

CATE BOARD
September 5 -7, 2013
835 Airport Blvd.
Burlingame, CA 94010
650-344-5500

AGENDA

Saturday, September 6, 2014

8:00-8:30 a.m. Continental Breakfast served in Board Room

If you have not posted your board report online, please place 30 copies of your report on the table in the meeting room.

8:30-9:00 a.m.

I. Call to Order

- A. Welcome new board members: Carmen Carrillo and Mary Adler, Pat Stark
- B. Introductions: Please state where you teach and your board position; recommend a book.
- C. Resignations MAL Elementary, MAL Secondary

9:00- 10:00 a.m.

II. Approval of May 2014 minutes

III. Adoption of September 2014 agenda

IV. Consent Docket – Items here will be considered as one motion. Any item may be removed from this docket for discussion prior to voting.

Appointments:

- 1. Advisory Board:** T Guina, G. Johnson, M. Berry, B. Chapman, C. Delfino, L. McAninch, J. Williams, D. Mikkonen, Surabain, Dunstan
- 2. Standing Committee Chairs:** **Executive Finance** – T. Guina, **Policy/Censorship** – A. Dunstan, **Resolution Subcommittee** – Jill, Hamilton-Bunch, **Convention Coordinating** – M. Berry, **Leadership** – C. Surabian, **Membership** – J. Williams, **Publications** – Kristy Orona-Rameriz
- 3. Parliamentarian:** Liz McAninch
- 4. MAL Elementary:** Patrick Keough,
MAL Secondary: Discussion

V. CATE Board Reports

A. President (Mikkonen – 10 minutes)

- 1. Gratitude and thanks for help thus far
- 2. Goals for Presidency
 - a. Increase attendance at CATE
 - b. Continue to work within the budget
 - c. Attend council events around the state

3. Represent CATE at NCTE
 - a. CATE award recipients Brian Jeffery
 - b. attend business meeting and affiliate events
4. Congratulations to Brian Jeffery NCTE SLATE Award winner

B. Vice President (Guina – 5 minutes)

1. Advisory Committee report
2. Update on calendar of meetings and sites
3. Lunch information

C. Past-President (McAninch–7 minutes)

1. Awards
 - a. Classroom Excellence
 - b. Award of Merit
 - c. Distinguished Service
2. Scholarships
 - a. Virginia Reid
 - b. Henke/Fristrom Scholarships (2)
 - c. Marilyn Kahl Scholarship (1)
3. Elections 2015
 - a. Unspecified (Hockensmith)
 - b. Secondary (Kliegl)
 - c. Small Council (Hamilton-Bunch)
 - d. Membership Chair (Williams)
 - e. Secretary (Danielson)

Council Presidents must submit complete nomination packets for CATE Awards and scholarships at the December meeting. You include the recipient's contact information (home address, school address, school and home e-mail, and telephone numbers). If a Council is nominating a candidate for any of the offices listed above, the Council President must turn in a completed nomination form with the nominee's photo.

D. Secretary (Danielson – 3 minutes)

1. Directory update
2. Business cards and binders for new Board members
3. Reporting minutes to NCTE

E. Treasurer (Johnson – 10 minutes)

1. Financial Report year end
2. Year to date Finances
3. American Express
4. Reimbursement updates/Reminders

F. Membership (Williams – 7 minutes)

1. Electronic reminders/renewals review.
Should we continue to send paper reminders? We currently send up to 3. Should we eliminate one of them? Keep system as is for this year? Should we notify members via CE and catweb if we decide to stop paper reminders? Do we need data to decide what is working? What do we want to know?
2. Recruitment Ideas for 2014-15

What are some successful events in councils? How do we market what we do more effectively to our members?

3. Other

G. Convention Coordinator (Berry – 7 minutes)

1. Thanks for concern re: earthquake
2. Website updates
3. 2015 progress
 - A. Liz, Charleen, and Nancy to report out after committee meeting
 - B. Meeting at site in July
 - C. Flyers prepared (thanks, Carole!), published, mailed/distributed
 - D. Photographer needed
 - E. Proposals still short of need - Board members should submit
 - F. Board to register for convention BY DECEMBER 1
4. Convention registrar
 - A. Contract renewal done
 - B. Work with Burr has been going very well on new reg system
 - C. Late PO fee – to be discussed in committee
 - D. Redesigned website
5. 2016 Costa Mesa convention chair
6. 2019/2020 proposals
7. Other

BREAK 10:30-10:45

VI. Report of Liaisons

- A. CTA (Martinez)
- B. CWP (Marlink)
- C. CLRP (Jago)
- D. California English (Jago)
- E. CCSS (Younglove)
- F. CYRM

VII. Report by CATE Council Representatives

- A. Capitol (Dunstan)
- B. Central (Dillon)
- C. Fresno (Schimmel)
- D. Greater San Diego (Ugalde)
- E. Kern (Flachmann)
- F. Redwood (Chapman)
- G. Southland (Lockwood)
- H. TUCATE (Surabian)
- I. Upper (Stark)

12:00-1:00 p.m. Lunch

1:00-2:30 p.m.

VIII. Standing Committee Meetings

Reminder: Please give written minutes and delegated tasks to secretary by end of meeting on Sunday to be included in the minutes.

A. Policy/Censorship – **Angus Dunstan**, Resolutions – Jill Hamilton-Bunch, Bob Chapman, Carrie Danielson, Carol Jago, Jayne Marlink, Debra Martinez, Kristy Orona-Ramirez, Bill Younglove, Patrick Keough, Jim Kliegal

1. Legislative Update Common core update
2. Common Core Symposium
3. Resolutions
4. Fall elections: Support of Public Instruction
5. Review Policies 5.1 and 5.2

B. Convention Coordinating – **Michelle Berry**, Charleen Delfino, Trevor Guina, Greg Johnson, Nancy Himel, Liz McAninch, Denise Mikkonen, Meghan Schimmel, Susan Dillion

1. Report from Co-chairs (Delfino/McAninch)
2. Report from Exhibits Manager (Himel)
3. *Two Minutes for CATE* - topic and 6 speakers
4. Local committee members half-price credit clarified
5. Penalty for late PO fee proposal – possible ACTION ITEM
6. Council and Board support – donations of time, talent, treasure
7. AV/Internet negotiating for 2015
8. Yosemite conference update (Santos)
9. Report out of CATE 2016 Costa Mesa/OC
10. Other

C. Leadership – **Carol Surabian**, Pam Stark, Kim Glachmann, Richard Hockensmith, Courtney Lockwood, Jeannine Ugalde, Joan Williams, Mary Alder, Carmen Carrillo, Pam Stark

1. Recruitment for CATE Board Offices in 2015
2. Building leadership in local councils
3. Recommendations for NCTE Leadership Positions
4. Duties for MAL's

2:30-2:45 Short Break

2:45-3:45

IX. Committee Meeting Reports

- A. Policy/Censorship
- B. Resolution
- C. Convention
- D. Leadership

3:45-4:15

Finish reports from the morning if necessary

X. Open Discussion

XI. Adjourn until Sunday morning. Dinner meeting for Council Presidents.

Election of President of Presidents

Sunday, September 7, 2014

8:00-8:30 a.m. Continental Breakfast in Board Room

8:30-8:45

I. Call to order and announcements

II. Report from Council Presidents' Meeting

8:45-10:00 a.m.

III. Standing committee meetings

A. Executive Finance – **Trevor Guina**, Michelle Berry, Carrie Danielson, Charleen Delfino, Angus Dunstan, Greg Johnson, Denise Mikkonen, Nancy Himel, Liz McAninch

3. Review Policy 5.3

B. Publications – **Kristy Orona-Rameriz**, Carol Jago, Jayne Marlink, Patrick Keough, Kristy Orona-Ramirez, Meghan Schimmel, Bill Younglove, Mary Adler

1. Update on CATE Professional Writing Contest

2. CATE Writing Contest Grades 3-College – collecting/scoring

3. California English

4. Review Policies 6.1-6.3

C. Membership – **Joan Williams**, Pam Stark, Kim Flachmann, Richard Hockensmith, Courtney Lockwood, Debra Martinez, Carol Surabian, Jeannine Ugalde, Carmen Carrillo, Susan Dillion

10:00-10:15 Break

10:15-11:15

IV. Committee Meeting Reports

A. Executive Finance

B. Publications

C. Membership

11:15-12:00

V. Old Business

VI. New Business

VII. Adjournment

Reimbursements, check-out, travel safely