question. Reason is unclear. It could be the prompt or increasing demands on our teachers. The Publications Committee remains committed to celebrating student writers. Nancy Himel will spearhead efforts to reshape the contest. The Committee urges local councils to honor writers at the local level.
  3. Thank you to Bill Younglove for bringing us the prompt for the Professional Writing Contest and to Olga Kokino who has

coordinated the contest for CATE these many years. We will recognize 1st and 2nd place winners with Carol Jago's assistance. We will also rethink this contest, mindful that it will mean changes in the CATE Policy.

4. We will present ideas at the next board meeting.

#### **OLD BUSINESS**

- **We need people from 7-9 a.m. on Friday for registration**
- **Thank you to the people who volunteered to stuff the bags.**
- **No Registration on Thursday evening. Registration begins Friday morning at 7:00 A. M. and continues until 5:00 P.M.**
- **Motion to adjourn by N. Himel; Seconded by R. Chapman; Motion approved.**
- **5:45**

**Note: After Sunday Board meeting the Resolutions Chair will submit revised resolutions to President, Past President, and Secretary.**

**Next meeting**

**San Diego Town and Country Hotel  
San Diego, California  
April 30-May 1, 2011**

**Respectfully Submitted,**

**Carrie Danielson  
CATE Secretary**