

Minutes

**CATE Board of Directors Meeting,
Saturday and Sunday May 19-20, 2012
Doubletree Hotel, Burlingame**

SATURDAY, May 19, 2012

Present: *Michelle Berry, Robert Chapman, Gina Cole, Charleen Delfino, Susan Dillon, Angus Dunstan, Bill Foreman, Anne Fristrom, Punky Fristrom, Jill Hamilton-Bunch, Carol Jago, Nancy Himel, Richard Hockensmith, Jim Kliegl, Lisa Ledri Aguilar, Debra Martinez, Liz McAninch, Denise Mikkonen, Megan Petersen, Maggie Potter, Megan Schimmel, Carol Surabian, Bill Younglove* **Absent:** *Tish Griggs, Shelly Medford, Ron Lauderbach, Kristy Orona-Ramirez,* Guests and Future CATE Board members: Meghan Schimmel, Gina Cole

I. Call to order 8:35

II. Approval of February 2012 Board Minutes

Motion by Carrie Danielson and seconded by Carol Surabian to amend the February 2012 minutes to include the text of the resolutions

Motion by Bill Kleigl and seconded by Liz McAninch to accept the minutes as amended. Motion carried.

III. Adoption of May 19, 2012 agenda

Motion by Bill Foreman and seconded by Bob Chapman to adopt the agenda. Motion carried.

IV. CATE Board Reports

A. President (Delfino)

1. Introduction of Gina Cole who will be working to revitalize Upper Council
2. Thank you to everyone who has helped during Delfino's term as CATE President.
3. Thank you to Cindy Conlin and Richard Hockensmith for the registration at CATE 2012
4. Thank you to Ron Lauderbach for the pictures at the convention.
5. Places for possible budget cuts:
 - a. Reduce the number of board meetings from four to three
 - b. Cancel CATEnet
 - c. Reduce the budget for speakers at the convention
 - d. Reduce line item for Membership to \$300
 - e. Do not send anyone to NCTE Affiliate Conference
6. Congratulations to CATE 2012 for a wonderful convention
7. We should reach out to CATE award winners for presentations
8. We need to continue to reach out to teachers of color for awards and to encourage involvement

B. Vice President (McAninch)

1. Proposed Board meeting dates: September 7-9, December 1-2, February 7, May 4-5?
2. Thank you for sending in reports
3. NCTE Writing Contest was done online and seemed to work well.

C. Past President (Chapman)

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1. Thank you to everyone for all the support and effort while serving on the CATE Board.
2. Election
 - a. Most votes came from the Annual Board Meeting
 - b. A few votes came in the mail
 - c. There were a few online ballots
 - d. New CATE Board members:
 1. President: Liz McAninch
 2. Past President: Charleen Delfino
 3. Vice President: Susan Dillon
 4. Member-at-Large, Unspecified: Richard Hockensmith
 - e. Barbara Flores is running for Vice President of NCTE
3. Awards Schedule

- a. Classroom Excellence Award

Council	'12
Capitol	ele
Central	sec
Fresno	col
Kern	sec
Redwood	ele
San Diego	col
Southland	mid
TUCATE	mid
Upper	mid

- b. Virginia Reid is Central Council's this year.
- c. Award of Merit
- d. Distinguished Service

E. Treasurer (Fristrom, A)

1. Checking Account \$11,616.75
- Memorial CD (\$6,732.17 is now part of the GNMA Fund)
- Marilyn Kahl Scholarship Fund 16,135.71
- Vanguard GNMA Fund 58,303.59
- Vanguard Index Trust 35,841.86
2. Proposed Budget

F. Membership (Williams-absent, report online)

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CATE MEMBERSHIP REPORT

May 2012

# COUNCIL	4/10	10/10	2/11	4/11	9/11	11/11	2/12	5/12	+/-
1 Redwood	23	21	18	23	24	28	25	29	+4
2 Upper	16	16	---	30	31	30	7	12	+5
3 Capitol	43	38	42	88	83	80	21	28	+7
4 Central	203	278	281	308	235	252	177	207	+30
5 Fresno	31	28	28	26	24	22	15	31	+16
6 TUCATE	30	25	24	12	11	9	8	16	+8
7 Kern	33	35	29	60	70	68	49	78	+29
8 Southland	426	403	416	267	271	334	250	470	+220
9 San Diego	80	70	74	75	77	78	68	82	+14
50 Out-of-state	21	19	20	15	16	16	11	17	+6
55 Libraries	20	19	18	17	17	17	17	17	--
99 Comps	2	2	2	1	1	1	1	1	--
TOTAL	929	954	968	922	860	935	648	988	+340

G. Convention 2013 (Petersen, Dillon)

1. Doing well securing speakers
2. Kick-Off is organized for June 9
3. Looking for sponsorship from different organizations and businesses
4. Looking for vendors of different varieties
5. Effort to encourage different schools to send teachers to convention
6. Things are moving along well according to the timeline.

H. Convention 2012 (Hamilton-Bunch)

1. They are trying to communicate what they learned to the 2013 Convention Chairs.
2. There has been a lot of positive feedback about the convention.
3. College credit--assigned a person who is just dedicated to organizing college credit. The younger teachers need the credits so targeting their participation is important. Extended University at CSUB was very well organized and efficient. Jonathan Lovell will be volunteering for the upcoming convention. Online registration for people to volunteer was very helpful. BTSA teachers and interns have access to quite a bit of money still.

I. Convention Coordinator (Fristrom, P.)

1. Congratulation to the 2012 Convention Chairs, to the local committee, and to the Board as well. CTA has been an enormous help over the years
2. The enthusiasm of the 2012 Convention has carried over into participation in the local council.
3. Hyatt Regency has already lowered the attrition for the room block and food and beverage minimum. (Included a contract for 2017)
4. Cheryl Hogue Smith has made an excellent proposal to the Hyatt Regency to try to lower the room block even more.
5. There is a meeting scheduled for the afternoon on 5/20.
6. ACSA promoted the convention and there are more meetings to try to strengthen the collaboration between the two organizations.

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7. Convention 2014--Carole LeCren is Convention Chair--negotiations will take place between CATE and Town and Country Hotel to reduce the room block in order to improve the contract.
8. Convention 2017--Cheryl Hogue Smith suggested that we begin negotiations for 2017.
9. 2015 is in San Jose at the Doubletree and 2016 is at Costa Mesa at the Hilton

V. Report of Liaisons

A. CTA (Martinez)

1. Smarter Balance Focus Group--
No parameters are set for the new assessment for Common Core
 - a. ELA section--all online--read a text, take notes, answer questions, and then write a persuasive essay
 - b. Those students who do not have computer skills will be at a disadvantage.
 - c. (Carol Jago filled in that essays will be read by computer)
2. Teacher Dismissal Bill
 - a. This would eliminate the independent panel to help in cases of teacher dismissal.
 - b. Please contact your representative about this issue.
3. Please contact CTA to encourage them to continue the Liaison Program.

B. CWP (Marlink absent, Jago reported)

1. The collaboration between groups is important.
2. NWP did receive some federal funding
3. Dunstan reported on a meeting of CWP--they read grant proposals--there is much less money for proposals--as people retire, there may be fewer people to take on leadership positions.

C. CLRP (Jago)

CRLP has always depended on local institutions--they are all struggling for funding for their most immediate needs--so support for CRLP is probably going to diminish

D. California English (Jago)

1. There is a great line up of artists for upcoming issues
2. In terms of submissions, reviewers, and artists CE is in a very healthy place.
3. There is always a question about how CATE can continue to afford the support
4. The article that Delfino wrote was about the history and "lore" of CATE.
5. CE should be a vehicle for getting information about local activities out to the membership.

E. CCCC (Younglove)

1. Discussion of background for CCCC.
2. CCCC voted to end CCCC at last meeting--CATE will be reimbursed some amount of money from the CCCC treasury. Bill Younglove feels that "when occasion calls for it, the organization will be reenergized."
3. Bill included some information about California Common State Standards.

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F. CYRM (Delfino)

1. A new member will be appointed as liaison because the position is alternated north and south.
2. We often have books to share at our convention.

VI. Standing Committee Meetings

A. Executive/Finance: Present: *Liz McAninch, Bob Chapman, Carrie Danielson, Charleen Delfino, Anne Fristrom, Punky Fristrom, Jill Hamilton-Bunch; Absent: Michelle Berry*

Suggestions for cost saving:

1. Raise Expected column in budget for CE Office to \$500 because there was additional costs of \$320
2. Recommend elimination of CATEnet and replace with Facebook and Twitter: Bob Chapman will organize.
3. Discussion of lowering speaker costs to save money. It will be discussed further in Convention Committee (perhaps \$1500)
4. Recommend keeping the membership line at \$500
5. Discussion of how to cut costs on board meetings.

B. Publications: Present: *Angus Dunstan, Susan Dillon, Carol Jago, Nancy Himel, Jim Kleigl, Gina Cole, Megan Petersen; Absent: Ron Lauderbach, Jayne Marlink, Bill Younglove*

1. Propose that the ballot be removed from California English. January issue would include information about the election. (Punky Fristrom informed the board that nonprofit law says that we have to provide a method for all members to vote.) (An electronic notification would suffice.)
2. Publications recommends dissolving CATEnet.
3. Discussion of how to handle the ballot for CATE Board in *California English*
4. The Past President will submit the election schedule at the September meeting.
5. Prompt for the Creative Writing Contest: **Motion by Angus Dunstan to approve the Writing Contest Prompt and seconded by Bob Chapman. Motion carried.**

2012 Prompt: Keep Calm and Read On

Have you ever read something you wished would never end? Write about a book, a story, or poem that caught you in its spell. Alternatively, you might continue the text with a new chapter, stanza, or scene.

Deadline for entries: November 1, 2012

Flyer to appear in late August issue of CE.

C. Membership: *Joan Williams (absent), Richard Hockensmith, Lisa Ledri-Aguilar, Debra Martinez, Denise Mikkonen, Meghan Schimmel, Carol Surabian,*

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1. Suggestion that board members make themselves available to make presentations about CATE
2. Small Councils' Handbook needs to be updated and given to councils
3. Discussion of Common Core and how it can be used to introduce new teachers to CATE.
4. Suggestion to lower the line item for Membership to \$550

SUNDAY, May 20, 2012

D. Policy/Censorship: *Jim Kliegl, Bob Chapman, Gina Cole, Carrie Danielson, Angus Dunston, Bill Foreman, Carol Jago, Debra Martinez,*

1. Discussion of implementation of CCSS and policies regarding textbook adoption.
2. There is a conservative organization that is challenging the CCSS. The controversy is over federal versus state's rights.
3. The committee recommends a legislative corner or column on CATEweb that reports about the upcoming tax initiatives. (Bill Younglove will be in charge, reviewed by Jim Kliegl and by Charleen Delfino.
4. Discussion of proposed resolution regarding the teaching of literature.
5. **Action Item: Moved by Angus Dunstan, seconded by Susan Dillon to accept the following CATE Resolution:**

CATE RESOLUTION

May 20, 2012

Whereas the study of literature has traditionally been at the heart of the discipline of English, which is the foundation of academic training for thousands of middle and high school English teachers, and

Whereas every English teacher can testify to the profound impact of particular works of literature on all manner of students year after year, and

Whereas literature connects us to people of other cultures, makes us aware of the power and beauty of language, stimulates the imagination, offers insight into human nature, exposes us to new ideas, new worlds, new perspectives, provokes questions and challenges our beliefs and values, and

Whereas for many years teachers have experienced a restriction in the use of imaginative literature in their classrooms, often because they are limited to the reading of the short excerpts found in anthologies, and

Whereas many teachers fear that implementation of the CCSS will require language arts teachers to privilege informational texts over literary texts, since the CCSS emphasize that "most of the required reading in college and workforce training programs is informational in structure" and cite "NAEP's growing emphasis on informational texts in the higher grades," notwithstanding the CCSS' assertion that "a great deal of informational reading in grades 6-12 must take place in other (i.e. non English Language Arts) classes,"

Be it resolved that CATE urge English teachers to stand firm against the pressure to marginalize the teaching of literature, to teach a variety of literature, including full-length works, and to encourage a variety of responses to that literature, both analytical and personal.

Motion carried.

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E. **Convention Committee:** *Punky Fristrom, Michelle Berry, Charleen Delfino, Susan Dillon, Anne Fristrom, Nancy Himel, Liz McAninch, Megan Petersen, Maggie Potter*

1. Great job on CATE 2012!
2. **Action Item: Motion by Punky Fristrom and seconded by Michelle Berry that up to twelve members of the local committee for CATE 2013 be eligible for a reduced rate. (\$90.00) Motion carried.**
3. **Action Item: Moved by Punky Fristrom and seconded by Liz McAninch to reduce the budget line item for speakers fees from \$20,000 to \$15,000. Motion carried.**
4. **Action Item: Moved by Fristrom and seconded by Chapman to set fees for 2013 two convention packages**
 - A. **Pre Convention, Convention, Meals and Friday Night Event**
\$485 member/\$525 non-member
 - B. **Convention, Meals, and Friday Night Event**
\$370 member/\$410 non-member**Student teachers: \$85 members/\$105 non-members**
Motion carried.
5. **Action Item: Moved by Punky Fristrom and seconded by Angus Dunstan to recommend a one-year extension of the Exhibit Manager's contract with the same terms. Motion carried.**
6. Cindy Conlin's report generated several suggestions.
 - a. The cutoff date she requested was two weeks prior to the convention. The committee feels that it should be one week. Cindy asked for a printer, however the committee recommends that we not buy the printer, instead determine what kind of paper will work in the printer we have.
 - b. **Action Item: Moved by Punky Fristrom and seconded by Nancy Himel that CATE establish a late fee of \$15 per person for every registration received less the one week prior to the convention. Motion carried.**
 - c. Committee does not recommend establishing our own form for registration.
 - d. **Action Item: Motion by Punky Fristrom and seconded by Michelle Berry to pay Cindy Conlin \$400 for computer programming she did for CATE 2012 Convention. Motion carried.**
 - e. **Action Item: Motion by Punky Fristrom and seconded by Robert Chapman to renew Cindy Conlin's contract for another year with the following changes: a. the data entry clause be eliminated and that b. she include \$200 charge for computer programming Motion carried.**
7. CATE 2014
Carole LeCren is the Convention Chair and a meeting will be held with the Town and Country Hotel in the near future. The contract includes a chance to renegotiate room block fees.

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8. Action Item: Motion by Punky Fristrom and seconded by Robert Chapman to name Michelle Berry as Convention Coordinator, Punky Fristrom as Senior Convention Coordinator, and Cheryl Hogue Smith as Convention Advisor for 2012-2013 (Berry to continue as MAL, Hogue Smith will not attend board meetings but will have expenses paid for attending the convention, and Punky Fristrom continues as voting member on the CATE Board in the role of Senior Convention Coordinator.) Motion carried.

9. CATE 2015

Action Item: Motion by Punky Fristrom and seconded by Susan Dillon to appoint Charleen Delfino and Liz McAninch for convention chair Motion carried.

10. This afternoon there is a 2:00 p.m. meeting with the Hyatt Regency and the Convention Center personnel about CATE 2013

F. Leadership: Carol Surabian, Richard Hockensmith, Lisa Ledri-Aguilar, Denise Mikkonen,

1. There are a number of positions up for election next year and recruitment will start and continue into the next election.
2. There are no ideas for cutting the budget as Leadership has none. Perhaps we need to raise dues in the future.

VII. Reports of CATE Councils

A. Capitol Council (Dunstan)

1. Small workshops were not classroom based but were literature seminars.
 - a. Reading lists were given in advance
 - b. People stayed and participated
2. Kelly Gallagher will be coming in the fall--we owe him a lot of thanks for all he does for CATE

B. Central Council (Dillon)

Three opportunities to meet new people and encourage them to come to CATE

C. FACET (Taylor)

They are rebuilding: a meeting is coming, a Facebook page has been created, people want to restart the Yosemite Conference, Fresno State Young Writer's Awards,

D. GSDCTE (Ledri-Aguilar)

1. Writing Award Ceremony was very well attended with a young speaker-- Nachi Baru
2. Promising Practices will be October 27 with Carol Jago
3. Award's Banquet is on May 30.

E. Kern Council (Flachmann absent, presented by Hamilton-Bunch)

1. Vicki Spanos helped to organize a very successful event with Kelly Gallagher
2. Local businesses donated raffle gifts
3. Thanks for Kim Flachmann's excellent organizational and leadership skills

F. Redwood (not filled, Chapman will take over leadership)

1. They have a president (Chapman), membership chair (Williams), and a treasurer.

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2. Young writer's contest had strong participation and a nicely attended award ceremony
 3. Numbers are up and there is good participation by student teachers
- G. Southland (Himel)
1. They had Spring Fling
 2. Himel attended American Library Festival
 3. They are seeking ways to attract new teachers
- H. TUCATE (Surabian)
1. QUIA Grant is gone, so there will be layoffs or positions are not being filled.
 2. Common Core with writing workshops were well attended and successful.
- I. Upper Council (Medford absent, Cole reported)
1. Cole reported that they are planning a luncheon with Carol Jago
 2. They hope to begin the process of rebuilding and getting to know one another

VIII. Old Business

1. President's Meeting
 - a. Revision of President's Handbook is underway
 - b. Small Council's Handbook is being revised
 - c. Council's are urged to contribute to CATE 2013
2. Bill Younglove encouraged members of CATE Board to inform our districts and sites about the CCSS
3. Lisa Ledri Aguilar thanked the board for their support during her term on the CATE Board.

IX. New Business

1. **Action Item: Jim Kleigl moved and Angus Dunstan seconded that the following appointments be made to the 2012-2013 CATE Board:
Common Core Curriculum Consultant--Bill Younglove;
Redwood Representative--Bob Chapman;
Upper Representative--Gina Cole;
FACET Representative--Megan Schimmel;
Treasurer--Anne Fristrom;
Motion carried.**
2. **Action Item: Jim Kleigl moved and Carol Surabian seconded that the name of TUCATE Council be changed to Tulare Kings Association of Teachers of English (TUKATE)
This will be presented at the CATE Annual Business meeting at the next CATE Convention as required by the CATE Bylaws.**

X. Budget

1. **Action Item: Motion by Anne Fristrom and seconded by Michelle Berry to accept the 2012-2013 budget. Motion carried.**

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INCOME	BUDGET	ACTUAL
CE Income	\$ 2500.00	
Convention Income	\$138,550.00	
Dues	\$ 30,000.00	
Misc. Income	\$ 500.00	
From Reserve	\$ 28,600.00	
Checking Acct. Income	\$ 200,150.00	0
Transfer from Savings		
EXPENSE		
Awards and Gifts	\$ 200.00	
Board and Advisory Mtgs.	\$ 30,000.00	
CATE 2014	\$ 500.00	
CATE 2013	\$119,350.00	
CE Ad Commission	\$ 500.00	
CE Editor Fee	\$ 3,200.00	
CE Mailing	\$ 2,000.00	
CE Office	\$ 500.00	
CE Printing	\$ 20,000.00	
CATEweb	\$ 5,200.00	
Councils	\$ 6,000.00	
CYRM	\$ 800.00	
Credit Card Expense	\$ 3,000.00	
Leadership	\$ 0.00	
Legal and CPA	\$ 400.00	
Membership	\$ 500.00	
Miscellaneous	\$ 100.00	
NCTE	\$ 500.00	
Office Exp. And Equip	\$ 200.00	
Other Travel	\$ 100.00	
Policy and Censorship	\$ 100.00	
Precision Assembly	\$ 6,500.00	
Pres. Office	\$ 500.00	
Scholarship-Reid	\$ 0.00	
TOTAL EXPENSES	\$ 200,150.00	0

XI Bob Chapman moved to adjourn and Jim Kleigl seconded. Motion carried. 11:42a.m.

NEXT MEETING: September 7-9, Santa Clara, Hyatt

Respectfully submitted,

Carrie H. Danielson
May 20, 2012