

MINUTES

CATE Board Meeting February 7, 2013 Hyatt Regency

I. Call to Order 8:37

Michelle Berry, Bob Chapman, Carrie Danielson, Charleen Delfino, Angus Dunstan, Kim Flachmann, William Foreman, Punky Fristrom, Anne Fristrom, Jill Hamilton-Bunch, Nancy Himel, Richard Hockensmith, Carol Jago, Jim Kleigl, Ron Lauderbach, Carole LeCren, Debra Martinez, Liz McAninch, Denise Mikkonen, Megan Petersen, Maggie Potter, Meghan Schimmel, Carol Surabian, Rick Tuttle (Standing in for Upper), Jeannine Ugalde, Joan Williams, Bill Younglove. Visitor: Shelly Garnett. Absent: Kristy Orona-Ramirez

II. Approval of December 2012 minutes

- A. **Moved to amend the December minutes: Punky Fristrom and Anne Fristrom were given lifetime memberships in CATE. Moved by Richard Hockensmith and seconded by Angus Dunstan. Motion carried.**
- B. **Motion to accept the minutes with the one correction referenced in II A. Moved by Charleen Delfino. Seconded by Joan Williams. Motion carried.**

III. Adoption of February 2013 agenda

- A. **Motion to adopt the agenda for the February CATE Board meeting. Moved by Angus Dunstan. Seconded by Bob Chapman. Motion carried**

IV. Board Reports

- A. President (McAninch)
 - 1. Report Highlights
 - Union problems increased. They were contacting speakers.
 - 2. Commendations--Thanks to Punky Fristrom, Michelle Berry and all who helped make this a great convention.
 - 3. Reminders for Convention
 - a. Awards Schedule
 - b. Seating –Spread around a promote CATE whenever possible.
 - c. Hospitality Suite – Please come to welcome speakers and winners-Room 1425
- B. Vice-President (Dillon—not in attendance at this time but report given by a variety of people)
 - 1. Advisory Committee Report – update on convention from various people
 - 2. Plans for May meeting – will be in Southern California, location to be determined.
- C. Past President (Delfino)
 - 1. Process for nominating award winners
 - We need to have Classroom Excellence awards from every eligible council. We also need to have the paperwork done in a timely manner. Next year they should be in at the September meeting.
 - 2. CATE elections. Speeches will take place at the Annual Business Meeting. Voting will follow in three different ways.

D. Secretary (Danielson)

1. Directory Update

2. Policies will have to be updated to reflect changes made at the December board meeting

E. Treasurer (A.Fristrom)

1. Financial Report

Checking Account	\$58,427.55
Vanguard GNMA Portfolio	58,824.44
Vanguard Index Trust	<u>41,578.18</u>
Total	\$158,830.17

F. Membership Chair (Williams)

CATE MEMBERSHIP REPORT

February 2013

# COUNCIL	4/11	9/11	11/11	2/12	5/12	9/12	11/12	2/13	+/-
1 Redwood	23	24	28	25	29	24	24	25	+1
2 Upper	30	31	30	7	12	13	13	7	-6
3 Capitol	88	83	80	21	28	32	66	61	-5
4 Central	308	235	252	177	207	203	203	168	-35
5 Fresno	26	24	22	15	31	32	36	17	-19
6 TUCATE	12	11	9	8	16	51	51	47	-4
7 Kern	60	70	68	49	78	73	69	34	-4
8 Southland	267	271	334	250	470	466	415	189	-226
9 San Diego	75	77	78	68	82	81	77	65	-12
50 Out-of-state	15	16	16	11	17	16	17	8	-9
55 Libraries	17	17	17	17	17	16	15	15	--
99 Comps	1	1	1	1	1	1	1	2	+1
TOTAL	922	860	935	648	988	1008	987	638	-349

1. Membership chair participated in the advisory board call on January 28.
2. Membership numbers have fallen substantially, partially due to the move of the convention to the north and partially due to the renewals that will take place with convention registration. Notice the dip last February.
3. Updated council rosters are available from membership chair upon request. Check to see who you have lost off your roster, and try to contact them.
4. Membership chair is working with Precision and Cindy Conlin to look at feasibility of email reminders for online membership renewal.
5. NCTE list of California members is still available for mailing—no emails.
6. Thank you to councils that have reimbursed Membership for the council ribbons.

7. Gifts for exhibitors will be distributed by membership committee members.
 8. Reminder—Board members MUST be current in their membership in CATE and NCTE
- G. Convention Coordinator (Berry)
1. Hyatt and the Union--Unite Here will be demonstrating Friday morning.
 2. Room pickup update--We have met the room minimum at this time.
 3. Exhibits Information--23 exhibitors and 28 booths
 4. **Motion for Michelle Berry to be authorized to sign a renegotiated contract for 2015 Convention. Angus Dunstan seconded. Motion carried.**
 5. **Motion for Punky Fristrom and Michelle Berry to extend the negotiation with Town and Country until completed. Seconded by Dunstan. Motion carried.**
 6. Volunteers are requested to help monitor doors at all events.
 7. We need to revise the policy about awardees and payment for their registration.
- H. Convention Chair's Report (Petersen, Potter, Dillon)
1. Thanks from the Convention Chairs to Michelle Berry.
 2. Attendee bags are almost ready; help needed today to finish
 3. Things are organized and going smoothly

V. Report of Liaisons

- A. California Writing Project (Marlink)
1. Pre-Convention is going well.
 2. Digital focus to Pre-Con
 3. Common Sense Media--lessons, resources, tips for students to be technology literate and safe, critique APs for parents. Collaboration with CWP *Upstanders not Bystanders.*
- B. California English (Jago)
- C. CCCS (Younglove)
1. Common Core is the third major education reform in three years.
 2. Implementation of CCSS is going to be at the site level.
 3. Foundations are coming forward and funding groups that are interpreting the CCSS.
 4. "Moving Forward" from the EPE Research Center--15 page report about states and implementation of the CCSS
 5. *Center for Study of Evaluation* at UCLA report about assessment vs. curriculum
 6. CRESST Report 823--"On the Road to Deeper Learning" How well is the CCSS being implemented.
- D. CTA (Martinez)
1. Funding for Education--the new budget.
 - a. For the first time in 5 years we will receive an increase in student funding, but it is still behind where we used to be.
 - b. CTA is requesting information (questionnaire) in order to give information for restructuring.
 - c. Policies will be written about the venues and union status at the venues.
 - d. A letter will be sent about why they did not give funding. There is an AFL-CIO Do Not Patronize List

VI. Standing Committee Meetings

- A. **Policy/Censorship: Angus Dunstan**, Resolutions – **Bill Foreman**, Bob Chapman, Carrie Danielson, Kim Flachmann, Jim Kliegl, Jayne Marlink, Debra Martinez, Bill Younglove. Absent: Carol Jago, Kristy Orona-Ramirez

1. Resolutions: **Motion by Bill Foreman to accept the CATE 2013 Committee Commendation Resolution. Seconded by Dunstan. Motion carried.**
 - a. No resolutions at this time.
 - b. The way we have been managing the Resolutions Committee has produced more resolutions than the other way.
 - c. We should consider bringing people back for a Resolutions Committee when we have the money to do it.
 - d. One resolution will be chosen to highlight at the Annual Business Meeting. Opportunity for discussion will follow.
 2. Possible candidates for NCTE Intellectual Freedom Award
 - a. We will look into Kristy Orona-Ramirez's experience for possible nomination for NCTE Intellectual Freedom Award.
 - b. **Motion to allow committee the authority to, after further research, nominate Kristy Orona-Ramirez to the Affiliate NCTE Intellectual Freedom Award with a budget of \$500.00. Seconded by Chapman. Motion carried. A friendly amendment was accepted to eliminate the reference to money and to bring that up for next year's budget. Motion carried**
 3. Budget priorities
 - a. Discussion of the necessity to provide more social opportunities to bring people together.
 - b. Discussion about coffee cart
 4. CTA Questionnaire--Carrie Danielson will fill this out for CTA. Debra Martinez will also ask Liz McAninch.
- B. Convention Coordinating: Michelle Berry**, Charleen Delfino, Susan Dillon, Anne Fristrom, Punky Fristrom, Nancy Himel, Carole LeCren, Liz McAninch, Denise Mikkonen, Megan Petersen, Maggie Potter, Meghan Schimmel
1. CATE 2013/Update and details
 - a. Facebook --It seems to be working to get the word out.
 - b. 401 people have "liked" the page
 - c. Need one more LCD projector
 2. Registration breakdown-450 people so far
 3. Contracts for Cindy Conlin, Tammy Harvey, and Curtain are up for renewal and review after the convention.
 4. Overhead projector--**Moved by Berry and seconded by LeCren that we donate this overhead projector to a school. Motion carried.**
 5. Lengthy discussion of coffee cart
- C. Leadership: Carol Surabian**, Gina Cole, Jill Hamilton-Bunch, Richard Hockensmith, Ron Lauderbach, Jeannine Ugalde, Joan Williams
1. Review Teachers of Excellence Secondary for CATE candidate for NCTE **Motion to accept Tracy Sprague for the NCTE Teacher of Excellence Award. Seconded by Nancy Himel. Motion carried**
 2. Review CATE ballot for additional nominations by petition
 - Member at Large, Elementary
 - Denise Mikkonen
 - Member at Large, Secondary
 - Steve Rodriguez
 - Greg Johnson
 - Trevor Guina
 - Secretary
 - Carrie Danielson

3. Review possible candidates for NCTE Awards
 - a. Multicultural Teacher of the Dream--Please let Leadership Committee know if there are any potential candidates for this.
 - b. Affiliate Leadership Conference--If you know someone who would like to go to this Leadership Conference, please let the Leadership Committee know.

VII. Reports by CATE Councils

- A. Capitol (Dunstan) Online email
- B. Central (Dillon) Online email.
- C. Fresno (Schimmel) Online email.
- D. Greater San Diego (Ugalde) Online email.
- E. Kern (Flachmann) Online email.
- F. Redwood (Chapman) Online email.
- G. Southland (Himel) Online email.
- H. TUCATE (Surabian) Online email.
- I. Upper (Cole) Event with Charleen Delfino and Carol Jago was great with much positive feedback. Quite a few members are attending CATE 2013

VIII. Standing Committee Meetings

- A. **Executive Finance** – **Susan Dillon**, Michelle Berry, Carrie Danielson, Charleen Delfino, Angus Dunstan, Anne Fristrom, Punky Fristrom, Liz McAninch, Denise Mikkonen
 1. Financial budget issues/priorities
 - a. Convention Expenses--When we know more about the financial results of the convention, we will know more about future finances.
 - b. **Motion to accept the new coffee cart contract with a minimum of \$750 for four hours on Friday and two hours at no guarantee no minimum for Saturday (After two hours they will decide to close if they are not making sales.) Twelve CATE Board members have offered to offset any loss. The potential losses will be collected by Angus Dunstan. Seconded by Williams. Motion carried.**
 2. Yosemite Conference
 - a. Discussion of how to reduce the costs of the Yosemite Conference and how to plan in the most efficient, cost-effective way possible.
- B. Publications – **Jill Hamilton-Bunch**, Bob Chapman, Nancy Himel, Carol Jago, Ron Lauderbach, Carole LeCren, Jayne Marlink, Kristy Orona-Ramirez, Megan Petersen, Meghan Schimmel, Bill Younglove
 1. CATE Writing Contest 2014 Prompt: “Paying it forward” means that when someone does a good deed for you, rather than paying that person back, you “pay it forward” by doing good for someone else in the future. Write an essay, poem, or piece of fiction about a person or character who demonstrates or experiences the concept of “paying it forward.”
 2. New Coordinator for NCTE Literary Magazine Contest--Charles Schaeffer retired from this role. They have several suggestions of people who might be interested and will follow up on that. Jill Hamilton-Bunch and Ron Lauderbach will look into this. (Possibly contact Phil Bowles.)
 3. CATEweb--We need to figure out what problems arise when navigating the website. Please send Jill Hamilton-Bunch any suggestions and put CATEweb in the subject line. jhamilto@pointloma.edu
 4. California English--Winners will be receive congratulations.
 5. CATE Professional Writing Contest--We need to clarify the exact wording of the award.

6. Electronic copies of the CATE Creative Writing Contest will be sent to Carol Jago by Bob Chapman and Carol Surabian.

C. Membership – **Joan Williams**, Gina Cole, Kim Flachmann, Bill Foreman, Richard Hockensmith, Jim Kliegl, Debra Martinez, Maggie Potter, Carol Surabian, Jeannine Ugalde

1. Booth will be set and made interesting and attractive.
2. Instead of Leadership Cards, the committee put together a survey. In addition, there will be surveys online. To be eligible for a free membership, they have to come to the Membership Booth to bring their survey or show they have done the survey online. Information will be analyzed for further decisions down the line.
3. Computers at booth so that people can take the survey and for Joan to look up information. It will have internet access.
4. Is there something we should do to build awareness about California authors and a California authors map?
5. Joan will work with Precision about electronic renewal reminders.
6. Membership suggests that the website have a more obvious banner for signing up

IX. Old Business--None

X. New Business

A. Motion by Kim Flachmann to appoint Greg Johnson as Treasurer Intern. Starting at the May 2013 CATE Board meeting as a non-voting member. Seconded by Dunstan. Motion carried.

B. If you have anything for the New Teacher Booth, please take it to the Tasman storage.

XI. Announcements

Adjournment

Motion to adjourn Bob Chapman, seconded by Angus Dunstan. Motion carried.

4:16