

CATE BOARD Meeting – Hilton LAX
5711 West Century Boulevard, Los Angeles, California, 90045, 310-410-4000
December 6-7, 2014

AGENDA

Saturday, December 6th, 2014

8:00-8:45 a.m. Continental Breakfast served in Board Room

If you have not posted your board report online, please place 30 copies of your report on the table in the meeting room.

8:45-9:00 a.m.

I. Call to Order

II. Approval of Oct. 2014 minutes

III. Adoption of December 2014 agenda

V. CATE Board Reports

A. President (Mikkonen – 10 minutes)

1. NCTE National Harbor
 - CATE Awards – Increased Membership
 - Intellectual Freedom Award – Brian Jeffery
 - Teacher of Excellence – Anne Sahlberg
 - Meeting Notes
2. Yosemite Conference
3. Annual Report – Reminder
4. Add conference date to business cards?

B. Vice President (Guina – 5 minutes)

1. Advisory Committee Report
2. Update on calendar of meetings and sites
3. Lunch information

C. Past-President (McAninch–7 minutes)

1. CATE Awards: original plus TWO COPIES due at beginning of meeting, 12/6
2. CATE Elections: nominations due by end by 12/7; I need photo and statements for California English. Candidates should send them to lmcaninch@mercyhs.org as soon as possible.
3. CATE Scholarships: forms for the Fristrom and Henke Scholarships due 12/6
4. Distinguished Service Award (ACTION ITEM)

D. Secretary (Danielson – 3 minutes)

1. Directory update
2. Business cards and binders for new Board members
3. Reporting minutes to NCTE

CATE BOARD Meeting – Hilton LAX
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E. Treasurer (Johnson – 10 minutes)

1. Financial Report year end
2. Year to date Finances
3. Reimbursement updates/Reminders

F. Membership (Williams – 7 minutes)

1. Membership #s
2. Brochures
3. Rosters
4. Ribbons
5. Banners
6. Supplies
7. NCTE Membership

G. Convention Coordinator (Berry – 7 minutes)

1. Introduction of Janis Stallones, CATE 2016 Chair
2. Gratitude for work done to date
3. Progress on CATE 2015 (Delfino/McAninch)
3. Progress in Exhibit Hall – booths and sponsorships (Himel)
4. Council sponsorships needed (breakfasts, reception, etc.)
5. Rooming commitments for CATE 2015 – rooms and suites
6. Register for convention today!
7. Advertising our convention for success/profit – need flyers?

H. Convention Chairs (Delfino and McAninch)

1. Updates on CATE 2015

BREAK 10:30-10:45

VI. Report of Liaisons

- A. CTA (Martinez)
- B. CWP (Marlink)
- C. CLRP (Jago)
- D. California English (Jago)
- E. CCSS (Younglove)
- F. CYRM

VII. Report by CATE Council Representatives

- A. Capitol (Dunstan)
- B. Central (Dillon)
- C. Fresno (Schimmel)

CATE BOARD Meeting – Hilton LAX
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December 6-7, 2014

- D. Greater San Diego (Ugalde)
- E. Kern (Flachmann)
- F. Redwood (Chapman)
- G. Southland (Lockwood)
- H. TUCATE (Surabian)
- I. Upper (Stark)

12:00-1:00 p.m. Lunch White Elephant Gift Exchange

1:00-2:30 p.m.

VIII. Standing Committee Meetings

Reminder: Please give written minutes and delegated tasks to secretary by end of meeting on Sunday to be included in the minutes.

A. Policy/Censorship – **Angus Dunstan**, Resolutions – Jill Hamilton-Bunch, Bob Chapman, Carrie Danielson, Carol Jago, Jayne Marlink, Debra Martinez, Kristy Orona-Ramirez, Bill Younglove, Patrick Keough, Jim Kliegl

- 1. Legislative Update
- 2. CATE Resolutions
- 3. Common Core

B. Convention Coordinating – **Michelle Berry**, Charleen Delfino, Trevor Guina, Greg Johnson, Nancy Himel, Liz McAninch, Denise Mikkonen, Meghan Schimmel, Susan Dillion

- 1. CATE 2015 San José
 - A. Report of Chairs (Delfino/McAninch)
 - B. Business meeting and brunch giveaways
 - C. Exhibits Chair (Himel)
 - D. Board obligations sheet at convention
 - E. AV/Internet negotiations commence; LCD's
 - F. Nuts and bolts:
 - 1. President's reception invites
 - 2. Board at Convention cards (Berry)
 - 3. PreCon meeting - Wed 4 pm
 - 4. Suites
 - 5. New teachers' booth
 - G. Carole's needs for printed program
- 2. CATE 2016 ORANGE COUNTY/COSTA MESA

CATE BOARD Meeting – Hilton LAX

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December 6-7, 2014

C. Leadership – **Carol Surabian**, Pam Stark, Kim Glachmann, Richard Hockensmith, Courtney Lockwood, Jeannine Ugalde, Joan Williams, Mary Alder, Carmen Carrillo, Sue Sommers

1. Recruitment for CATE Board Officers
2. Other

2:30-2:45 Short Break

2:45-3:45

IX. Committee Meeting Reports

- A. Policy/Censorship
- B. Resolution
- C. Convention
- D. Leadership

3:45-4:15

Finish reports from the morning if necessary

X. Open Discussion

XI. Adjourn until Sunday morning. Dinner meeting for Council Presidents. Election of President of Presidents

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Sunday, Decemeber 7, 2014

8:00-8:30 a.m. Continental Breakfast in Board Room

8:30-8:45

I. Call to order and announcements

II. Report from Council Presidents' Meeting (Dunstan)

8:45-10:00 a.m.

III. Standing committee meetings

A. Executive Finance – **Trevor Guina**, Michelle Berry, Carrie Danielson, Charleen Delfino, Angus Dunstan, Greg Johnson, Denise Mikkonen, Nancy Himel, Liz McAninch

1. Convention Explsnses/expected revenue
2. Budget Strategies remainder of 2014-2015
3. Review Policies 12.1, 12.2, 12.3

B. Publications – **Kristy Orona-Rameriz**, Carol Jago, Jayne Marlink, Patrick Keough, Kristy Orona-Ramirez, Meghan Schimmel, Bill Younglove, Mary Adler, Sue Sommers

1. Selection of CATE Writing Contest winners
2. CATE Professional Writing Contest
3. Review Policies 9.1, 9.2

C. Membership – **Joan Williams**, Pam Stark, Kim Flachmann, Richard Hockensmith, Courtney Lockwood, Debra Martinez, Carol Surabian, Jeannine Ugalde, Carmen Carrillo, Susan Dillion, Jim Kliegl

1. Renewal reminders--paper and electronic
2. Procedures for "free" memberships
3. Checking emails at convention
4. Bookmarks for convention
5. Membership Fee Increases--voting at Business Meeting
6. Review Policies 10.1, 10.2,
6. Other

10:00-10:15 Break

10:15-11:15

IV. Committee Meeting Reports

- A. Executive Finance
- B. Publications
- C. Membership

11:15-12:00

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December 6-7, 2014

V. Old Business

VI. New Business

VII. Adjournment

Reimbursements, check-out, travel safely